

# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **Procurement of GOODS**

Procurement of  
Books for University System

**Batangas State University**

REPUBLIC OF THE PHILIPPINES  
**BATANGAS STATE UNIVERSITY**  
BATANGAS CITY

**SECTION I**  
**INVITATION TO BID**

**PROCUREMENT OF BOOKS FOR UNIVERSITY SYSTEM**

1. The Batangas State University, intends to apply the sum of **Five Million Nine Hundred Fifty-Four Thousand One Hundred Pesos Only (Php 5,954,100.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Books for University System**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

<b>Lot</b>	<b>Sub -ABC (Php)</b>
Lot 1	679,835.00
Lot 2	999,150.00
Lot 3	500,428.00
Lot 4	1,577,295.00
Lot 5	245,506.00
Lot 6	1,775,517.00
Lot 7	176,369.00

2. The Batangas State University now invites bids for **Procurement of Books for University System**. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project, equivalent to at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II Instruction to Bidders**.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184).
4. Interested bidders may obtain further information from Batangas State University and inspect the Bidding Documents at the BAC Office, Ground Floor, ITE Building from 8:00 AM to 5:00 PM, or download it from **PhilGEPS** or from Batangas State University Website (<http://www.batstate-u.edu.ph/>) provided the bidders shall pay the fee for the bidding documents upon submission of their bids. A complete set of Bidding Documents may be acquired by interested Bidders from the above mentioned address starting **December 11, 2015** until the deadline for submission and receipt of bids and upon submission of **letter of intent** and **payment of a nonrefundable fee for the Bidding Documents** in the amount of **Six Thousand Pesos Only (Php 6,000.00)**. Only those who have purchased the Bidding

Documents shall be allowed to participate in the pre-bid conference and raise or submit queries or clarifications.

<b>Lot</b>	<b>Sub -ABC (Php)</b>
Lot 1	679,835.00
Lot 2	999,150.00
Lot 3	500,428.00
Lot 4	1,577,295.00
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Lot 7	176,369.00

5. The Batangas State University will hold a Pre-Bid Conference on **December 18, 2015, 9:00 AM, BAC Office, Ground Floor, CITE Building GPB Campus I** which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids must be delivered to the above mentioned address on **January 6, 2016, 2:00 – 3:00 PM. Opening of bids will be at 3:00PM.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
7. The Batangas State University reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

*BAC Office, Ground Floor, CITE Building  
Batangas State University  
Main Campus*

*ATTY. EDGARD E. VALDEZ*  
*BAC Chairman*  
*Tel. No. 043-980-0385 local 1811*

## SECTION II

# INSTRUCTIONS TO BIDDERS

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## A. General

### 1. Scope of Bid

- 1.1. The procuring entity named in the **BDS** (hereinafter referred to as the “Procuring Entity”) wishes to receive bids for supply and delivery of the goods as described in Section VII. Technical Specifications (hereinafter referred to as the “Goods”).
- 1.2. The name, identification, and number of lots specific to this bidding are provided in the **BDS**. The contracting strategy and basis of evaluation of lots is described in ITB Clause 28.

### 2. Source of Funds

The Procuring Entity has a budget or has applied for or received funds from the Funding Source named in the **BDS**, and in the amount indicated in the **BDS**. It intends to apply part of the funds received for the Project, as defined in the **BDS**, to cover eligible payments under the contract.

### 3. Corrupt, Fraudulent, Collusive, and Coercive Practices

- 3.1. Unless otherwise specified in the **BDS**, the Procuring Entity as well as the bidders and suppliers shall observe the highest standard of ethics during the procurement and execution of the contract. In pursuance of this policy, the Procuring Entity:
  - (a) defines, for purposes of this provision, the terms set forth below as follows:
    - (i) “corrupt practice” means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in RA 3019.
    - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
    - (iii) “collusive practices” means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.

- (iv) “coercive practices” means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
  - (v) “obstructive practice” is
    - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
    - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.
  - (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.
- 3.2. Further, the Procuring Entity will seek to impose the maximum civil, administrative, and/or criminal penalties available under applicable laws on individuals and organizations deemed to be involved in any of the practices mentioned in ITB Clause 3.1(a).
- 3.3. Furthermore, the Funding Source and the Procuring Entity reserve the right to inspect and audit records and accounts of a bidder or supplier in the bidding for and performance of a contract themselves or through independent auditors as reflected in the GCC Clause 3.

#### **4. Conflict of Interest**

- 4.1. All Bidders found to have conflicting interests shall be disqualified to participate in the procurement at hand, without prejudice to the imposition of appropriate administrative, civil, and criminal sanctions. A Bidder may be considered to have conflicting interests with another Bidder in any of the events described in paragraphs (a) through (c) below and a general conflict of interest in any of the circumstances set out in paragraphs (d) through (f) below:
- (a) A Bidder has controlling shareholders in common with another Bidder;
  - (b) A Bidder receives or has received any direct or indirect subsidy from any other Bidder;

- (c) A Bidder has the same legal representative as that of another Bidder for purposes of this bid;
  - (d) A Bidder has a relationship, directly or through third parties, that puts them in a position to have access to information about or influence on the bid of another Bidder or influence the decisions of the Procuring Entity regarding this bidding process. This will include a firm or an organization who lends, or temporarily seconds, its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for or implementation of the project if the personnel would be involved in any capacity on the same project;
  - (e) A Bidder submits more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid; or
  - (f) A Bidder who participated as a consultant in the preparation of the design or technical specifications of the Goods and related services that are the subject of the bid.
- 4.2. In accordance with Section 47 of the IRR of RA 9184, all Bidding Documents shall be accompanied by a sworn affidavit of the Bidder that it is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), members of the Technical Working Group (TWG), members of the BAC Secretariat, the head of the Project Management Office (PMO) or the end-user unit, and the project consultants, by consanguinity or affinity up to the third civil degree. On the part of the Bidder, this Clause shall apply to the following persons:
- (a) If the Bidder is an individual or a sole proprietorship, to the Bidder himself;
  - (b) If the Bidder is a partnership, to all its officers and members;
  - (c) If the Bidder is a corporation, to all its officers, directors, and controlling stockholders; and
  - (d) If the Bidder is a joint venture (JV), the provisions of items (a), (b), or (c) of this Clause shall correspondingly apply to each of the members of the said JV, as may be appropriate.

Relationship of the nature described above or failure to comply with this Clause will result in the automatic disqualification of a Bidder.

## 5. Eligible Bidders

- 5.1. Unless otherwise provided in the **BDS**, the following persons shall be eligible to participate in this bidding:
- (a) Duly licensed Filipino citizens/sole proprietorships;
  - (b) Partnerships duly organized under the laws of the Philippines and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines;



- (c) Corporations duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines;
  - (d) Cooperatives duly organized under the laws of the Philippines, and of which at least sixty percent (60%) of the interest belongs to citizens of the Philippines; and
  - (e) Unless otherwise provided in the **BDS**, persons/entities forming themselves into a JV, *i.e.*, a group of two (2) or more persons/entities that intend to be jointly and severally responsible or liable for a particular contract: Provided, however, that Filipino ownership or interest of the joint venture concerned shall be at least sixty percent (60%).
- 5.2. Foreign bidders may be eligible to participate when any of the following circumstances exist, as specified in the **BDS**:
- (a) When a Treaty or International or Executive Agreement as provided in Section 4 of the RA 9184 and its IRR allow foreign bidders to participate;
  - (b) Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - (c) When the Goods sought to be procured are not available from local suppliers; or
  - (d) When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Government corporate entities may be eligible to participate only if they can establish that they (a) are legally and financially autonomous, (b) operate under commercial law, and (c) are not dependent agencies of the GOP or the Procuring Entity.
- 5.4. Unless otherwise provided in the **BDS**, the Bidder must have completed at least one contract similar to the Project the value of which, adjusted to current prices using the National Statistics Office consumer price index, must be at least equivalent to a percentage of the ABC stated in the **BDS**.

For this purpose, contracts similar to the Project shall be those described in the **BDS**, and completed within the relevant period stated in the Invitation to Bid and **ITB** Clause 12.1(a)(iii).

- 5.5 The Bidder must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be equal to the ABC to be bid, calculated as follows:

NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.

Where:

K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.

The value of the bidder's current assets and current liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System.

## 6. Bidder's Responsibilities

- 6.1. The Bidder or its duly authorized representative shall submit a sworn statement in the form prescribed in Section VIII – Bidding Forms as required in **ITB** Clause 12.1(b)(iii).
- 6.2. The Bidder is responsible for the following:
  - (a) Having taken steps to carefully examine all of the Bidding Documents;
  - (b) Having acknowledged all conditions, local or otherwise, affecting the implementation of the contract;
  - (c) Having made an estimate of the facilities available and needed for the contract to be bid, if any;
  - (d) Having complied with its responsibility to inquire or secure Supplemental/Bid Bulletin(s) as provided under **ITB** Clause 10.3.
  - (e) Ensuring that it is not “blacklisted” or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the GPPB;
  - (f) Ensuring that each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
  - (g) Authorizing the Head of the Procuring Entity or its duly authorized representative/s to verify all the documents submitted;
  - (h) Ensuring that the signatory is the duly authorized representative of the Bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Bidder in the bidding, with the duly notarized Secretary's Certificate attesting to such fact, if the Bidder is a corporation, partnership, cooperative, or joint venture;
  - (i) Complying with the disclosure provision under Section 47 of RA 9184 in relation to other provisions of RA 3019; and
  - (j) Complying with existing labor laws and standards, in the case of procurement of services.

Failure to observe any of the above responsibilities shall be at the risk of the Bidder concerned.

- 6.3. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents.

- 6.4. It shall be the sole responsibility of the Bidder to determine and to satisfy itself by such means as it considers necessary or desirable as to all matters pertaining to the contract to be bid, including: (a) the location and the nature of this Project; (b) climatic conditions; (c) transportation facilities; and (d) other factors that may affect the cost, duration, and execution or implementation of this Project.
- 6.5. The Procuring Entity shall not assume any responsibility regarding erroneous interpretations or conclusions by the prospective or eligible bidder out of the data furnished by the procuring entity.
- 6.6. The Bidder shall bear all costs associated with the preparation and submission of his bid, and the Procuring Entity will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 6.7. Before submitting their bids, the Bidder is deemed to have become familiar with all existing laws, decrees, ordinances, acts and regulations of the Philippines which may affect this Project in any way.
- 6.8. The Bidder should note that the Procuring Entity will accept bids only from those that have paid the nonrefundable fee for the Bidding Documents at the office indicated in the Invitation to Bid.

## 7. Origin of Goods

Unless otherwise indicated in the **BDS**, there is no restriction on the origin of goods other than those prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, subject to **ITB** Clause 27.1.

## 8. Subcontracts

- 8.1. Unless otherwise specified in the **BDS**, the Bidder may subcontract portions of the Goods to an extent as may be approved by the Procuring Entity and stated in the **BDS**. However, subcontracting of any portion shall not relieve the Bidder from any liability or obligation that may arise from the contract for this Project.
- 8.2. Subcontractors must comply with the eligibility criteria and the documentary requirements specified in the **BDS**. In the event that any subcontractor is found by the Procuring Entity to be ineligible, the subcontracting of such portion of the Goods shall be disallowed.
- 8.3. The Bidder may identify the subcontractor to whom a portion of the Goods will be subcontracted at any stage of the bidding process or during contract implementation. If the Bidder opts to disclose the name of the subcontractor during bid submission, the Bidder shall include the required documents as part of the technical component of its bid.

## B. Contents of Bidding Documents

### 9. Pre-Bid Conference

- 9.1. (a) If so specified in the **BDS**, a pre-bid conference shall be held at the venue and on the date indicated therein, to clarify and address the Bidders' questions on the technical and financial components of this Project.

(b) *The pre-bid conference shall be held at least twelve (12) calendar days before the deadline for the submission and receipt of bids. If the Procuring Entity determines that, by reason of the method, nature, or complexity of the contract to be bid, or when international participation will be more advantageous to the GOP, a longer period for the preparation of bids is necessary, the pre-bid conference shall be held at least thirty (30) calendar days before the deadline for the submission and receipt of bids, as specified in the **BDS**.*

- 9.2. Bidders are encouraged to attend the pre-bid conference to ensure that they fully understand the Procuring Entity's requirements. Non-attendance of the Bidder will in no way prejudice its bid; however, the Bidder is expected to know the changes and/or amendments to the Bidding Documents discussed during the pre-bid conference.
- 9.3. Any statement made at the pre-bid conference shall not modify the terms of the Bidding Documents unless such statement is specifically identified in writing as an amendment thereto and issued as a Supplemental/Bid Bulletin.

## **10. Clarification and Amendment of Bidding Documents**

- 10.1. Bidders who have purchased the Bidding Documents may request for clarification on any part of the Bidding Documents for an interpretation. Such request must be in writing and submitted to the Procuring Entity at the address indicated in the **BDS** at least ten (10) calendar days before the deadline set for the submission and receipt of bids.
- 10.2. Supplemental/Bid Bulletins may be issued upon the Procuring Entity's initiative for purposes of clarifying or modifying any provision of the Bidding Documents not later than seven (7) calendar days before the deadline for the submission and receipt of bids. Any modification to the Bidding Documents shall be identified as an amendment.
- 10.3. Any Supplemental/Bid Bulletin issued by the BAC shall also be posted on the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity concerned, if available. It shall be the responsibility of all Bidders who secure the Bidding Documents to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC. However, Bidders who have submitted bids before the issuance of the Supplemental/Bid Bulletin must be informed and allowed to modify or withdraw their bids in accordance with **ITB** Clause 23.

### **C. Preparation of Bids**

## **11. Language of Bid**

The bid, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Entity, shall be written in English. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation in English certified by the appropriate embassy or consulate in the Philippines, in which case the English translation shall govern for purposes of interpretation of the bid.

## **12. Documents Comprising the Bid: Eligibility and Technical Components**

12.1. Unless otherwise indicated in the **BDS**, the first envelope shall contain the following eligibility and technical documents:

(a) Eligibility Documents –

Class “A” Documents:

- (i) Registration certificate from the Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the **BDS**;
- (ii) Mayor’s permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
- (iii) Statement of all its ongoing and completed government and private contracts within the period stated in the **BDS**, including contracts awarded but not yet started, if any. The statement shall include, for each contract, the following:
  - (iii.1) name of the contract;
  - (iii.2) date of the contract;
  - (iii.3) kinds of Goods;
  - (iii.4) amount of contract and value of outstanding contracts;
  - (iii.5) date of delivery; and
  - (iii.6) end user’s acceptance or official receipt(s) issued for the contract, if completed.
- (iv) Audited financial statements, stamped “received” by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission;
- (v) NFCC computation in accordance with ITB Clause 5.5;
- (vi) Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR; and

Class “B” Document:

- (vii) If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

(b) Technical Documents –

- (i) Bid security in accordance with **ITB** Clause 18. If the Bidder opts to submit the bid security in the form of:
  - (i.1) a bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, it shall be accompanied by a confirmation from a Universal or Commercial Bank; or
  - (i.2) a surety bond, it shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments;
- (ii) Conformity with technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents; and
- (iii) Sworn statement in accordance with Section 25.2(a)(iv) of the IRR of RA 9184 and using the form prescribed in Section VIII – Bidding Forms.

### **13. Documents Comprising the Bid: Financial Component**

- 13.1. Unless otherwise stated in the **BDS**, the financial component of the bid shall contain the following:
  - (a) Financial Bid Form, which includes bid prices and the bill of quantities and the applicable Price Schedules, in accordance with **ITB** Clauses 15.1 and 15.4;
  - (b) If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification from the DTI, SEC, or CDA issued in accordance with **ITB** Clause 27, unless otherwise provided in the **BDS**; and
  - (c) Any other document related to the financial component of the bid as stated in the **BDS**.
- 13.2.
  - (a) Unless otherwise stated in the **BDS**, all bids that exceed the ABC shall not be accepted.
  - (b) Unless otherwise indicated in the **BDS**, for foreign-funded procurement, a ceiling may be applied to bid prices provided the following conditions are met:
    - (i) Bidding Documents are obtainable free of charge on a freely accessible website. If payment of Bidding Documents is required by the procuring entity, payment could be made upon the submission of bids.
    - (ii) The procuring entity has procedures in place to ensure that the ABC is based on recent estimates made by the responsible unit of the procuring entity and that the estimates reflect the quality, supervision and risk and inflationary factors, as well as prevailing market prices, associated with the types of works or goods to be procured.
    - (iii) The procuring entity has trained cost estimators on estimating prices and analyzing bid variances.

- (iv) The procuring entity has established a system to monitor and report bid prices relative to ABC and engineer's/procuring entity's estimate.
- (v) The procuring entity has established a system to monitor and report bid prices relative to ABC and procuring entity's estimate. The procuring entity has established a monitoring and evaluation system for contract implementation to provide a feedback on actual total costs of goods and works.

#### **14. Alternative Bids**

Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding. A bid with options is considered an alternative bid regardless of whether said bid proposal is contained in a single envelope or submitted in two (2) or more separate bid envelopes.

#### **15. Bid Prices**

- 15.1. The Bidder shall complete the appropriate Price Schedules included herein, stating the unit prices, total price per item, the total amount and the expected countries of origin of the Goods to be supplied under this Project.
- 15.2. The Bidder shall fill in rates and prices for all items of the Goods described in the Bill of Quantities. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Bill of Quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the Government.
- 15.3. The terms Ex Works (EXW), Cost, Insurance and Freight (CIF), Cost and Insurance Paid to (CIP), Delivered Duty Paid (DDP), and other trade terms used to describe the obligations of the parties, shall be governed by the rules prescribed in the current edition of the International Commercial Terms (INCOTERMS) published by the International Chamber of Commerce, Paris.
- 15.4. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - (a) For Goods offered from within the Procuring Entity's country:
    - (i) The price of the Goods quoted EXW (ex works, ex factory, ex warehouse, ex showroom, or off-the-shelf, as applicable), including all customs duties and sales and other taxes already paid or payable:
      - (i.1) on the components and raw material used in the manufacture or assembly of Goods quoted ex works or ex factory; or
      - (i.2) on the previously imported Goods of foreign origin quoted ex warehouse, ex showroom, or off-the-shelf and

any Procuring Entity country sales and other taxes which will be payable on the Goods if the contract is awarded.

- (ii) The price for inland transportation, insurance, and other local costs incidental to delivery of the Goods to their final destination.
  - (iii) The price of other (incidental) services, if any, listed in the **BDS**.
- (b) For Goods offered from abroad:
- (i) Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted DDP with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - (ii) The price of other (incidental) services, if any, listed in the **BDS**.
- 15.5. Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or price escalation on any account. A bid submitted with an adjustable price quotation shall be treated as non-responsive and shall be rejected, pursuant to **ITB** Clause 24.

All bid prices shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances. Extraordinary circumstances refer to events that may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon the recommendation of the Procuring Entity. Nevertheless, in cases where the cost of the awarded contract is affected by any applicable new laws, ordinances, regulations, or other acts of the GOP, promulgated after the date of bid opening, a contract price adjustment shall be made or appropriate relief shall be applied on a no loss-no gain basis.

## 16. Bid Currencies

- 16.1. Prices shall be quoted in the following currencies:
- (a) For Goods that the Bidder will supply from within the Philippines, the prices shall be quoted in Philippine Pesos.
  - (b) For Goods that the Bidder will supply from outside the Philippines, the prices may be quoted in the currency(ies) stated in the **BDS**. However, for purposes of bid evaluation, bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 16.2. If so allowed in accordance with **ITB** Clause 16.1, the Procuring Entity for purposes of bid evaluation and comparing the bid prices will convert the amounts in various currencies in which the bid price is expressed to Philippine Pesos at the foregoing exchange rates.
- 16.3. Unless otherwise specified in the **BDS**, payment of the contract price shall be made in Philippine Pesos.



## 17. Bid Validity

- 17.1. Bids shall remain valid for the period specified in the **BDS** which shall not exceed one hundred twenty (120) calendar days from the date of the opening of bids.
- 17.2. In exceptional circumstances, prior to the expiration of the Bid validity period, the Procuring Entity may request Bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. The bid security described in **ITB** Clause 18 should also be extended corresponding to the extension of the bid validity period at the least. A Bidder may refuse the request without forfeiting its bid security, but his bid shall no longer be considered for further evaluation and award. A Bidder granting the request shall not be required or permitted to modify its bid.

## 18. Bid Security

- 18.1. The bid security in the amount stated in the **BDS** shall be equal to the percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)
(d) Any combination of items (a) to (c) above	Proportionate to share of form with respect to total amount of security
(e) Bid Securing Declaration	No percentage required

For biddings conducted by LGUs, the Bidder may also submit bid securities in the form of cashier's/manager's check, bank draft/guarantee, or irrevocable letter of credit from other banks certified by the BSP as authorized to issue such financial statement.

The Bid Securing Declaration mentioned above is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the performance security required under ITB Clause 33.2, from receipt of the Notice of Award, and committing to pay the corresponding fine, and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated therein as provided in the guidelines issued by the GPPB.

- 18.2 The bid security should be valid for the period specified in the **BDS**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.
- 18.3 No bid securities shall be returned to bidders after the opening of bids and before contract signing, except to those that failed or declared as post-disqualified, upon submission of a written waiver of their right to file a motion for reconsideration and/or protest. Without prejudice on its forfeiture, bid securities shall be returned only after the bidder with the Lowest Calculated and Responsive Bid has signed the contract and furnished the performance security, but in no case later than the expiration of the bid security validity period indicated in **ITB** Clause 18.2.
- 18.4 Upon signing and execution of the contract pursuant to **ITB** Clause 32, and the posting of the performance security pursuant to **ITB** Clause 33, the successful Bidder's bid security will be discharged, but in no case later than the bid security validity period as indicated in the **ITB** Clause 18.2.
- 18.5 The bid security may be forfeited:
- (a) if a Bidder:
- (i) withdraws its bid during the period of bid validity specified in **ITB** Clause 17;
  - (ii) does not accept the correction of errors pursuant to **ITB** Clause 28.3(b);
  - (iii) fails to submit the requirements within the prescribed period or a finding against their veracity as stated in **ITB** Clause 29.2;
  - (iv) submission of eligibility requirements containing false information or falsified documents;
  - (v) submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding;
  - (vi) allowing the use of one's name, or using the name of another for purposes of public bidding;
  - (vii) withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid;
  - (viii) refusal or failure to post the required performance security within the prescribed time;
  - (ix) refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification;
  - (x) any documented attempt by a bidder to unduly influence the outcome of the bidding in his favor;

- (xi) failure of the potential joint venture partners to enter into the joint venture after the bid is declared successful; or
  - (xii) all other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.
- (b) if the successful Bidder:
- (i) fails to sign the contract in accordance with **ITB** Clause 32; or
  - (ii) fails to furnish performance security in accordance with **ITB** Clause 33.

## **19. Format and Signing of Bids**

- 19.1. Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in Section VIII – Bidding Forms on or before the deadline specified in the **ITB** Clauses 21 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under **ITB** Clause 12.1, and the second shall contain the financial component of the bid.
- 19.2. Forms as mentioned in **ITB** Clause 19.1 must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
- 19.3. The Bidder shall prepare and submit an original of the first and second envelopes as described in **ITB** Clauses 12 and 13. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 19.4. The bid, except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.
- 19.5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the duly authorized representative/s of the Bidder.

## **20. Sealing and Marking of Bids**

- 20.1. Bidders shall enclose their original eligibility and technical documents described in **ITB** Clause 12 in one sealed envelope marked “ORIGINAL - TECHNICAL COMPONENT”, and the original of their financial component in another sealed envelope marked “ORIGINAL - FINANCIAL COMPONENT”, sealing them all in an outer envelope marked “ORIGINAL BID”.
- 20.2. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. \_\_\_ - TECHNICAL COMPONENT” and “COPY NO. \_\_\_ - FINANCIAL COMPONENT” and the outer envelope as “COPY NO. \_\_\_”, respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

- 20.3. The original and the number of copies of the Bid as indicated in the **BDS** shall be typed or written in indelible ink and shall be signed by the bidder or its duly authorized representative/s.
- 20.4. All envelopes shall:
- (a) contain the name of the contract to be bid in capital letters;
  - (b) bear the name and address of the Bidder in capital letters;
  - (c) be addressed to the Procuring Entity's BAC in accordance with **ITB** Clause 1.1;
  - (d) bear the specific identification of this bidding process indicated in the **ITB** Clause 1.2; and
  - (e) bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids, in accordance with **ITB** Clause 21.
- 20.5. If bids are not sealed and marked as required, the Procuring Entity will assume no responsibility for the misplacement or premature opening of the bid.

#### **D. Submission and Opening of Bids**

##### **21. Deadline for Submission of Bids**

Bids must be received by the Procuring Entity's BAC at the address and on or before the date and time indicated in the **BDS**.

##### **22. Late Bids**

Any bid submitted after the deadline for submission and receipt of bids prescribed by the Procuring Entity, pursuant to **ITB** Clause 21, shall be declared "Late" and shall not be accepted by the Procuring Entity.

##### **23. Modification and Withdrawal of Bids**

23.1. The Bidder may modify its bid after it has been submitted; provided that the modification is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids. The Bidder shall not be allowed to retrieve its original bid, but shall be allowed to submit another bid equally sealed, properly identified, linked to its original bid marked as "TECHNICAL MODIFICATION" or "FINANCIAL MODIFICATION" and stamped "received" by the BAC. Bid modifications received after the applicable deadline shall not be considered and shall be returned to the Bidder unopened.

23.2. A Bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for valid and justifiable reason; provided that the Letter of Withdrawal is received by the Procuring Entity prior to the deadline prescribed for submission and receipt of bids.

23.3. Bids requested to be withdrawn in accordance with **ITB** Clause 23.1 shall be returned unopened to the Bidders. A Bidder may also express its intention not to participate in the bidding through a letter which should reach and be stamped by the BAC before the deadline for submission and receipt of bids. A Bidder that

withdraws its bid shall not be permitted to submit another bid, directly or indirectly, for the same contract.

- 23.4. No bid may be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Financial Bid Form. Withdrawal of a bid during this interval shall result in the forfeiture of the Bidder's bid security, pursuant to **ITB** Clause 18.4, and the imposition of administrative, civil and criminal sanctions as prescribed by RA 9184 and its IRR.

## **24. Opening and Preliminary Examination of Bids**

- 24.1. The BAC shall open the first bid envelopes of Bidders in public as specified in the **BDS** to determine each Bidder's compliance with the documents prescribed in **ITB** Clause 12. For this purpose, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary "pass/fail" criterion. If a bidder submits the required document, it shall be rated "passed" for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the said first bid envelope as "passed".
- 24.2. Unless otherwise specified in the BDS, immediately after determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated "passed". The second envelope of each complying bidder shall be opened within the same day. In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC unless otherwise provided in **ITB** Clause 13.2, the BAC shall rate the bid concerned as "failed". Only bids that are determined to contain all the bid requirements for both components shall be rated "passed" and shall immediately be considered for evaluation and comparison.
- 24.3. Letters of withdrawal shall be read out and recorded during bid opening, and the envelope containing the corresponding withdrawn bid shall be returned to the Bidder unopened. If the withdrawing Bidder's representative is in attendance, the original bid and all copies thereof shall be returned to the representative during the bid opening. If the representative is not in attendance, the bid shall be returned unopened by registered mail. The Bidder may withdraw its bid prior to the deadline for the submission and receipt of bids, provided that the corresponding Letter of Withdrawal contains a valid authorization requesting for such withdrawal, subject to appropriate administrative sanctions.
- 24.4. If a Bidder has previously secured a certification from the Procuring Entity to the effect that it has previously submitted the above-enumerated Class "A" Documents, the said certification may be submitted in lieu of the requirements enumerated in **ITB** Clause 12.1(a), items (i) to (v).
- 24.5. In the case of an eligible foreign Bidder as described in **ITB** Clause 5, the Class "A" Documents described in **ITB** Clause 12.1(a) may be substituted with the appropriate equivalent documents, if any, issued by the country of the foreign Bidder concerned.

- 24.6. Each partner of a joint venture agreement shall likewise submit the requirements in **ITB** Clauses 12.1(a)(i) and 12.1(a)(ii). Submission of documents required under **ITB** Clauses 12.1(a)(iii) to 12.1(a)(v) by any of the joint venture partners constitutes compliance.
- 24.7. The Procuring Entity shall prepare the minutes of the proceedings of the bid opening that shall include, as a minimum: (a) names of Bidders, their bid price, bid security, findings of preliminary examination; and (b) attendance sheet. The BAC members shall sign the abstract of bids as read.

## **E. Evaluation and Comparison of Bids**

### **25. Process to be Confidential**

- 25.1. Members of the BAC, including its staff and personnel, as well as its Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in the case of **ITB** Clause 26.
- 25.2. Any effort by a bidder to influence the Procuring Entity in the Procuring Entity's decision in respect of bid evaluation, bid comparison or contract award will result in the rejection of the Bidder's bid.

### **26. Clarification of Bids**

To assist in the evaluation, comparison, and post-qualification of the bids, the Procuring Entity may ask in writing any Bidder for a clarification of its bid. All responses to requests for clarification shall be in writing. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the Procuring Entity shall not be considered.

### **27. Domestic Preference**

- 27.1. Unless otherwise stated in the **BDS**, the Procuring Entity will grant a margin of preference for the purpose of comparison of bids in accordance with the following:
  - (a) The preference shall be applied when (i) the lowest Foreign Bid is lower than the lowest bid offered by a Domestic Bidder, or (ii) the lowest bid offered by a non-Philippine national is lower than the lowest bid offered by a Domestic Entity.
  - (b) For evaluation purposes, the lowest Foreign Bid or the bid offered by a non-Philippine national shall be increased by fifteen percent (15%).
  - (c) In the event that (i) the lowest bid offered by a Domestic Entity does not exceed the lowest Foreign Bid as increased, or (ii) the lowest bid offered by a non-Philippine national as increased, then the Procuring Entity shall award the contract to the Domestic Bidder/Entity at the amount of the lowest Foreign Bid or the bid offered by a non-Philippine national, as the case may be.
  - (d) If the Domestic Entity/Bidder refuses to accept the award of contract at the amount of the Foreign Bid or bid offered by a non-Philippine national within two (2) calendar days from receipt of written advice from the

BAC, the Procuring Entity shall award to the bidder offering the Foreign Bid or the non-Philippine national, as the case may be, subject to post-qualification and submission of all the documentary requirements under these Bidding Documents.

- 27.2. A Bidder may be granted preference as a Domestic Entity subject to the certification from the DTI (in case of sole proprietorships), SEC (in case of partnerships and corporations), or CDA (in case of cooperatives) that the (a) sole proprietor is a citizen of the Philippines or the partnership, corporation, cooperative, or association is duly organized under the laws of the Philippines with at least seventy five percent (75%) of its interest or outstanding capital stock belonging to citizens of the Philippines, (b) habitually established in business and habitually engaged in the manufacture or sale of the merchandise covered by his bid, and (c) the business has been in existence for at least five (5) consecutive years prior to the advertisement and/or posting of the Invitation to Bid for this Project.
- 27.3. A Bidder may be granted preference as a Domestic Bidder subject to the certification from the DTI that the Bidder is offering unmanufactured articles, materials or supplies of the growth or production of the Philippines, or manufactured articles, materials, or supplies manufactured or to be manufactured in the Philippines substantially from articles, materials, or supplies of the growth, production, or manufacture, as the case may be, of the Philippines.

## **28. Detailed Evaluation and Comparison of Bids**

- 28.1. The Procuring Entity will undertake the detailed evaluation and comparison of bids which have passed the opening and preliminary examination of bids, pursuant to **ITB** Clause 24, in order to determine the Lowest Calculated Bid.
- 28.2. The Lowest Calculated Bid shall be determined in two steps:
- (a) The detailed evaluation of the financial component of the bids, to establish the correct calculated prices of the bids; and
  - (b) The ranking of the total bid prices as so calculated from the lowest to the highest. The bid with the lowest price shall be identified as the Lowest Calculated Bid.
- 28.3. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all bids rated "passed," using non-discretionary pass/fail criteria. Unless otherwise specified in the **BDS**, the BAC shall consider the following in the evaluation of bids:
- (a) Completeness of the bid. Unless the ITB specifically allows partial bids, bids not addressing or providing all of the required items in the Schedule of Requirements including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free to the Procuring Entity; and

- (b) Arithmetical corrections. Consider computational errors and omissions to enable proper comparison of all eligible bids. It may also consider bid modifications, if allowed in the **BDS**. Any adjustment shall be calculated in monetary terms to determine the calculated prices.
- 28.4. Based on the detailed evaluation of bids, those that comply with the above-mentioned requirements shall be ranked in the ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, to identify the Lowest Calculated Bid. Total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications, which exceed the ABC shall not be considered, unless otherwise indicated in the **BDS**.
- 28.5. The Procuring Entity's evaluation of bids shall only be based on the bid price quoted in the Financial Bid Form.
- 28.6. Bids shall be evaluated on an equal footing to ensure fair competition. For this purpose, all bidders shall be required to include in their bids the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the detailed estimates. Such bids, including said taxes, shall be the basis for bid evaluation and comparison.

## 29. Post-Qualification

- 29.1. The Procuring Entity shall determine to its satisfaction whether the Bidder that is evaluated as having submitted the Lowest Calculated Bid (LCB) complies with and is responsive to all the requirements and conditions specified in **ITB** Clauses 5, 12, and 13.
- 29.2. Within a non-extendible period of three (3) calendar days from receipt by the bidder of the notice from the BAC that it submitted the LCB, the Bidder shall submit the following documentary requirements:
- (a) Latest income and business tax returns in the form specified in the **BDS**;
  - (b) Certificate of PhilGEPS Registration; and
  - (c) Other appropriate licenses and permits required by law and stated in the **BDS**.

Failure of the Bidder declared as Lowest Calculated Bid to duly submit the requirements under this Clause or a finding against the veracity of such shall be ground for forfeiture of the bid security and disqualification of the Bidder for award.

- 29.3. The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted pursuant to **ITB** Clauses 12 and 13, as well as other information as the Procuring Entity deems necessary and appropriate, using a non-discretionary "pass/fail" criterion.
- 29.4. If the BAC determines that the Bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bid as the Lowest Calculated Responsive Bid, and recommend to the Head of the Procuring Entity



the award of contract to the said Bidder at its submitted price or its calculated bid price, whichever is lower.

- 29.5. A negative determination shall result in rejection of the Bidder's Bid, in which event the Procuring Entity shall proceed to the next Lowest Calculated Bid to make a similar determination of that Bidder's capabilities to perform satisfactorily. If the second Bidder, however, fails the post qualification, the procedure for post qualification shall be repeated for the Bidder with the next Lowest Calculated Bid, and so on until the Lowest Calculated Responsive Bid is determined for contract award.
- 29.6. Within a period not exceeding seven (7) calendar days from the date of receipt of the recommendation of the BAC, the Head of the Procuring Entity shall approve or disapprove the said recommendation. In the case of GOCCs and GFIs, the period provided herein shall be fifteen (15) calendar days.

### **30. Reservation Clause**

- 30.1. Notwithstanding the eligibility or post-qualification of a Bidder, the Procuring Entity concerned reserves the right to review its qualifications at any stage of the procurement process if it has reasonable grounds to believe that a misrepresentation has been made by the said Bidder, or that there has been a change in the Bidder's capability to undertake the project from the time it submitted its eligibility requirements. Should such review uncover any misrepresentation made in the eligibility and bidding requirements, statements or documents, or any changes in the situation of the Bidder which will affect its capability to undertake the project so that it fails the preset eligibility or bid evaluation criteria, the Procuring Entity shall consider the said Bidder as ineligible and shall disqualify it from submitting a bid or from obtaining an award or contract.
- 30.2. Based on the following grounds, the Procuring Entity reserves the right to reject any and all bids, declare a failure of bidding at any time prior to the contract award, or not to award the contract, without thereby incurring any liability, and make no assurance that a contract shall be entered into as a result of the bidding:
  - (a) If there is *prima facie* evidence of collusion between appropriate public officers or employees of the Procuring Entity, or between the BAC and any of the Bidders, or if the collusion is between or among the bidders themselves, or between a Bidder and a third party, including any act which restricts, suppresses or nullifies or tends to restrict, suppress or nullify competition;
  - (b) If the Procuring Entity's BAC is found to have failed in following the prescribed bidding procedures; or
  - (c) For any justifiable and reasonable ground where the award of the contract will not redound to the benefit of the GOP as follows:
    - (i) If the physical and economic conditions have significantly changed so as to render the project no longer economically, financially or technically feasible as determined by the head of the procuring entity;

- (ii) If the project is no longer necessary as determined by the head of the procuring entity; and
  - (iii) If the source of funds for the project has been withheld or reduced through no fault of the Procuring Entity.
- 30.3. In addition, the Procuring Entity may likewise declare a failure of bidding when:
- (a) No bids are received;
  - (b) All prospective Bidders are declared ineligible;
  - (c) All bids fail to comply with all the bid requirements or fail post-qualification; or
  - (d) The Bidder with the Lowest Calculated Responsive Bid (LCRB) refuses, without justifiable cause to accept the award of contract, and no award is made.

## **F. Award of Contract**

### **31. Contract Award**

- 31.1. Subject to **ITB** Clause 29, the Procuring Entity shall award the contract to the Bidder whose bid has been determined to be the LCRB.
- 31.2. Prior to the expiration of the period of bid validity, the Procuring Entity shall notify the successful Bidder in writing that its bid has been accepted, through a Notice of Award received personally or sent by registered mail or electronically, receipt of which must be confirmed in writing within two (2) days by the Bidder with the LCRB and submitted personally or sent by registered mail or electronically to the Procuring Entity.
- 31.3. Notwithstanding the issuance of the Notice of Award, award of contract shall be subject to the following conditions:
- (a) Submission of the valid JVA, if applicable, within ten (10) calendar days from receipt by the Bidder of the notice from the BAC that the Bidder has the LCRB;
  - (b) Posting of the performance security in accordance with **ITB** Clause 33;
  - (c) Signing of the contract as provided in **ITB** Clause 32; and
  - (d) Approval by higher authority, if required.
- 31.4. At the time of contract award, the Procuring Entity shall not increase or decrease the quantity of goods originally specified in Section VI-Schedule of Requirements.

### **32. Signing of the Contract**

- 32.1. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Contract Form to the

Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.

- 32.2. Within ten (10) calendar days from receipt of the Notice of Award, the successful Bidder shall post the required performance security and sign and date the contract and return it to the Procuring Entity.
- 32.3. The Procuring Entity shall enter into contract with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 32.4. The following documents shall form part of the contract:
  - (a) Contract Agreement;
  - (b) Bidding Documents;
  - (c) Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted;
  - (d) Performance Security;
  - (e) Credit line in accordance with **ITB** Clause 0, if applicable;
  - (f) Notice of Award of Contract; and
  - (g) Other contract documents that may be required by existing laws and/or specified in the **BDS**.

### 33. Performance Security

- 33.1. To guarantee the faithful performance by the winning Bidder of its obligations under the contract, it shall post a performance security within a maximum period of ten (10) calendar days from the receipt of the Notice of Award from the Procuring Entity and in no case later than the signing of the contract.
- 33.2. The performance security shall be denominated in Philippine Pesos and posted in favor of the Procuring Entity in an amount equal to the percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
(c) Surety bond callable upon	Thirty percent (30%)

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	
(d) Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

33.3. Failure of the successful Bidder to comply with the above-mentioned requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the Procuring Entity shall initiate and complete the post qualification of the second Lowest Calculated Bid. The procedure shall be repeated until the LCRB is identified and selected for contract award. However if no Bidder passed post-qualification, the BAC shall declare the bidding a failure and conduct a re-bidding with re-advertisement.

### **34. Notice to Proceed**

34.1. Within three (3) calendar days from the date of approval of the contract by the appropriate government approving authority, the Procuring Entity shall issue its Notice to Proceed to the Bidder.

34.2. The contract effectivity date shall be provided in the Notice to Proceed by the Procuring Entity, which date shall not be later than seven (7) calendar days from the issuance of the Notice to Proceed.

### **35. Protest Mechanism**

Decision of the Procuring Entity at any stage of the procurement process may be questioned in accordance with Section 55 of the Revised Implementing Rules and Regulations of Republic Act 9184.

## SECTION III BID DATA SHEETS

<b>ITB Clause</b>																	
1.1	<b>The Procuring Entity is <i>Batangas State University</i></b>																
1.2	<p>The lot(s) and reference is/are:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Lot</th> <th style="text-align: center;">Sub -ABC (Php)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Lot 1</td> <td style="text-align: right;">679,835.00</td> </tr> <tr> <td style="text-align: center;">Lot 2</td> <td style="text-align: right;">999,150.00</td> </tr> <tr> <td style="text-align: center;">Lot 3</td> <td style="text-align: right;">500,428.00</td> </tr> <tr> <td style="text-align: center;">Lot 4</td> <td style="text-align: right;">1,577,295.00</td> </tr> <tr> <td style="text-align: center;">Lot 5</td> <td style="text-align: right;">245,506.00</td> </tr> <tr> <td style="text-align: center;">Lot 6</td> <td style="text-align: right;">1,775,517.00</td> </tr> <tr> <td style="text-align: center;">Lot 7</td> <td style="text-align: right;">176,369.00</td> </tr> </tbody> </table>	Lot	Sub -ABC (Php)	Lot 1	679,835.00	Lot 2	999,150.00	Lot 3	500,428.00	Lot 4	1,577,295.00	Lot 5	245,506.00	Lot 6	1,775,517.00	Lot 7	176,369.00
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Lot 4	1,577,295.00																
Lot 5	245,506.00																
Lot 6	1,775,517.00																
Lot 7	176,369.00																
<u>2</u>	<p>The Funding Source is:                      The Government of the Philippines (GOP) in the amount of <b>Five Million Nine Hundred Fifty-Four Thousand One Hundred Pesos Only (Php5, 594,100.00)</b>.                      The name of the Project is <b>Procurement of Books for University System</b>.                      The identification number of the Project is BSU-Project N0. 2015-399.</p>																
3.1	No further instructions.																
5.1	No further instructions.																
5.2	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.																
5.4	Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.																
5.5	No further instructions.																
6.3	No further instructions.																
7	No further instructions.																
8.1	Subcontracting is not allowed.																
8.2	Not applicable.																
9.1	The Procuring Entity will hold a pre-bid conference for this Project on <b><i>December 18, 2015, 9:00 AM.</i></b>																

	<p><b>BAC Office</b>  <b>Ground Floor, CITE Building</b>  <b>Batangas State University, GPB Campus I</b>  <b>Rizal Avenue Extension, Batangas City</b></p>
10.1	<p>The Procuring Entity's address is:  <b>2<sup>nd</sup> Floor, CITE Building,</b>  <b>Batangas State University, GPB Campus I</b>  <b>Rizal Avenue Extension, Batangas City</b></p> <p><b>Dr. Tirso A. Ronquillo</b>  <b>University President</b>  <b>Tel. No. (043) 723-0339 / 980-0385 local 1546</b></p>
12.1	<i>No further instructions.</i>
12.1(a)(i)	No other acceptable proof of registration is recognized.
12.1(a)(iii)	The statement "covers all ongoing and completed government and private contracts" shall include all such contracts within <b>three (3) years</b> prior to the deadline for the submission and receipt of bids, including contracts awarded but not yet started, if any. The value of the prospective Bidder's largest contract, adjusted to current price index must be at least fifty percent (50%) of the ABC/Sub ABC in order to be eligible to bid for the project.
13.1	No additional requirements.
13.2	<p>The Total ABC is <b>Five Million Nine Hundred Fifty-Four Thousand One Hundred Pesos Only (Php5, 594,100.00).</b></p> <p>Any bid with a financial component exceeding this amount shall not be accepted.</p>
15.4(a)(iii)	No incidental services are required.
15.4(a)(iii)	<p>Not applicable</p> <p>No incidental services are required.</p>
15.5	Bid Prices shall be fixed. Adjustable price proposals shall be treated as non-responsive and shall be rejected.
15.6	Extraordinary circumstances refer to events that may be determined by the National Economic and Development Authority in accordance with the Civil Code of the Philippines, and upon the recommendation of the Procuring Entity.
16.1(b)	The Bid prices for Goods supplied from outside of the Philippines shall be quoted in Philippine Pesos.
16.3	No further instructions.

17.1	Bid validity period is <b>One Hundred Twenty (120) calendar days</b> from the date of opening of bids.												
18.1	The bid security shall be in the following amount: <ol style="list-style-type: none"> <li>1. <b>Two (2%) of the ABC</b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</li> <li>2. <b>Five (5%) of the ABC</b> if bid security is in Surety Bond; or</li> <li>3. <b>Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</b></li> <li>4. <b>Bid Securing Declaration (Use BatStateU Goods Form No. 5c)</b></li> </ol>												
18.2	<b>The validity period for bid security is One Hundred twenty (120) calendar days from the date of opening of bid.</b>												
20.3	Each Bidder shall submit <b>one (1)</b> original and <b>two (2)</b> copies of the first and second components of its bid.												
21	The address for submission of bids is BAC Office Ground Floor, CITE Building Batangas State University, GPB Campus I Rizal Avenue Extension, Batangas City  The deadline for submission of bids is <b>2:00 to 3:00 PM, January 6, 2016.</b>												
24.1	The place of bid opening is BAC Office Ground Floor, CITE Building Batangas State University, GPB Campus I Rizal Avenue Extension, Batangas City  The date and time of bid opening is <b>3:00PM, January 6, 2015.</b>												
24.2	No further instructions.												
27.1	No further instructions.												
28.3	The goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.  <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Lot</th> <th>Sub -ABC (Php)</th> </tr> </thead> <tbody> <tr> <td>Lot 1</td> <td>679,835.00</td> </tr> <tr> <td>Lot 2</td> <td>999,150.00</td> </tr> <tr> <td>Lot 3</td> <td>500,428.00</td> </tr> <tr> <td>Lot 4</td> <td>1,577,295.00</td> </tr> <tr> <td>Lot 5</td> <td>245,506.00</td> </tr> </tbody> </table>	Lot	Sub -ABC (Php)	Lot 1	679,835.00	Lot 2	999,150.00	Lot 3	500,428.00	Lot 4	1,577,295.00	Lot 5	245,506.00
Lot	Sub -ABC (Php)												
Lot 1	679,835.00												
Lot 2	999,150.00												
Lot 3	500,428.00												
Lot 4	1,577,295.00												
Lot 5	245,506.00												

		Lot 6	1,775,517.00	
		Lot 7	176,369.00	
28.3(b)	<i>Bid modification in whatever form is not allowed.</i>			
28.4	No further instructions.			
29.2(a)	No further instructions.			
29.2(b)	<i>Not applicable</i>			
29.2(d)	<i>No other licenses required.</i>			
32.4(g)	<i>No other contract documents needed.</i>			



## **SECTION IV**

### **GENERAL CONDITIONS OF THE CONTRACT**

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## 1. Definitions

- 1.1. In this Contract, the following terms shall be interpreted as indicated:
- (a) “The Contract” means the agreement entered into between the Procuring Entity and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - (b) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
  - (c) “The Goods” means all of the supplies, equipment, machinery, spare parts, other materials and/or general support services which the Supplier is required to provide to the Procuring Entity under the Contract.
  - (d) “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
  - (e) “GCC” means the General Conditions of Contract contained in this Section.
  - (f) “SCC” means the Special Conditions of Contract.
  - (g) “The Procuring Entity” means the organization purchasing the Goods, as named in the **SCC**.
  - (h) “The Procuring Entity’s country” is the Philippines.
  - (i) “The Supplier” means the individual contractor, manufacturer distributor, or firm supplying/manufacturing the Goods and Services under this Contract and named in the **SCC**.
  - (j) The “Funding Source” means the organization named in the **SCC**.
  - (k) “The Project Site,” where applicable, means the place or places named in the **SCC**.
  - (l) “Day” means calendar day.
  - (m) The “Effective Date” of the contract will be the date of receipt by the Supplier of the Notice to Proceed or the date provided in the Notice to Proceed. Performance of all obligations shall be reckoned from the Effective Date of the Contract.
  - (n) “Verified Report” refers to the report submitted by the Implementing Unit to the Head of the Procuring Entity setting forth its findings as to the existence of grounds or causes for termination and explicitly stating its recommendation for the issuance of a Notice to Terminate.

## 2. Corrupt, Fraudulent, Collusive, and Coercive Practices

- 2.1. Unless otherwise provided in the **SCC**, the Procuring Entity as well as the bidders, contractors, or suppliers shall observe the highest standard of ethics during the procurement and execution of this Contract. In pursuance of this policy, the Procuring Entity:

- (a) defines, for the purposes of this provision, the terms set forth below as follows:
- (i) "corrupt practice" means behavior on the part of officials in the public or private sectors by which they improperly and unlawfully enrich themselves, others, or induce others to do so, by misusing the position in which they are placed, and it includes the offering, giving, receiving, or soliciting of anything of value to influence the action of any such official in the procurement process or in contract execution; entering, on behalf of the Government, into any contract or transaction manifestly and grossly disadvantageous to the same, whether or not the public officer profited or will profit thereby, and similar acts as provided in Republic Act 3019.
  - (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity, and includes collusive practices among Bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the Procuring Entity of the benefits of free and open competition.
  - (iii) "collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial, non-competitive levels.
  - (iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons, or their property to influence their participation in a procurement process, or affect the execution of a contract;
  - (v) "obstructive practice" is
    - (aa) deliberately destroying, falsifying, altering or concealing of evidence material to an administrative proceedings or investigation or making false statements to investigators in order to materially impede an administrative proceedings or investigation of the Procuring Entity or any foreign government/foreign or international financing institution into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the administrative proceedings or investigation or from pursuing such proceedings or investigation; or
    - (bb) acts intended to materially impede the exercise of the inspection and audit rights of the Procuring Entity or any foreign government/foreign or international financing institution herein.
- (b) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in any of the practices mentioned in this Clause for purposes of competing for the contract.

- 2.2. Further the Funding Source, Borrower or Procuring Entity, as appropriate, will seek to impose the maximum civil, administrative and/or criminal penalties available under the applicable law on individuals and organizations deemed to be involved with any of the practices mentioned in **GCC** Clause 2.1(a).

### **3. Inspection and Audit by the Funding Source**

The Supplier shall permit the Funding Source to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Funding Source, if so required by the Funding Source.

### **4. Governing Law and Language**

- 4.1. This Contract shall be interpreted in accordance with the laws of the Republic of the Philippines.
- 4.2. This Contract has been executed in the English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract. All correspondence and other documents pertaining to this Contract exchanged by the parties shall be written in English.

### **5. Notices**

- 5.1. Any notice, request, or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request, or consent shall be deemed to have been given or made when received by the concerned party, either in person or through an authorized representative of the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such Party at the address specified in the **SCC**, which shall be effective when delivered and duly received or on the notice's effective date, whichever is later.
- 5.2. A Party may change its address for notice hereunder by giving the other Party notice of such change pursuant to the provisions listed in the **SCC** for **GCC** Clause 5.1.

### **6. Scope of Contract**

- 6.1. The GOODS and Related Services to be provided shall be as specified in **Error! Reference source not found.**
- 6.2. This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. Any additional requirements for the completion of this Contract shall be provided in the **SCC**.

### **7. Subcontracting**

- 7.1. Subcontracting of any portion of the Goods, if allowed in the **BDS**, does not relieve the Supplier of any liability or obligation under this Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants or workmen as fully as if these were the Supplier's own acts, defaults, or negligence, or those of its agents, servants or workmen.

- 7.2. Subcontractors disclosed and identified during the bidding may be changed during the implementation of this Contract, subject to compliance with the required qualifications and the approval of the Procuring Entity.

## **8. Procuring Entity's Responsibilities**

- 8.1. Whenever the performance of the obligations in this Contract requires that the Supplier obtain permits, approvals, import, and other licenses from local public authorities, the Procuring Entity shall, if so needed by the Supplier, make its best effort to assist the Supplier in complying with such requirements in a timely and expeditious manner.
- 8.2. The Procuring Entity shall pay all costs involved in the performance of its responsibilities in accordance with **GCC** Clause 6.

## **9. Prices**

- 9.1. For the given scope of work in this Contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon prior approval of the GPPB in accordance with Section 61 of R.A. 9184 and its IRR or except as provided in this Clause.
- 9.2. Prices charged by the Supplier for Goods delivered and/or services performed under this Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any change in price resulting from a Change Order issued in accordance with **GCC** Clause 29.

## **10. Payment**

- 10.1. Payments shall be made only upon a certification by the Head of the Procuring Entity to the effect that the Goods have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted. Except with the prior approval of the President no payment shall be made for services not yet rendered or for supplies and materials not yet delivered under this Contract. Ten percent (10%) of the amount of each payment shall be retained by the Procuring Entity to cover the Supplier's warranty obligations under this Contract as described in **GCC** Clause 17.
- 10.2. The Supplier's request(s) for payment shall be made to the Procuring Entity in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and/or Services performed, and by documents submitted pursuant to the **SCC** provision for **GCC** Clause 6.2, and upon fulfillment of other obligations stipulated in this Contract.
- 10.3. Pursuant to **GCC** Clause 10.2, payments shall be made promptly by the Procuring Entity, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 10.4. Unless otherwise provided in the SCC, the currency in which payment is made to the Supplier under this Contract shall be in Philippine Pesos.

## **11. Advance Payment and Terms of Payment**

- 11.1. Advance payment shall be made only after prior approval of the President, and shall not exceed fifteen percent (15%) of the Contract amount, unless otherwise directed by the President or in cases allowed under Annex "D" of RA 9184.
- 11.2. For Goods supplied from abroad, the terms of payment shall be as follows:
  - (a) On Contract Signature: Ten percent (10%) of the Contract Price shall be paid within sixty (60) days from signing of the Contract and upon submission of a claim and a bank guarantee for the equivalent amount valid until the Goods are delivered and in the form provided in Section VIII. Bidding Forms.
  - (b) On Delivery: Seventy percent (70%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of receipt of the Goods and upon submission of the documents (i) through (vi) specified in the SCC provision on Delivery and Documents.
  - (c) On Acceptance: The remaining twenty percent (20%) of the Contract Price shall be paid to the Supplier within sixty (60) days after the date of submission of the acceptance and inspection certificate for the respective delivery issued by the Procuring Entity's authorized representative. In the event that no inspection or acceptance certificate is issued by the Procuring Entity's authorized representative within forty five (45) days of the date shown on the delivery receipt the Supplier shall have the right to claim payment of the remaining twenty percent (20%) subject to the Procuring Entity's own verification of the reason(s) for the failure to issue documents (vii) and (viii) as described in the SCC provision on Delivery and Documents.
- 11.3. All progress payments shall first be charged against the advance payment until the latter has been fully exhausted.

## **12. Taxes and Duties**

The Supplier, whether local or foreign, shall be entirely responsible for all the necessary taxes, stamp duties, license fees, and other such levies imposed for the completion of this Contract.

## **13. Performance Security**

- 13.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any the forms prescribed in the **ITB** Clause 33.2.
- 13.2. The performance security posted in favor of the Procuring Entity shall be forfeited in the event it is established that the winning bidder is in default in any of its obligations under the contract.
- 13.3. The performance security shall remain valid until issuance by the Procuring Entity of the Certificate of Final Acceptance.

- 13.4. The performance security may be released by the Procuring Entity and returned to the Supplier after the issuance of the Certificate of Final Acceptance subject to the following conditions:
- (a) There are no pending claims against the Supplier or the surety company filed by the Procuring Entity;
  - (b) The Supplier has no pending claims for labor and materials filed against it; and
  - (c) Other terms specified in the **SCC**.
- 13.5. In case of a reduction of the contract value, the Procuring Entity shall allow a proportional reduction in the original performance security, provided that any such reduction is more than ten percent (10%) and that the aggregate of such reductions is not more than fifty percent (50%) of the original performance security.

## 14. Use of Contract Documents and Information

- 14.1. The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 14.2. Any document, other than this Contract itself, enumerated in **GCC** Clause 14.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so required by the Procuring Entity.

## 15. Standards

The Goods provided under this Contract shall conform to the standards mentioned in the **Error! Reference source not found.**; and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods' country of origin. Such standards shall be the latest issued by the institution concerned.

## 16. Inspection and Tests

- 16.1. The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring Entity. The **SCC** and **Error! Reference source not found.** shall specify what inspections and/or tests the Procuring Entity requires and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 16.2. If applicable, the inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the



Procuring Entity. The Supplier shall provide the Procuring Entity with results of such inspections and tests.

- 16.3. The Procuring Entity or its designated representative shall be entitled to attend the tests and/or inspections referred to in this Clause provided that the Procuring Entity shall bear all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all traveling and board and lodging expenses.
- 16.4. The Procuring Entity may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Procuring Entity, and shall repeat the test and/or inspection, at no cost to the Procuring Entity, upon giving a notice pursuant to **GCC** Clause 5.
- 16.5. The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Procuring Entity or its representative, shall release the Supplier from any warranties or other obligations under this Contract.

## **17. Warranty**

- 17.1. The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials, except when the technical specifications required by the Procuring Entity provides otherwise.
- 17.2. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship or from any act or omission of the Supplier that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.
- 17.3. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period specified in the **SCC**. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least ten percent (10%) of the final payment, or a special bank guarantee equivalent to at least ten percent (10%) of the Contract Price or other such amount if so specified in the **SCC**. The said amounts shall only be released after the lapse of the warranty period specified in the **SCC**; provided, however, that the Supplies delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 17.4. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC** and with all reasonable speed, repair or replace the defective Goods or parts thereof, without cost to the Procuring Entity.
- 17.5. If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in **GCC** Clause 17.4, the Procuring Entity may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Entity may have against the Supplier under the Contract and under the applicable law.

## **18. Delays in the Supplier's Performance**

- 18.1. Delivery of the Goods and/or performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Entity in **Section VI-Schedule of Requirements**.
- 18.2. If at any time during the performance of this Contract, the Supplier or its Subcontractor(s) should encounter conditions impeding timely delivery of the Goods and/or performance of Services, the Supplier shall promptly notify the Procuring Entity in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, and upon causes provided for under **GCC Clause 22**, the Procuring Entity shall evaluate the situation and may extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of Contract.
- 18.3. Except as provided under **GCC Clause 22**, a delay by the Supplier in the performance of its obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to **GCC Clause 19**, unless an extension of time is agreed upon pursuant to **GCC Clause 29** without the application of liquidated damages.

## **19. Liquidated Damages**

Subject to **GCC Clauses 18 and 22**, if the Supplier fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in this Contract inclusive of duly granted time extensions if any, the Procuring Entity shall, without prejudice to its other remedies under this Contract and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the maximum is reached, the Procuring Entity shall rescind the Contract pursuant to **GCC Clause 23**, without prejudice to other courses of action and remedies open to it.

## **20. Settlement of Disputes**

- 20.1. If any dispute or difference of any kind whatsoever shall arise between the Procuring Entity and the Supplier in connection with or arising out of this Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 20.2. If after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Procuring Entity or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.
- 20.3. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under this Contract.

- 20.4. In the case of a dispute between the Procuring Entity and the Supplier, the dispute shall be resolved in accordance with Republic Act 9285 ("R.A. 9285"), otherwise known as the "Alternative Dispute Resolution Act of 2004."
- 20.5. Notwithstanding any reference to arbitration herein, the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and the Procuring Entity shall pay the Supplier any monies due the Supplier.

## **21. Liability of the Supplier**

- 21.1. The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines, subject to additional provisions, if any, set forth in the **SCC**.
- 21.2. Except in cases of criminal negligence or willful misconduct, and in the case of infringement of patent rights, if applicable, the aggregate liability of the Supplier to the Procuring Entity shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

## **22. Force Majeure**

- 22.1. The Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the Supplier's delay in performance or other failure to perform its obligations under the Contract is the result of a *force majeure*.
- 22.2. For purposes of this Contract the terms "*force majeure*" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or *force majeure* shall be interpreted to mean an event which the Contractor could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the Contractor. Such events may include, but not limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 22.3. If a *force majeure* situation arises, the Supplier shall promptly notify the Procuring Entity in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Entity in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *force majeure*.

## **23. Termination for Default**

- 23.1. The Procuring Entity shall terminate this Contract for default when any of the following conditions attends its implementation:
  - (a) Outside of *force majeure*, the Supplier fails to deliver or perform any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by the Procuring Entity pursuant to a request

made by the Supplier prior to the delay, and such failure amounts to at least ten percent (10%) of the contact price;

- (b) As a result of *force majeure*, the Supplier is unable to deliver or perform any or all of the Goods, amounting to at least ten percent (10%) of the contract price, for a period of not less than sixty (60) calendar days after receipt of the notice from the Procuring Entity stating that the circumstance of force majeure is deemed to have ceased; or
- (c) The Supplier fails to perform any other obligation under the Contract.

23.2. In the event the Procuring Entity terminates this Contract in whole or in part, for any of the reasons provided under **GCC** Clauses 23 to 26, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Entity for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of this Contract to the extent not terminated.

23.3. In case the delay in the delivery of the Goods and/or performance of the Services exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the Supplier, the Procuring Entity may terminate this Contract, forfeit the Supplier's performance security and award the same to a qualified Supplier.

## **24. Termination for Insolvency**

The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.

## **25. Termination for Convenience**

25.1. The Procuring Entity may terminate this Contract, in whole or in part, at any time for its convenience. The Head of the Procuring Entity may terminate a contract for the convenience of the Government if he has determined the existence of conditions that make Project Implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event(s) or changes in law and national government policies.

25.2. The Goods that have been delivered and/or performed or are ready for delivery or performance within thirty (30) calendar days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:

- (a) to have any portion delivered and/or performed and paid at the contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier.

- 25.3. If the Supplier suffers loss in its initial performance of the terminated contract, such as purchase of raw materials for goods specially manufactured for the Procuring Entity which cannot be sold in open market, it shall be allowed to recover partially from this Contract, on a *quantum meruit* basis. Before recovery may be made, the fact of loss must be established under oath by the Supplier to the satisfaction of the Procuring Entity before recovery may be made.

## 26. Termination for Unlawful Acts

- 26.1. The Procuring Entity may terminate this Contract in case it is determined *prima facie* that the Supplier has engaged, before or during the implementation of this Contract, in unlawful deeds and behaviors relative to contract acquisition and implementation. Unlawful acts include, but are not limited to, the following:
- (a) Corrupt, fraudulent, and coercive practices as defined in **ITB Clause Error! Reference source not found.**;
  - (b) Drawing up or using forged documents;
  - (c) Using adulterated materials, means or methods, or engaging in production contrary to rules of science or the trade; and
  - (d) Any other act analogous to the foregoing.

## 27. Procedures for Termination of Contracts

- 27.1. The following provisions shall govern the procedures for termination of this Contract:
- (a) Upon receipt of a written report of acts or causes which may constitute ground(s) for termination as aforementioned, or upon its own initiative, the Implementing Unit shall, within a period of seven (7) calendar days, verify the existence of such ground(s) and cause the execution of a Verified Report, with all relevant evidence attached;
  - (b) Upon recommendation by the Implementing Unit, the Head of the Procuring Entity shall terminate this Contract only by a written notice to the Supplier conveying the termination of this Contract. The notice shall state:
    - (i) that this Contract is being terminated for any of the ground(s) afore-mentioned, and a statement of the acts that constitute the ground(s) constituting the same;
    - (ii) the extent of termination, whether in whole or in part;
    - (iii) an instruction to the Supplier to show cause as to why this Contract should not be terminated; and
    - (iv) special instructions of the Procuring Entity, if any.
  - (c) The Notice to Terminate shall be accompanied by a copy of the Verified Report;
  - (d) Within a period of seven (7) calendar days from receipt of the Notice of Termination, the Supplier shall submit to the Head of the Procuring Entity a verified position paper stating why this Contract should not be terminated. If the Supplier fails to show cause after the lapse of the seven

- (7) day period, either by inaction or by default, the Head of the Procuring Entity shall issue an order terminating this Contract;
- (e) The Procuring Entity may, at any time before receipt of the Supplier's verified position paper described in item (d) above withdraw the Notice to Terminate if it is determined that certain items or works subject of the notice had been completed, delivered, or performed before the Supplier's receipt of the notice;
  - (f) Within a non-extendible period of ten (10) calendar days from receipt of the verified position paper, the Head of the Procuring Entity shall decide whether or not to terminate this Contract. It shall serve a written notice to the Supplier of its decision and, unless otherwise provided, this Contract is deemed terminated from receipt of the Supplier of the notice of decision. The termination shall only be based on the ground(s) stated in the Notice to Terminate;
  - (g) The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity; and
  - (h) The Supplier must serve a written notice to the Procuring Entity of its intention to terminate the contract at least thirty (30) calendar days before its intended termination. The Contract is deemed terminated if it is not resumed in thirty (30) calendar days after the receipt of such notice by the Procuring Entity.

## **28. Assignment of Rights**

The Supplier shall not assign his rights or obligations under this Contract, in whole or in part, except with the Procuring Entity's prior written consent.

## **29. Contract Amendment**

Subject to applicable laws, no variation in or modification of the terms of this Contract shall be made except by written amendment signed by the parties.

## **30. Application**

These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of this Contract.

## SECTION V

### SPECIAL CONDITIONS OF THE CONTRACT

GCC Clause	
1.1(g)	The Procuring Entity is <b><i>Batangas State University</i></b>
1.1(i)	The Supplier is _____.
1.1(j)	The Funding Source is:  The Government of the Philippines (GOP) through the <b><i>Approved Special Trust Fund (Fiduciary Fund 2015 Budget)</i></b> in the amount of <b><i>Five Million Nine Hundred Fifty-Four Thousand One Hundred Pesos Only (Php5, 594,100.00)</i></b> .
1.1(k)	The Project Site is  <b><i>Batangas State University, GPB Campus I, Rizal Avenue Extension, Batangas City</i></b>
5.1	The Procuring Entity's address for Notices is:  <b><i>Dr. Tirso A. Ronquillo University President Batangas State University International Affairs Office, GPB Main Campus I Batangas City</i></b>  The Supplier's address for Notices is: _____
6.2	<b>Delivery and Documents –</b>  The delivery terms applicable to this Contract are delivered to <b><i>Batangas State University, GPB Campus I, Rizal Avenue Extension, Batangas City</i></b> . Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.  Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:  <i>For Goods supplied from within the Philippines:</i>  Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:  (i) Original and copies of the Supplier's invoice showing

	<p>Goods' description, quantity, unit price, and total amount;</p> <ul style="list-style-type: none"><li>(ii) Original and copies delivery receipt/note, railway receipt, or truck receipt;</li><li>(iii) Original Supplier's factory inspection report;</li><li>(iv) Original and copies of the Manufacturer's and/or Supplier's warranty certificate;</li><li>(v) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;</li><li>(vi) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and</li><li>(vii) Four copies of the Invoice Receipt for Property signed by the Procuring Entity's representative at the Project Site.</li></ul> <p>For purposes of this Clause the Procuring Entity's Representative at the Project Site is the University Librarian, <b>MRS. ROSARIO L. CUEVAS</b> and Asst. Director for Supply &amp; Property Management Office, <b>MR. MARIO EBORA</b>.</p> <p><b>Incidental Services -</b></p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"><li>(a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;</li><li>(b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;</li><li>(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</li><li>(d) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</li><li>(e) training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</li></ul> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for</p>
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	similar services.  <b>Patent Rights -</b>  The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
10.4	Not applicable
13.4(c)	No further instructions.
16.1	The inspections and tests that will be conducted are: Checking based on the required specifications.
17.3	One (1) year after acceptance by the Procuring Entity of the delivered Goods.
17.4	The period for correction of defects in the warranty period is <b><i>fifteen (15) days.</i></b>
21.1	No additional provision.

## SECTION VI SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item No.	Specifications				Qty	Delivery Days/Weeks
	Title	Author	Copyright /Edition	Binding		
<b><u>Lot 1</u></b>						
1	Operations Management 3e	Greasley	2013	Soft Bound	1	30 Working Days
2	Discovering Statistics Using Ibm Spss Statistics	Field	2013	SB	1	30 Working Days
3	Contemporary Nutrition	Wardlaw	2012	SB	1	30 Working Days
4	Microsoft Office 2013 Bible	Bucki	2013	SB	1	30 Working Days
5	Adobe Photoshop Cs6 Bible	Dayley	2012	SB	1	30 Working Days
6	Computer Forensics A Beginners Guide	Cowen	2013	SB	1	30 Working Days
7	Windows 8 In Easy Steps	Price	2013	SB	1	30 Working Days
8	The Sommelier Prep Course: An Introduction To The Wines, Beers, And Spirits Of The World	Gibson	2010	SB	1	30 Working Days
9	Sage Key Concepts In Hospitality Management	Wood	2013	SB	1	30 Working Days
10	University Physics With Modern Physics	Bauer	2014	SB	1	30 Working Days
11	Advanced Financial Accounting	Christensen	2014	SB	1	30 Working Days
12	Accounting Ethics	Stuart	2014	SB	1	30 Working Days
13	Facilities Manager's Desk Reference	Wiggins	2014	SB	1	30 Working Days
14	An Introduction To The Philosophy Of Management	Griseri	2013	SB	1	30 Working Days
15	Academic Writing And Grammar For Students	Osmond	2013	SB	1	30 Working Days
16	Teaching Grammar, Punctuation And Spelling In Primary Schools	Waugh	2013	SB	1	30 Working Days
17	A Comprehensive Guide To Enterprise Mobility	Sathyan	2013	HB	1	30 Working Days
18	The Handbook Of Computation Linguistics And Natural Language Processing	Clark	2013	SB	1	30 Working Days
19	Wiley Ap English Language & Composition	Woods	2013	SB	1	30 Working Days
20	Vowels And Consonants	Ladefoged	2012	SB	1	30 Working Days

21	Art Therapy	Edwards	2014	SB	1	30 Working Days
22	The Psychology Of Coaching, Mentoring And Learning 2e	Law	2013	SB	1	30 Working Days
23	Foundations Of Voice Studies An Interdisciplinary Approach To Voice Production And Perception	Kreiman	2013	SB	1	30 Working Days
24	Reading Assessment: Linking Language, Literacy, And Cognition	Farrall	2012	SB	1	30 Working Days
25	Key Concepts In Educational Assessment	Zara	2013	SB	1	30 Working Days
26	Distributed Leadership Matters	Harris	2014	SB	1	30 Working Days
27	Leadership-Driven Hr	Weiss	2013	HB	1	30 Working Days
28	Leadership Conversations: Challenging High Potential Managers To Become Great Leaders	Berson	2013	HB	1	30 Working Days
29	Intelligent Leadership	Mattone	2012	HB	1	30 Working Days
30	Building Leaders	Stoner	2013	SB	1	30 Working Days
31	Leadership Communication	Barrett	2014	SB	1	30 Working Days
32	Leading Teams - Tools And Techniques For Successful Team Leadership From The Sports World	Guenzi	2013	HB	1	30 Working Days
33	Effective Leadership: Theory, Cases, And Applications	Humphrey	2014	SB	1	30 Working Days
34	Practicing Positive Leadership	Cameron	2013	SB	1	30 Working Days
35	The New Rules Of Management: How To Revolutionise Productivity, Innovation And Engagement By Implementing Projects That Matter	Cook	2013	SB	1	30 Working Days
36	Education, Democracy, And The Public Good : Review Research In Education	Borman	2012	SB	1	30 Working Days
37	Ecology And Conservation Of Fishes	Tyus	2011	HB	1	30 Working Days
38	Environment 8th Ed. International Student Version	Raven	2013	SB	1	30 Working Days
39	Shaping Ecology: The Life Of Arthur Tansley	Ayres	2012	SB	1	30 Working Days
40	Waste Matters - New Perspectives On Food And Society	Evans	2013	SB	1	30 Working Days
41	Natural Disasters In A Global Environment	Penna	2013	SB	1	30 Working Days
42	Ecological Ethics: An Introduction 2nd Ed.	Curry	2011	SB	1	30 Working Days
43	Introduction To Natural Resources Planning	Yoe	2013	SB	1	30 Working Days
44	The Effective Public Manager: Achieving Success In Government Organizations, Fifth Edition	Cohen	2013	SB	1	30 Working Days
45	Disciplined Entrepreneurship: 24 Steps To A Successful Startup	Aulet	2013	HB	1	30 Working Days
46	Qualitative Research	Savin-Baden	2013	SB	1	30 Working Days
47	On Education	Bauman	2013	SB	1	30 Working Days
48	Social And Emotional Learning	Humphrey	2013	SB	1	30 Working Days
49	Philosophical Perspectives Vol 26 - Philosophy Of Mind	Hawthorne	2012	SB	1	30 Working Days

50	Introductory Linguistics For Speech And Language Therapy Practice	Mcallister	2013	SB	1	30 Working Days
51	Understanding Sports 2nd Ed.	Horne	2013	SB	1	30 Working Days
52	Academic Writing And Grammar For Students	Osmond	2013	SB	1	30 Working Days
53	English Phonetics And Phonology -An Introduction	Carr	2013	SB	1	30 Working Days
54	The Multigenerational Workplace	Abrams	2014	SB	1	30 Working Days
55	Practice Makes Perfect: English Verbs 2e	Gray	41275	SB	1	30 Working Days
56	Interactions Access:Listen/Speak Tm W/Cd	Interac. Access	2014	SB	1	30 Working Days
57	The Embodiment Of Leadership: A Volume In The International Leadership Series, Building Leadership Bridges	Melina	2013	SB	1	30 Working Days
58	Leading On The Edge: Extraordinary Stories And Leadership Insights From The World's Most Extreme Workplace	Robertson	2014	SB	1	30 Working Days
59	Digital Leadership	Sheninger	2014	SB	1	30 Working Days
60	Discovering Statistics Using Ibm Spss Statistics	Field	2013	SB	1	30 Working Days
61	Lean Supply Chain & Logistics Management	Myerson	2012	HB	1	30 Working Days
62	Lean Management System Lms 2012	Levinson	2013	SB	1	30 Working Days
63	General,Organic Biochemistry	Denniston	2011	SB	1	30 Workingdays
64	Concepts In Biology 14th Ed.	Enger	2012	SB	1	30 Working Days
65	Excel For Chemists: A Comprehensive Guide, Third Edition (With Cd-Rom)	Billo	2011	SB	1	30 Working Days
66	Keys Concepts In Event Management	Quinn	2013	SB	1	30 Working Days
67	The New Philippine Almanac- Revised Edition	Child Press Pub.	2012	HB	8	30 Working Days
68	Finite Mathematics: An Applied Approach 11th Ed. International Student Version	Sullivan	2011	SB	1	30 Working Days
69	Nanotechnology: Ethical And Social Implications	Khan	2012	HB	1	30 Working Days
70	The Art Of Nutritional Cuisine	Vaclavik	2013	HB	1	30 Working Days
71	City Design	Barnett	2011	SB	1	30 Working Days
72	Representing Landscape	Amoroso	2012	SB	1	30 Working Days
73	Architectural Design With Sketchup	Schreyer	2013	SB	1	30 Working Days
74	To Design Landscape	Dee	2012	SB	1	30 Working Days
75	Interior Design Visual Presentation: A Guide To Graphics, Models & Presentation Techniques 4th Ed.	Mitton	2012	SB	1	30 Working Days
76	Architecture And Climate	Hawkes	2012	SB	1	30 Working Days
77	Structure For Architects	Dabby	2012	HB	1	30 Working Days
78	Introduction To Geographic Information Systems	Chang	2014	SB	1	30 Working Days
79	Basics Of Analytical Chemistry And Chemical Equilibria	Tissue	2013	SB	1	30 Working Days

80	Principles Of Environmental Engineering And Science	Masten	2014	SB	1	30 Working Days
81	Microbiology Fundamentals	Cowan	2013	SB	1	30 Working Days
82	Introduction To Chemical Engineering Computing	Finlayson	2014	SB	1	30 Working Days
83	A Real-Time Approach To Process Control	Svrcek	2014	SB	1	30 Working Days
84	Understanding The Nanotechnology Revolution	Wolf	2012	SB	1	30 Working Days
85	Financial Management In Construction Contracting	Ross	2013	SB	1	30 Working Days
86	Distillation Control: An Engineering Perspective	Smith	2012	HB	1	30 Working Days
87	Fuel And Combustion Systems Safety: What You Don't Know Can Kill You!	Puskar	2014	HB	1	30 Working Days
88	Steps To Safety Culture Excellence	Mathis	2013	HB	1	30 Working Days
89	On The Practice Of Safety	Manuele	2013	HB	1	30 Working Days
90	Engineering Fundamentals And Applications	Eide	2012	SB	1	30 Working Days
91	Experimental Methods For Engineers	Holman	2012	SB	1	30 Working Days
92	Interior Designers Portable Handbook	Guthrie	2012	SB	1	30 Working Days
93	Damage To Concrete Structures	De Schutter	2013	SB	1	30 Working Days
94	Performance-Oriented Architecture - Rethinking Architectural Design And The Built Environment	Hensel	2013	SB	1	30 Working Days
95	The Design Manager's Handbook	Eynon	2013	SB	1	30 Working Days
96	The Autopoiesis Of Architecture: A New Agenda For Architecture V2	Schumacher	2012	SB	1	30 Working Days
97	Collaborate Design Management	Emmitt	2013	SB	1	30 Working Days
98	Basic Perspective Drawing: A Visual Approach	Montague	2013	SB	1	30 Working Days
99	Architectural Technology: Research And Practice	Emmitt	2013	HB	1	30 Working Days
100	Drawing The Landscape: The Art Of Hand Drawing And Digital Representation 4th Ed.	Sullivan	2014	SB	1	30 Working Days
101	Statistics For Engineers And Scientists	Navidi	2015	SB	1	30 Working Days
102	Entrepreneurship	Hisrich	2013	SB	1	30 Working Days
103	Leadership	Western	2013	SB	1	30 Working Days
104	Employee Training And Development	Noe	2010	SB	1	30 Working Days
105	Retailing Management	Levy	2014	SB	1	30 Working Days
106	Cases & Exercise In Organization Development & Change	Anderson	2012	SB	1	30 Working Days
107	An Introduction To Human Resource Management 2nd Ed.	Wilton	2013	SB	1	30 Working Days
108	Work And Occupational Psychology: Integrating Theory And Practice	Lewis	2013	SB	1	30 Working Days
109	An Introduction Conversation Analysis	Liddicoat	2011	SB	1	30 Working Days
110	Media And Terrorism	Freedman	2012	SB	1	30 Working Days

111	Grob's Basic Electronics W/Std Cd	Schultz	2011	SB	1	30 Working Days
112	Product Design And Development	Ulrich	2012	SB	1	30 Working Days
113	Financial Institutions Management: A Risk Management Approach	Saunders	2011	SB	1	30 Working Days
114	The Sage Handbook Of Governance	Bevir	2013	SB	1	30 Working Days
<b>LOT 2</b>						
1	21st Century Architecture: Designer Houses	Cleary,Mark	2012	HB	1	30 Working Days
2	A Guide To Graphic Print Production	Johansson, Kaj	3e, 2011	HB	1	30 Working Days
3	Alternative Water Sources And Wastewater Management	Boulware, Bob Ew	1e, 2013	HB	1	30 Working Days
4	An Introduction To Qualitative Research	Flick, Uwe	5e, 2014	PB	1	30 Working Days
5	Analog Circuit Design Discrete & Integrated, Ie	Franco, Sergio	2015	PB	1	30 Working Days
6	Applying Autocad 2012	Wohlers, Terry T	2012	PB	1	30 Working Days
7	Art Appreciation: Introductory Reading On Humanities Focus On Philippine Art Scene	Regadio, Crisanto	2013	PB	1	30 Working Days
8	Atlas Of Contemporary Chinese Architecture	Wenjun, Zhi	2014	HB	1	30 Working Days
9	Automotive Mechanics 1, A Blended Learning Package	May, Ed	9e, 2014	PB	1	30 Working Days
10	Bamboo Design Guide & 59 Case Study, Architecture & Design	Broto, Eduard	2014	HB	1	30 Working Days
11	Basic Drawing	Bustos	2014	PB	2	30 Working Days
12	Basic Drawing	Bustos	2014	PB	2	30 Working Days
13	Basic Economics	Delos Santos	2014	PB	2	30 Working Days
14	Becoming A Green Building Professional A Guide To Careers In Sustainable Architecture Design Engineer	Henderson, Holly	2012	PB	1	30 Working Days
15	Before You Leap A Simple Guide To Preparing A Project Feasibility	Alvarado, Evelina	2012	PB	2	30 Working Days
16	Bim Design Realising The Creative Potential Of Building Information Modelling	Gaber, Richard	2014	HB	1	30 Working Days
17	Boiler Operation Engineering Questions And Answers	Chattopadhyay, P	3e, 2013	HB	1	30 Working Days
18	Building Science Concepts And Applications	Pohl,Jens	2011	PB	1	30 Working Days
19	Business Feasibility Study: A Writing Experience	Serrano	2014	PB	2	30 Working Days
20	Cmos Digital Integrated Circuits Analysis & Design, Ie	Kang, Sung-Mo	4e,2015	PB	1	30 Working Days
21	Collage And Architecture	Shields, Jennifer A.E.	2014	PB	1	30 Working Days
22	College Algebra	Paguio, Darwin	2013	PB	2	30 Working Days
23	College Algebra: Textbook-Workbook	Partible, Fe	Rev Ed 2014	PB	2	30 Working Days
24	Communication Skill For College Learners Vol 1	Aquino	2014	PB	2	30 Working Days
25	Communication Skills For College Learners Vol 2.	Aquino, Fe	2014	PB	2	30 Working Days

26	Competence In Oral Communication And Public Speaking	Nuval	2014	PB	2	30 Working Days
27	Competing With High Quality Data Concepts, Tools And Techniques For Building A Successful Approach To	Jugulum, Rajesh	2014	HB	1	30 Working Days
28	Conversational Japanese 1	Rasonabe, Marieta	2012	PB	2	30 Working Days
29	Creative Napkins & Table Settings	Ng, Jimmy	2013	HB	1	30 Working Days
30	Creative Writing	Rosales, Renato	2012	PB	2	30 Working Days
31	Desalination Engineering Operation And Maintenance	Voutchkov, Nikolay	2014	HB	1	30 Working Days
32	Designers Guide To Building Construction And Systems	Crochet,Treana	2012	PB	1	30 Working Days
33	Developing Technical Writing Towards Meeting Academic Challenges	Casela, Neliza Cayaban/ Cuevas,George Jeffrey	2010	PB	2	30 Working Days
34	Development Competencies In Research And Thesis Writing	Garcia	2010	PB	2	30 Working Days
35	Digital Design A Critical Introduction	Bruton, Dean	2012	PB	1	30 Working Days
36	Digital Filters: Theory, Application And Design Of Modern Filters	Kapadia, Rajiv J	2012	PB	1	30 Working Days
37	Drawing And Reinventing Landscape Ad Primer	Balmori, Diana	2014	PB	1	30 Working Days
38	Dried Fruits Phytochemicals And Health Effects	Alasalvar, Cesarettin	2013	HB	1	30 Working Days
39	Easements Relating To Land Surveying And Title Examination	Wilson, Donald A.	2013	HB	1	30 Working Days
40	Economics For Today's World Ie	Tucker, Irvin B.	7e, 2011	PB	1	30 Working Days
41	Economics Land Reform And Taxation	Arcilla-Serapio	2012	PB	2	30 Working Days
42	Effective Speech Communication	Saymo, Apolinario	Revised,20 14	PB	2	30 Working Days
43	Elements Of Architecture From Form To Place + Tectonics	Meiss, Pierre Von	2e, 2013	PB	1	30 Working Days
44	English Communication Arts 1 (Conversational Approach)	Guiyab, Garma	2013	PB	2	30 Working Days
45	Enhancing Technical Writing Skills	Igoy, Judy Imelda	2012	PB	2	30 Working Days
46	Enhancing Your Writing & Research Skill	Maranthan	2013	PB	2	30 Working Days
47	Entrep Pinoy: Introduction To Entrepreneurship	Pereda, Pedrito	2012	PB	2	30 Working Days
48	Essentials Of Oral Communication Towarda Effective And Responsible Speech	Valdez, Suzette	2013	PB	2	30 Working Days
49	Fermenting For Dummies	Wasserman, Marni	2013	PB	1	30 Working Days
50	Filipino 1: Komunikasyon Sa Akademikong Filipino	Morong, Diosa	3e, 2013	PB	2	30 Working Days
51	Filipino Sa Ibat Ibang Disiplina	Jocson	2012	PB	2	30 Working Days
52	Food And Beverage Service Procedures	Guasch	2013	PB	2	30 Working Days
53	Food Safety: Theory And Practice	Knechtges, Paul L.	2012	PB	1	30 Working Days
54	Food Technology With Dvd Rom	3g Elearning	2014	PB	1	30 Working Days
55	Foreign Language: A Simplified Principle Of Italian Grammar	Bunag, Willie Abaca	1e, 2013	PB	2	30 Working Days
56	Fundamentals Of Accounting	Rante, Gloria	2013	PB	2	30 Working Days

57	Fundamentals Of Accounting	Baltazar, William	2014	PB	2	30 Working Days
58	Fundamentals Of Discrete Mathematics	Sirug, Winston	2012	PB	2	30 Working Days
59	Fundamentals Of Food And Beverage Service	Singh, S.K.	2014	PB	1	30 Working Days
60	Fundamentals Of Statistics	Zorilla	2014	PB	2	30 Working Days
61	Fundamentals Of Turbulent And Multiphase Combustion	Kuo, Kenneth K	2012	HB	1	30 Working Days
62	General Psychology: Human Behavior	Gazzingan	2013	PB	2	30 Working Days
63	Global English For Filipino Learner Ii	Artap Jr.	2013	PB	2	30 Working Days
64	Handbook In Civic Welfare Service (Nstp)	Caccam-Viray	2012	PB	2	30 Working Days
65	Heat Pumps Renewable Energies Series Level 2 & 3 Workbook	Skills2learn	2014	PB	1	30 Working Days
66	Heritage Of World Literature	Rodil	2014	PB	2	30 Working Days
67	Home Economics Pratical Arts Livelihood (Hepal 2)	Astudillo, Paz	2012	PB	2	30 Working Days
68	Home Skills Plumbing Install And Repair Your Own Toilets, Faucets, Sinks, Tubs, Showers, Drains	Cool Springs Press	2013	PB	1	30 Working Days
69	Hospital Interior Design	Sendpoints	2014	HB	1	30 Working Days
70	Hotel And Catering Management	Gupta, Ashim	2014	PB	1	30 Working Days
71	Hotel Brand Image Design	Droznyik, David	2014	PB	1	30 Working Days
72	Hotels Architecture & Design	Broto, Xavier	2014	HB	1	30 Working Days
73	House Home Heart: Artistry, Craftsmaship In The Architecture	Wharton, Shope Reno	2011	HB	1	30 Working Days
74	Houses 1	Elegre, Irene	2012	HB	1	30 Working Days
75	Houses Designed For Living	Broto, Xavier	2013	PB	1	30 Working Days
76	Human Experience And Place Sustaining Identity	Brislin, Paul	2012	PB	1	30 Working Days
77	Hvac Design Sourcebook	Angel, Larsen W	2012	HB	1	30 Working Days
78	In Search Of Meaning A Textbook On Introduction To General Philosophy	Songcayawon	2014	PB	2	30 Working Days
79	Inside Smartgeometry Expanding The Architecture Possibilities Of Computational Design	Peters, Brady	2013	HB	1	30 Working Days
80	Integrated Analytic Geometry	Nacon, Ferdinand	2012	PB	2	30 Working Days
81	Introduction To Classical And Variational Partial Differential Equations	Cioranescu	2012	PB	2	30 Working Days
82	Introduction To Finite Element Analysis Using Solid Works Simulation 2014	Shih, Randy H.	2014	PB	1	30 Working Days
83	Introduction To Hotel & Front Office Operations	Roldan,Amelia	2014	PB	2	30 Working Days
84	Introduction To Internal Combustion Engines	Stone, Richard	4e, 2012	HB	1	30 Working Days
85	Introduction To Linguistic	Bernardez, Edisteo	2013	PB	2	30 Working Days
86	Introduction To The Humanities	Menoy	Rev Ed, 2014	PB	2	30 Working Days
87	Komunikasyon Sa Akademikong Filipino (Fil. 1)	Ronda, Lourdes	2012	PB	2	30 Working Days



88	Komunikasyon Sa Akademikong Filipino (Filipino 1)	Perla Ulit	2014	PB	2	30 Working Days
89	Komunikasyon Sa Akademikong Filipino (Filipino 1)	Perla Ulit	2014	PB	2	30 Working Days
90	Komunikasyon Sa Akademikong Pilipino	Espina, Leticia	2014	PB	2	30 Working Days
91	Komunikasyon Sa Makabagong Filipino	Acopra, Jioffre A.	2014	PB	2	30 Working Days
92	Language Of Space And Form: Generative Terms For Architecture	Eckler, James	2012	HB	1	30 Working Days
93	Learn To Speak	Ambion,Larry Javier	2013	PB	2	30 Working Days
94	Legal Forms For Entrepreneurs	Belaro, Salvador	2e, 2011	PB	2	30 Working Days
95	Light In Landscape & Architecture	Kottas, Dimitris	2013	HB	1	30 Working Days
96	Living Modern The Sourcebook Of Contemporary Interiors	Powers, Richard	2013	HB	1	30 Working Days
97	Living Rooms Trends & Tradition	Swimberghe, Piet	2013	HB	1	30 Working Days
98	Logic And Basic Principle Of Critical Thinking	Buñag	2014	PB	2	30 Working Days
99	Logic And Basic Principle Of Critical Thinking	Buñag	2014	PB	2	30 Working Days
100	Logic In Right Living	Tube, Drennis	2013	PB	2	30 Working Days
101	Machines & Mechanisms: Applied Kinematic Analysis, Pie	Myszka,David H	4e, 2012	PB	1	30 Working Days
102	Management Operations Quantitative Technique	Cortez	2013	PB	2	30 Working Days
103	Masining Na Pagpapahayag (Para Sa Anas Tersyarya)	Maranan, Dr Mario	2e, 2013	PB	2	30 Working Days
104	Masining Na Pagpapahayag (Retorika)	Aguilar	2013	PB	2	30 Working Days
105	Masining Na Pagpapahayag Retorika (Pangkolehiyo) Fil. 3	San Juan	2012	PB	2	30 Working Days
106	Masterpieces Bungalow Architecture + Design	Galindo, Michelle	2013	HB	1	30 Working Days
107	Masterpieces: Bridge Architecture + Design	Uffelen, Chris Van	2010	HB	1	30 Working Days
108	Masterpieces: Villa Architecture + Design	Roth, Manuela	2012	HB	1	30 Working Days
109	Materiality And Interior Construction	Gesimondo,Nancy	2011	HB	1	30 Working Days
110	Multicultural Handbook Of Food,Nutrition And Dietetics	Thaker, Aruna	2012	PB	1	30 Working Days
111	Multimedia And Webpage Design	3g Learning	2014	PB	1	30 Working Days
112	Pagbasa At Pagsulat Sa Ibat Ibang Disiplina	Tumangan	2014	PB	2	30 Working Days
113	Pagbasa At Pagsulat Sa Iba't-Ibang Disiplina (Humanidades, Kalusugan, Sosyolohiya, Agham At Teknoloh)	Jocson, Magalena	Bagong Edisyon ,2013	PB	2	30 Working Days
114	Pagbasa At Pagsulat Tungo Sa Pananaliksik	Jocson	2013	PB	2	30 Working Days
115	Pagbasa At Pagsulat Tungo Sa Pananaliksik (Fil. 2)	Tumangan, Sr.	2014	PB	2	30 Working Days
116	Pagbasa At Pagsulat Tungo Sa Pananaliksik (Fil.2)	San Juan, Gloria	2013	PB	2	30 Working Days
117	Pananaliksik Sa Filipino (Mula Sa Pagbasa At Pagsulat)	Dancel-Sioson	2014	PB	2	30 Working Days
118	Panitikan Ng Pilipinas	Tumangan, Sr.	2012	PB	2	30 Working Days

119	Paradaym: Pananaliksik Sa Wikang Filipino (Intelektwalisasyon, Disiplina At Konsepto)	Dupale	2012	PB	2	30 Working Days
120	Philippine Literature (Unearthing Its Color And Grandeur)	Pamintuan, Fernando	2013	PB	2	30 Working Days
121	Philippine Literature For Today's Generation: A Thematic Approach	Menoy	2014	PB	2	30 Working Days
122	Philippine Literature: A Statement Of Ourselves	Vinuya, Remedios	2011	PB	2	30 Working Days
123	Philosophy Made Simple	Padilla	2013	PB	2	30 Working Days
124	Places Of The Soul Architecture And Environment Design As A Healing Art	Day, Christopher	3e, 2014	PB	1	30 Working Days
125	Politics And Governance (A Critical Introduction)	Tuibeo	2014	PB	2	30 Working Days
126	Power Plant Equipment Operation And Maintenance Guide	Kiameh, Philip	2012	HB	1	30 Working Days
127	Precedents In Architecture: Analytic Diagrams, Formative Ideas, And Parts	Clark, Roger H.	4e, 2012	PB	1	30 Working Days
128	Principles Of Economics Brief Edition, Ie	Frank, Robert H	2e, 2011	PB	1	30 Working Days
129	Principles Of Management & Organization	Pereda	2014	PB	2	30 Working Days
130	Project Control Integrating Cost And Schedule In Construction	Del Pico, Wayne J.	2013	PB	1	30 Working Days
131	Project Scheduling And Management For Construction	Pierce, David R. Jr.	4e, 2013	PB	1	30 Working Days
132	Real-Time Control Of The Industrial Enterprise	Martin, Peter	2014	HB	1	30 Working Days
133	Residential Buildings More Creativity And Less Budget	Feng, Yang	2013	PB	1	30 Working Days
134	Residential Design, Drafting, And Detailing	Jefferis, Alan	2e, 2014	HB	1	30 Working Days
135	Retorika Sa Kolehiyo	Tumangan, Sr.	2014	PB	2	30 Working Days
136	Retorika Susi Sa Masining Na Pagpapahayag	Badayos, Paquito	2014	PB	2	30 Working Days
137	Rizal Kabayanihan Tungo Sa Globalisasyon	Aguilar, Reynaldo	2014	PB	2	30 Working Days
138	Rudiments Of Reasoning	Domingo, Emmaunel R.	2014	PB	2	30 Working Days
139	Scarcity Architecture In An Age Of Depleting Resources Ad	Goodbun, Jon	2012	PB	1	30 Working Days
140	Shigleys Mechanical Engineering Design	Budynas, Richard G.	10e, 2015	PB	1	30 Working Days
141	Simplified Differential And Integral Calculus (Part 2)	Nocon, Ferdinand	2014	PB	2	30 Working Days
142	Simplified Discrete Mathematics	Icutan	2013	PB	2	30 Working Days
143	Simulation Modeling And Analysis, Ie	Law, Averill M.	5e, 2015	PB	1	30 Working Days
144	Sining Ng Komunikasyon	Jocson	2014	PB	2	30 Working Days
145	Sining Ng Komunikasyon (Akademikong Filipino)	Aguilar, Reynaldo	2013	PB	2	30 Working Days
146	Site Engineering For Landscape Architects	Strom, Steven	6e, 2013	HB	1	30 Working Days
147	Sketchup For Interior Design 3d Visualizing, Designing, And Space Planning	Cline, Lydia Sloan	2014	PB	1	30 Working Days
148	Sociology And Society	Beltran, Jane	2012	PB	2	30 Working Days
149	Speak Up! (A Worktext In Speech & Oral Communication)	Maglaya	2013	PB	2	30 Working Days
150	Speech Communication	Vinuya	2013	PB	2	30 Working Days
151	Strength Of Materials With Dvd Rom	3g Learning	2014	PB	1	30 Working Days

152	Student Residences	Broto, Xavier	2014	HB	1	30 Working Days
153	Study & Thinking Skill Plus	Lurida	2012	PB	2	30 Working Days
154	Study And Thinking Skills	Sebastian, Evelyn	2014	PB	2	30 Working Days
155	Study And Thinking Skills In English	Vinuya, Remedios V.	Rev Ed ,2011	PB	2	30 Working Days
156	Supply Chain Transformation Building And Executing An Integrated Supply Chain Strategy	Dittmann, Paul J.	1e, 2013	HB	1	30 Working Days
157	Technical Research And Report Writing	Vinuya	2014	PB	2	30 Working Days
158	Technical Writing Strategies In The Modern World	Ornos	2014	PB	2	
159	The 8051 Microcontroller Based Embedded Systems	Patel, Manish K.	2014	PB	1	30 Working Days
160	The Aesthetic Experience: An Introduction To Humanities	Baesa-Pagay, Jenalyn	2012	PB	2	30 Working Days
161	The Art Of Critical Thinking: Logic For Filipino Students	Buenaflor	3e, 2014	PB	2	30 Working Days
162	The Lean Practitioner's Handbook	Eaton, Mark	1e, 2013	PB	1	30 Working Days
163	The New Mathematics Of Architecture	Burry, Jane	2012	PB	1	30 Working Days
164	The Post-Modern Reader	Jencks, Charles	2e, 2011	PB	1	30 Working Days
165	Thermodynamics An Engineering Approach	Cengel, Yunus A.	8e, 2015	PB	1	30 Working Days
166	Trigonometry Worktext	Tungcab	2013	PB	2	30 Working Days
167	Tubular Combustion	Ishizuka, Satoru	2013	HB	1	30 Working Days
168	Vertical Living	Bradbury, Dominic	2014	HB	1	30 Working Days
169	Wastewater Treatment Process Modeling Wef Manual Of Practice No. 31	Wef	2e, 2014	HB	1	30 Working Days
170	Water On Earth Physiochemical And Biological Properties	Lecuyer, Christophe	2014	HB	1	30 Working Days
171	Wood Interiors Innovation & Design	Broto, Charles	2014	HB	1	30 Working Days
172	Worktext In Basic Mathematics	Ibañes	2012	PB	2	30 Working Days
173	Worktext In Database Management Systems	San Luis, Rosemarie	2013	PB	2	30 Working Days
174	World Literature	Agcaoilli	2013	PB	2	30 Working Days
175	World Literature ( The Literary Masterpieces Of The World)	Tendero, Edwin	2014	PB	2	30 Working Days
176	Writing In The Discipline	Dapito, Chenita	2012	PB	2	30 Working Days
177	Beginning Visual C++ 2013	Horton, Ivor	2014	PB	1	30 Working Days
178	Brave New Words	Jo Glanville	2010	PB	1	30 Working Days
179	Contemporary Occupational Health Psychology Global Perspectives On Research And Practice	Leka, Robert	2014	HB	1	30 Working Days
180	Designing For The Ipad: Building Applications That Sell	Stevens, Chris	2011	PB	1	30 Working Days

181	Digital Media Ethics Digital Media And Society Series	Ess, Charles	2e,2014	PB	1	30 Working Days
182	Electrical Installation Calculations Basic Level 2	Kitcher, Christopher	9e,2014	PB	1	30 Working Days
183	Embedded Systems Architecture, Programming And Design	Kamal, Raj	3e, 2015	PB	1	30 Working Days
184	Energy & Ecology New Apartment	Minguet, Josep Maria	2013	HB	1	30 Working Days
185	Engineering Mechanics Statics And Dynamics	Dubey, N H	2013	PB	1	30 Working Days
186	Essentials Of Adhd Assessment For Children And Adolescents	Sparrow, Elizabeth P	2014	PB	1	30 Working Days
187	Fitzgerald & Kingsleys Electric Machinery, 1e	Umans, Stephen D.	7e, 2014	PB	1	30 Working Days
188	Human Communication: The Basic Course, Pie	Devito, Joseph A.	12e, 2012	PB	1	30 Working Days
189	Mass Communication Issues,Perspectives And Techniques	Detrani, Jason R.	1e, 2011	HB	1	30 Working Days
190	Mastering Autodesk Revit Mep 2011	Bokmiller,Don	2010	PB	1	30 Working Days
191	Oracle Business Process Management Suite 11g Handbook	Das, Manoj	2012	PB	1	30 Working Days
192	Project Management Best Practices Achieving Global Excellence	Kerzner, Harold	3e, 2014	HB	1	30 Working Days
193	Refrigeration And Air Conditioning	Arora, C P	3e, 2013	PB	1	30 Working Days
194	Setting The Agenda The Mass Media And Public Opinion	Mccombs, Maxwell	2e, 2014	PB	1	30 Working Days
195	Starting Out With Java From Control Structures Through Objects Pie	Gaddis, Tony	5e, 2013	PB	1	30 Working Days
196	Taking Sides: Clashing Views In Life-Span Development	Guest, Andrew M.	2011	PB	1	30 Working Days
197	The Design Of Approximation Algorithms	Williamson,David P	2011	HB	1	30 Working Days
198	The Essential Elements Of Public Speaking, Pie	Devito, Joseph A.	4e, 2012	PB	1	30 Working Days
199	The Handbook Of Media Audiences Global Handbooks In Media And Communication Researcha	Nightingale, Virginia	2014	PB	1	30 Working Days
200	The Race And Media Reader	Rodman, Gilbert B.	2014	PB	1	30 Working Days
201	The Wiley-Blackwell Handbook Of Childhood Cognitive Development	Goswami, Usha	2e, 2014	PB	1	30 Working Days
202	Theorizing Crisis Communication	Sellnow, Timothy L.	2013	PB	1	30 Working Days
203	Transformers With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
204	Working Through Conflict Strategies For Relationships, Groups, And Organizations Pie	Folger, Joseph	7e, 2013	PB	1	30 Working Days
205	Agricultural Extension	Battad	2011	PB	1	30 Working Days
206	Agricultural Production With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
207	Basic Methods Of Linear Functional Analysis	Pryce, John D	2011	PB	1	30 Working Days
208	Beginners Step By Step	Cooper	2012	HB	1	30 Working Days
209	Best Ever Barbecue A Collection Of Over 100 Essential Recipes	Jeavons	2011	PB	1	30 Working Days
210	Best Ever Mediterranean A Collection Of Over 100 Essential Recipes	Jeavons	2011	PB	1	30 Working Days

211	Best Ever Thai A Collection Of Over 100 Essential Recipes	Jeavons	2011	PB	1	30 Working Days
212	Case Studies In Organizational Communication Ethical Perspectives And Practices	May, Steve	2e, 2013	PB	1	30 Working Days
213	Communicating In Groups Applications And Skills, Ie	Adams, Katherine L.	9e, 2015	PB	1	30 Working Days
214	Complete Language Pack Mandarin Chinese Learn In Just 15 Minutes A Day	Dk Publishing	2014	PB	1	30 Working Days
215	Complex Variables And Applications, Ie	Brown, James Ward	9e, 2014	PB	1	30 Working Days
216	Concepts And Principles Of Physical Education What Every Student Needs To Know	Mohnsen, Bonnie	3e, 2010	PB	1	30 Working Days
217	Culinary Arts And Hospitality With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
218	Design And Equipment For Restaurants And Foodservice A Management View	Thomas, Chris	4e, 2014	HB	1	30 Working Days
219	Ecology And Conservation Fishes	Tyus, Harold M	2012	HB	1	30 Working Days
220	Essential Financial Techniques For Hospitality Managers A Practical Approach	Burgess, Cathy	2e, 2014	PB	1	30 Working Days
221	Essentials Of Human Communication, Pie	Devito, Joseph A.	7e, 2011	PB	1	30 Working Days
222	Event Sponsorship	Mcdonnell, Ian	2014	PB	1	30 Working Days
223	Food Service And Bartending	Roldan Amelia	2013	PB	1	30 Working Days
224	Fractal Geometry-Mathematical Foundations And Application	Falconer, Kenneth	3e, 2014	HB	1	30 Working Days
225	Fundamental Of Group Theory	Singh, Rama Nand	1e, 2014	PB	1	30 Working Days
226	Fundamentals Of Environment And Tourism	Sharma, Monica	2014	PB	1	30 Working Days
227	Fundamentals Of Financial Management In Hotel And Restaurant Industry	Choudhary, Vikas	2014	PB	1	30 Working Days
228	Fundamentals Of Food Processing, Packaging, Labelling And Marketing	Choudhary, Vikas	2014	PB	1	30 Working Days
229	Fundamentals Of Hospitality And Tourism Management Strategies	Pratap, Shikha	2014	PB	1	30 Working Days
230	Fundamentals Of Hospitality Automation And Computerization	Verma, Gopal	1e, 2014	PB	1	30 Working Days
231	Fundamentals Of Hospitality Financial Accounting	Prasad, Dayanand	2014	PB	1	30 Working Days
232	Fundamentals Of Hospitality Revenue And Finance Management	Prasad, Dayanand	2014	PB	1	30 Working Days
233	Fundamentals Of Hotel Accounting	Pratap, Shikha	2014	PB	1	30 Working Days
234	Fundamentals Of Hotel And Public Relations	Singh, S.K.	2014	PB	1	30 Working Days
235	Fundamentals Of Hotel Management Administration	Rajpal, Nandini	2014	PB	1	30 Working Days
236	Fundamentals Of Hotel Management And Catering	Sinha, Aadesh	2014	PB	1	30 Working Days
237	Fundamentals Of Hotel Management And Operations	Bhushan, Devesh	2014	PB	1	30 Working Days
238	Fundamentals Of Hotel Management Diet And Nutrition	Singh, Ranvjay	2014	PB	1	30 Working Days
239	Fundamentals Of Hotel Management Food And Food Services	Singh, S.K.	2014	PB	1	30 Working Days

240	Fundamentals Of Hotel, Restaurant And Food Service Administration	Singh, Ranvijay	2014	PB	1	30 Working Days
241	Fundamentals Of Hotel, Restaurant And Food Service Administration	Singh, Ranvijay	2014	PB	1	30 Working Days
242	Fundamentals Of Strategic Hospitality Management	Lamba, Kartik	2014	PB	1	30 Working Days
243	Fundamentals Of Tour Operators	Verma, Gopal	2014	PB	1	30 Working Days
244	Fundamentals Of Tourism And Hospitality Management	Sharma, Monica	2014	PB	1	30 Working Days
245	Fundamentals Of Tourism Development Impacts And Strategies	Verma, Gopal	1e, 2014	PB	1	30 Working Days
246	Fundamentals Of Tourism Marketing Management	Prasad, Dayanand	2014	PB	1	30 Working Days
247	Fundamentals Of Tourism Planning And Management	Lamba, Kartik	2014	PB	1	30 Working Days
248	Fundamentals Of Travel And Tourism	Saxena, R.P.	2014	PB	1	30 Working Days
249	Geochemistry	White, William A.	2013	PB	1	30 Working Days
250	Grammar Of The Edit	Bowen, Christopher J	2013	PB	1	30 Working Days
251	Guest Services Marketing	Chandna, Sunanda Singh	2013	PB	1	30 Working Days
252	Handbook Of Tourism Behavior	Sinha, Aadesh	2014	PB	1	30 Working Days
253	Handbook Of Travel Tourism And Hospitality Management	Bhutani, Naveen	2014	PB	1	30 Working Days
254	History And Geography Of Tourism	Das Sharan, Guru	1e, 2014	PB	1	30 Working Days
255	Hospitality And Tourism Marketing With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
256	Hospitality Management A Capstone Course	Casado, Matt A	2012	PB	1	30 Working Days
257	Hotel Accounting Systems And Services Management	Kumar Rai, Surender	2014	PB	1	30 Working Days
258	Hotel Information System With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
259	Hotel Management And Operations With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
260	Hotel Management Marketing, Sales And Accounting	Gupta, Ashim	2014	PB	1	30 Working Days
261	Human Resource Information Systems Basics, Application, And Future Directions	Kavanagh, Michael J.	3e, 2015	PB	1	30 Working Days
262	Interpersonal Communication Building Connections Together	Gamble, Teri Kwal	2014	PB	1	30 Working Days
263	Introduksyon Sa Pagsasalang Wika (Teorya, Mga Halimbawa At Pagsasanay)	Villafuerte	2014	PB	1	30 Working Days
264	Invitation To Human Communication, Ise	Griffin, Cindy L.	2014	PB	1	30 Working Days
265	Isosurfaces Geometry, Topology & Algorithms	Wenger, Rephael	2013	HB	1	30 Working Days
266	Italy: The Country And Its Cuisine	Pils	2011	PB	1	30 Working Days
267	Literatura Ng Ibat-Ibang Rehiyon Ng Pilipinas	De Dios, Luz A.	2011	PB	1	30 Working Days
268	Management Functions And Behaviour In Tourism	Rana, Virender	2013	PB	1	30 Working Days
269	Marketing Analytics Data-Driven Techniques With Microsoft Excel	Winston, Wayne L.	2014	PB	1	30 Working Days
270	Meat Perfectly Prepared To Enjoy Everyday	Jaros	2012	PB	1	30 Working Days
271	Metodolohiya Sa Pagtuturo Ng Wika Mga Teorya, Simulain At Istratehiya	Badayos, Paquito B.	2011	PB	1	30 Working Days

272	Muhon: Sining At Kasaysayan Ng Panitikan Ng Pilipinas	Abueg	2012	PB	1	30 Working Days
273	One Pot Perfectly Prepared To Enjoy Everyday	Jaros	2012	PB	1	30 Working Days
274	Painting Flowers On Cakes	Weightman, Stephanie	2013	PB	1	30 Working Days
275	Panitikan Ng Pilipinas (Rehiyunal Na Pagdulog)	Aguilar	2012	PB	1	30 Working Days
276	Panitikang Pilipino Interaktibo Atintegratibong Talakay Alinsunod Sa Obi	Marquez	2e, 2013	PB	1	30 Working Days
277	Promoting And Marketing Events Theory And Practice	Jackson, Nigel	1e, 2013	PB	1	30 Working Days
278	Research Methods For Leisure And Tourism	Pratap, Shikha	2014	PB	1	30 Working Days
279	Responsible Hospitality: Theory And Practice	Hawkins, Rebecca	2011	PB	1	30 Working Days
280	Rizal Kabayanihan Tungo Sa Globalisasyon	Aguilar, Reynaldo	2014	PB	1	30 Working Days
281	Running A Bar For Dummies	Foley, Ray	2e, 2014	PB	1	30 Working Days
282	Salad Perfectly Prepared To Enjoy Everyday			PB	1	30 Working Days
283	Schaums Outlines College Chemistry	Rosenberg, Jerome	10e, 2013	PB	1	30 Working Days
284	Schaums Outlines Organic Chemistry	Meislich, Herbert Phd	5e, 2013	PB	1	30 Working Days
285	Students Guide To Writing Dissertations And Theses In Tourism Studies And Related Disciplines And Re	Coles, Tim	2013	PB	1	30 Working Days
286	Taking Responsibility For Tourism	Goodwin, Harold	2011	PB	1	30 Working Days
287	The Archive Effect Found Footage And The Audiovisual Experience Of History	Baron, Jaimie	1e, 2014	PB	1	30 Working Days
288	The Complete Project Management Office Handbook	Hill, Gerard M.	3e, 2014	HB	1	30 Working Days
289	The Media Of Mass Communication, Pie	Vivian, John	11e, 2013	PB	1	30 Working Days
290	The New Comprehensive English Filipino Dictionary With Built-In Thesaurus	Nalus	2014	PB	1	30 Working Days
291	Topology And Geometry For Physicists	Nash, Charles	2011	PB	1	30 Working Days
292	Tourism Marketing	Sharma, Amit	2014	PB	1	30 Working Days
293	Tourism, Religion And Spiritual Journeys	Timothy, Dallen J.	2011	PB	1	30 Working Days
294	Travel And Tour Operations In The Philippines	Claravall	2013	PB	1	30 Working Days
295	Understanding New Media	Siapera, Eugenia	2012	PB	1	30 Working Days
296	Understanding The Music Industries	Anderton, Chris	2013	PB	1	30 Working Days
297	Vegetables Perfectly Prepared To Enjoy Everyday	Jaros	2012	PB	1	30 Working Days
298	Winning Meetings And Events For Your Venue	Davidson, Rob	2014	PB	1	30 Working Days
299	You Can't Interview God: Church Women And M,En In The News	Doyo, Ceres	2013	PB	1	30 Working Days
300	Assistive Technology And Science: Disability Key Issues And Future Directions	Bodine, Cathy	2013	HB	1	30 Working Days
301	Baking Everyday Recipes To Enjoy		2014	PB	1	30 Working Days
302	Basic Accounting: Concepts, Principles, Procedures And Applications	Valencia	2014	PB	1	30 Working Days
303	Basic Baking & Cake Decorating	Tria-Natad	2014	PB	1	30 Working Days

304	Bead Weaving On A Loom Techniques And Patterns For Making Beautiful Bracelets, Necklaces, And Other	Ortmeyer, Fran	2013	PB	1	30 Working Days
305	Beginner's Guide To Reading Schematics	Gibilisco, Stan	3e, 2014	PB	1	30 Working Days
306	Chic & Unique Flower Arrangements: Over 35 Modern Designs For Simple Floral Table Decorations	Collins, Julie	2013	PB	1	30 Working Days
307	Chicken Every Recipes To Enjoy		2014	PB	1	30 Working Days
308	Complete Beginners Woodcarving Workbook A Simplified	Guldan, Mary Duke	2e, 2012	PB	1	30 Working Days
309	Country In The City Relaxed Style For Modern Living	Bauwens, Liz	2013	HB	1	30 Working Days
310	Couture Sewing Tailoring Techniques With Dvd Rom	Shaeffer, Claire	2013	PB	1	30 Working Days
311	Ethics And Conduct Of Business,Pie	Boatright, John R.	7e, 2012	PB	1	30 Working Days
312	Financial Accounting And Reporting: Theory And Problems	Robles, Nenita	2014	PB	1	30 Working Days
313	Great Book Of Shop Drawings For Craftsman Furniture	Lang, Robert W.	2013	PB	1	30 Working Days
314	Hair Extensions Additions And Integrations	Hair, Balmain	1e, 2013	PB	1	30 Working Days
315	Home Generator Selection, Installation And Repair	Dempsey, Paul	2014	PB	1	30 Working Days
316	How To Paint Your Car	Parks, Dennis W.	2013	PB	1	30 Working Days
317	Knit And Crochet Garden Bring A Little Outside In 36 Projects Inspired By Flowers,Butterflies,Birds	Arne & Carlos	2014	PB	1	30 Working Days
318	Knitted Dogs & Puppies A Whole Litter Of Fun And Creative Kintting Patterns	Stratford, Sue	2014	PB	1	30 Working Days
319	Law On Partnership And Private Corporation	Suarez	2014	PB	1	30 Working Days
320	Making Jewelry With A French Knitter: The Easy Way To Make Beautiful Beaded Accessories	Porter, Carol C.	2012	PB	1	30 Working Days
321	Making More Plants The Science,Art,And Joy Of Propagation	Druse, Ken	2012	PB	1	30 Working Days
322	Making Wooden Furniture For American Girl And Other 18-Inch Dolls	Simmons, Dennis	2013	PB	1	30 Working Days
323	Managing Logistics And Supply Chain Challenges Singapore Insights And Perspectives	Weng, Tan Yan	2014	PB	1	30 Working Days
324	Modules In Administrative Office Management	Saidali	2012	PB	1	30 Working Days
325	Motor Vehicle Technician With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
326	Notes In Business Law	Soriano	2014	PB	1	30 Working Days
327	Origami & Other Paper Creations	Descamps, Ghylenn	2013	PB	1	30 Working Days
328	Partnership And Corporation With Practice Set	Valencia	2014	PB	1	30 Working Days
329	Pasta: Every Recipes To Enjoy		2014	PB	1	30 Working Days
330	Philosophy Of Man: Simplified Principle Of Man As A Person	Buag, Willie A.	2012	PB	1	30 Working Days
331	Principles Of Analog Electronics	Saggio, Giovanni	2014	HB	1	30 Working Days



332	Purchasing And Supply Chain Management	Benton, W.C. Jr.	2e, 2010	PB	1	30 Working Days
333	Research Methodology Step-By-Step Guide For Beginners	Kumar, Ranjit	2e, 2014	PB	1	30 Working Days
334	Restaurant Practicum Manual	Ganchero	295	PB	1	30 Working Days
335	Sata Auto Paint From Prep To Final Coat	Bortles, Joann	2014	PB	1	30 Working Days
336	Sew Me!: Sewing Home Decor Easy-To-Make Curtains, Pillows, Organizers And Other Accessories	Knight, Choly	2013	PB	1	30 Working Days
337	Sewing Pretty Little Things How To Make Small Bags And Crutches From Fabric Remnants	Lee, Cherie	2011	PB	1	30 Working Days
338	Simple & Delicious: Muffins	Parragon	2011	PB	1	30 Working Days
339	Simple Beginnings Soldering Jewelry A Step-By-Step G	Wilson, Suzann	2012	PB	1	30 Working Days
340	Slow Cooker Everyday Recipes To Enjoy		2014	PB	1	30 Working Days
341	Small Woodturning Projects 12 Skill-Building Designs	Klein, Bonnie	2013	PB	1	30 Working Days
342	Strategic Supply Chain Management	Cordon, Carlos	1e, 2012	PB	1	30 Working Days
343	Tailoring And Garment Cutting With Dvd Rom	3g Learning	2014	PB	1	30 Working Days
344	Taxation Vol.5 Local Govt & Real Property Taxation	Domondon	2013	PB	1	30 Working Days
345	The Art Of Beadweaving Exquisite Beaded Jewellery	Lock, Jane	2013	PB	1	30 Working Days
346	The Home-Sewn Home 50 Step=By=Step Projects For Curtains Shades, Pillows, Cushions And Mpre	Arbuthnott, Vanessa	2012	PB	1	30 Working Days
347	The Law On Sales, Agency And Credit Transactions 2013	De Leon. Hector	2013	PB	1	30 Working Days
348	The Overlocker Technique Manual The Complete Guide To Serging And Decorative Stitching	Hincks, Julia	2014	PB	1	30 Working Days
349	The Tab Guide To Vacuum Tube Audio: Understanding And Building Tube Amps	Whitaker, Jerry C	2012	PB	1	30 Working Days
350	Traditional Toolmaking The Classic Treatise On Lapping, Threading, Precision Measurements, And Gener	Jones, Franklin D.	2012	PB	1	30 Working Days
351	Truck And Trailer Systems Lab Manual Electrical, Chassis, Drive Line And Pmi	Thomas, Mike	2014	PB	1	30 Working Days
352	Vehicle Dynamics Professional Driving Techniques	Scotti, Anthony J.	2014	PB	1	30 Working Days
353	Wooden Bowls From The Scroll Saw 28 Useful & Surprisin	Rothman, Carole	2010	PB	1	30 Working Days
<b>LOT 3</b>						
1	Building Construction, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
2	An Insider`S Guide To Basketball, Hb	Campbell	2015	HB	1	30 Working Days
3	An Insider`S Guide To Volleyball, Hb	Mcintyre	2015	HB	1	30 Working Days
4	An Introduction To Counseling And Psychotherapy From Theory To Practice	Reeves	2013	PB	1	30 Working Days
5	An Introduction To Statistics: An Active Learning Approach	Carlson	2014	PB	1	30 Working Days
6	Analysing Architecture, 4e., Pb	Unwin	2014, 4e	PB	1	30 Working Days

7	Annual Editions: Technologies, Social Media, And Society 13/14	Mittleman	2014, 19e	PB	1	30 Working Days
8	Basic Of Hotel, Restaurant And Food Service Administration, Hb	Sigh	2014	HB	1	30 Working Days
9	Bilingualism In Schools And Society: Language, Identity, And Policy	Shin	2013	PB	1	30 Working Days
10	Blueprints & Plans For Hvac With Drawing To Accompany Blueprints And Plans For Hvac, 4e., Pb	Moravek	2013, 4e	PB	1	30 Working Days
11	Build Your Own Teams Of Robots With Lego Mindstorms Nxt & Bluetooth	Hughes	2013	PB	1	30 Working Days
12	Building Construction, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
13	Business Ethics: Decision Making For Personal Integrity & Social Responsibility	Hartman	2014,3e	PB	1	30 Working Days
14	Careers In Internet Advertising And Marketing, Hb	Nagle	2014	HB	1	30 Working Days
15	Careers In Online Retailing, Hb	Glaser	2014	HB	1	30 Working Days
16	Case Studies In Psychotherapy	Wedding	2014,7e	HB	1	30 Working Days
17	Catering: Housekeeping And Hotel Management, Hb	Paul	2014	HB	1	30 Working Days
18	Chem: Student Edition, 2e.,Pb	Hogg	2014,2e	PB	1	30 Working Days
19	Chemical Risk Assesment: A Manual For Reach, Hb	Fisk	2014	HB	1	30 Working Days
20	Chemistry In Context: Applying Chemistry To Society, 8e., Pb	American Chemical Society	2015,8e	PB	1	30 Working Days
21	Cities By Design: The Social Life Of Urban Form, Pb	Tonkiss	2013	PB	1	30 Working Days
22	Clinical Psychology: Science, Practice, And Culture	Pomerantz	2013,3e	PB	1	30 Working Days
23	Cognitive Psychology, 3e., Pb	Goldstein	2011,3e	PB	1	30 Working Days
24	Comparative Public Administration, 2e., Pb	Chandler	2014,2e	PB	1	30 Working Days
25	Composting: Turn Food Waste Into Rich Soil, Hb	Harding	2014	HB	1	30 Working Days
26	Computer Network: A Systems Approach 5e, Hb	Peterson	2012,5e	HB	1	30 Working Days
27	Computer Organization And Architecture: Themes And Variations, Pb	Clements	2014	PB	1	30 Working Days
28	Corporate Communication: A Guide To Theory & Practice, 4e., Pb	Cornelissen	2014,4e	PB	1	30 Working Days
29	Cross-Cultural Psychology: Critical Thinking And Contemporary Applications	Shiraev	2013,5e	HB	1	30 Working Days
30	Crosslinguistic Perspectives On Argument Structure: Implications For Learnability, Pb	Bowerman	2014	PB	1	30 Working Days
31	Cyberbullying Through The New Media: Findings From An International Network., Pb	Smith	2013	PB	1	30 Working Days
32	Discovering Psychology: The Science Of Mind, Pb	Freberg/Cacioppo	2014	PB	1	30 Working Days
33	Digital Circuit And Logic Design, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
34	Discovering Statistics Using Ibm Spss Statistics	Field	2013,4e	PB	1	30 Working Days
35	Doing Your Master'S Dissertation: From Start To Finish	Furseth	2013	PB	1	30 Working Days
36	Effective And Caring Leadership In The Early Years, Pb	Siraj-Blatchford	2014	PB	1	30 Working Days
37	Effective Crisis Communication: Moving From Crisis To Oppurtunity, 3., Pb	Ulmer	2015,3e	PB	1	30 Working Days

38	Elements Of Food Science., Hb	Acharya	2014	HB	1	30 Working Days
39	Entrepreneurship, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
40	Entrepreneurship, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
41	Environmental Fluid Dynamics: Flow Processes, Scaling, Equations Of Motion And Solutions To Environmental Flows	Imberger	2013	PB	1	30 Working Days
42	Essentials Of Understanding Abnormal Behavior	Sue	2014,2e	PB	1	30 Working Days
43	Food Analysis., Hb	Choudhary	2014	HB	1	30 Working Days
44	Food Flavors: Chemical Sensory And Technological Properties	Henryk Jelen	2012	HB	1	30 Working Days
45	Foundations Of Marketing, 5e., Pb	Pride	2013,5e	PB	1	30 Working Days
46	Fuel And Combustion Systems Safety: What You Don`T Know Can Kill You!, Hb	Puskar	2014	HB	1	30 Working Days
47	Fundamental Food Engineering, Hb	Chakraborty	2014	HB	1	30 Working Days
48	Fundamentals Of Food And Beverage Service., Hb	Singh	2014	HB	1	30 Working Days
49	Fundamentals Of Hotel, Restaurant And Food Service Administration., Hb	Singh	2014	HB	1	30 Working Days
50	Fundamentals Of Human Resource Management	Noe	2014,5e	PB	1	30 Working Days
51	Fundamentals Of Rooms Service Management., Hb	Pratap	2014	HB	1	30 Working Days
52	Future Trends In Microelectronics: From Nanophotonics To Sensor And Energy	Serge Luryi	2010	HB	1	30 Working Days
53	Gray Hat Hacking: The Ethical Hacker`S Handbook, 3e., Pb	Harper	2011,3e	PB	1	30 Working Days
54	Green Lighting: How Energy-Efficient Lighting Can Save You Energy And Money And Reduce Your Carbon Footprint	Howard	2011	PB	1	30 Working Days
55	Group Dynamics, 6e., Pb	Forsyth	2014, 6e	PB	1	30 Working Days
56	Handbook Of Liquified Natural Gas 1e., Hb,	Mokhatab	2014,1e	HB	1	30 Working Days
57	Hospitality Brand Management	Sharma	2012	PB	1	30 Working Days
58	Hospitality Revenue And Finance Management	Prakash	2012	PB	1	30 Working Days
59	Hotel Front Desk Management And Online Services., Hb	Katare	2014	HB	1	30 Working Days
60	Hotel Lodging, Restaurant And Resort Management., Hb	Katare	2014	HB	1	30 Working Days
61	How To Use Spss Syntax: An Overview Of Common Commands, Pb	Visscher	2014	PB	1	30 Working Days
62	Human Resource Planning And Development, W/Dvd., Pb	3g Elearning	2014	PB	1	30 Working Days
63	Human Resource Planning And Development, W/Dvd., Pb	3g Elearning	2014	PB	1	30 Working Days
64	Humanitarian Architecture: 15 Stories Of Architects Working After Disaster, Pb	Charlesworth	2014	PB	1	30 Working Days
65	Introducing Qualitative Research: A Student`S Guide, 2e., Pb	Barbour	2014, 2e	PB	1	30 Working Days
66	Introducing Research Methodology: A Beginner`S Guide To Doing A Research Project	Uwe Flick	2011	PB	1	30 Working Days
67	Introduction To Nanoscience And Nanotechnology	Chris Binns	2010	PB	1	30 Working Days
68	Introduction To Nutrition And Metabolism, 5e., W/Cd, Pb	Bender	2014,5e	PB	1	30 Working Days

69	Introduction To Social Research: Quantitative & Qualitative Approaches, 3e., Pb	Punch	2014,3e	PB	1	30 Working Days
70	Linguistics At School: Language Awareness In Primary And Secondary Education,Pb	Denham	2014	PB	1	30 Working Days
71	Making And Managing Public Policy, Pb	Miller	2014	PB	1	30 Working Days
72	Media Literacy	Potter	2013,6e	PB	1	30 Working Days
73	Membrane Processes For Water Reuse	Wachinski	2013	PB	1	30 Working Days
74	Motor Vehicle Technician, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
75	Network Administration, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
76	Objectivity In Journalism	Maras	2013	PB	1	30 Working Days
77	Office Management, W/Dvd., Pb	3g Elearning	2014	PB	1	30 Working Days
78	Planning For Technology: A Guide For School Administrators, Technology Coordinators, And Curriculum Leaders, 2e., Pb	Whitehead	2014,2e	PB	1	30 Working Days
79	Principles Of Food, Beverage, And Labor Cost Controls, W/Dvd., Pb	3g Elearning	2014	PB	1	30 Working Days
80	Public Relations Writing: The Essentials Of Style And Format	Bivins	2014,8e	PB	1	30 Working Days
81	Public Relations, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
82	Qualitative Data Analysis With Atlas.Ti, 2e., Pb	Friese	2014,2e	PB	1	30 Working Days
83	Qualitative Methodology: A Practical Guide, Pb	Mills	2014	PB	1	30 Working Days
84	Qualitative Text Analysis: A Guide To Methods, Practice & Using Software, Pb	Kuckartz	2014	PB	1	30 Working Days
85	Research Methodology And Techniques In Statistics., Hb	Singh	2014	HB	1	30 Working Days
86	Research Methods And Statistics In Psychology, 2e., Pb	Haslam	2014,2e	PB	1	30 Working Days
87	Room Service Management, W/Dvd., Pb	3g Elearning	2014	PB	1	30 Working Days
88	Structure As Architectures: A Source Book Architects And Structural Engineers, 2e., Pb	Charleson	2014, 2e	PB	1	30 Working Days
89	Supply Chain Transformation: Practical Roadmap To Best Practice Results	Sherman	2013	PB	1	30 Working Days
90	Sustainable Design And Construction: Practice Guide., Pb	Csi	2013	PB	1	30 Working Days
91	Sustainable Landscaping: Principles And Practices., Hb	Loehrlein	2014	HB	1	30 Working Days
92	Sustainable Value Creation In The Fine And Specialty Chemicals Industry, Hb	Rajagopal	2014	HB	1	30 Working Days
93	Teaching Mathematics In Grades 6-12: Developing Research-Based Instructional Practices	Groth	2013	PB	1	30 Working Days
94	The Basic Of Chemistry, Hb	Cobb	2014	HB	1	30 Working Days
95	The Basic Of Electric Current, Hb	Cooper	2015	HB	1	30 Working Days
96	The Basic Of Heat, Hb	Clark	2015	HB	1	30 Working Days
97	The Basic Of Magnetism, Hb	Cooper	2015	HB	1	30 Working Days
98	The Basic Of Organic Chemistry, Hb	Clowes	2014	HB	1	30 Working Days

99	The Basics Of Animal Systems, Hb	Wanjie	2014	HB	1	30 Working Days
100	The Basics Of Plant Structures, Hb	Wanjie	2014	HB	1	30 Working Days
101	The Complete Photo Guide To Cookie Decorating,Pb,	Carpenter	2014	PB	1	30 Working Days
102	The Dynamics Of Mass Communication	Dominick	2013, 12e	PB	1	30 Working Days
103	The Elements Of Dessert	Migoya	2012	PB	1	30 Working Days
104	The Essential Guide To Doing Your Research Project, 2e., Pb	O'Leary	2014,2e	PB	1	30 Working Days
105	The Edible Landscape: Creating A Beautiful And Bountiful Garden With Vegetables, Fruits And Flowers, Flexibound	Tepe	2013	PB	1	30 Working Days
106	The Skycourt And Skygarden: Greening The Urban Habitat, Pb	Pomeroy	2014	PB	1	30 Working Days
107	The Study Of Language, 5e., Pb	Yule	2014,5e	PB	1	30 Working Days
108	Training Development, W/Dvd, Pb	3g Elearning	2014	PB	1	30 Working Days
109	Understanding Operating Systems, 7e., Pb	Mchoes	2014,7e	PB	1	30 Working Days
110	University Physics With Modern Physics, 2e., Pb	Bauer	2014,2e	PB	1	30 Working Days
111	Variation In Language And Language Use: Linguistic, Socio-Cultural And Cognitive Perspectives, Vol. 96, Hb	Reif	2013	HB	1	30 Working Days
112	Visual Communication: Images With Messages	Lester	2014,6e	PB	1	30 Working Days
113	Wedding Planning & Management: Consultancy For Diverse Clients., 2e., Pb	Daniels	2014, 2e	PB	1	30 Working Days
114	Writing Ten Core Concepts, Pb	Yagelski	2015	PB	1	30 Working Days
<b>LOT 4</b>						
1	Time And Relational Theory: Temporal Databases In The Relational Madel And Sql	C.J. Date	2014	PB	1	30 Working Days
2	Upgrading And Repairing Pcs (With Dvd-Rom Included)	Mueller S.	2012 / 20th Edition	HB	1	30 Working Days
3	User Interface Inspection Methods: A User-Centered Design Method	C. Wilson	2014	PB	1	30 Working Days
4	Vegetables: Perfectly Prepared To Enjoy Every Day: Step By Step Instructions , Easy To Follow, Full-Colour Photographs	Ws Pacific	2013	HB	1	30 Working Days
5	Vibration Problems In Engineering (Rp)	W.Weaver.,jr.	2013	PB	1	30 Working Days
6	Visual Quickstart Guide: Illustrator Cs5	Weinmann	2011	PB	1	30 Working Days
7	Vocational Guide To Mobile Communications	Ankit Tiwari	2014	PB	1	30 Working Days
8	Vocational Guide To Modern Television Systems Servicing	Rajneesh Goel	2014	PB	1	30 Working Days
9	Water Resources Engineering	R.K. Linsley	2013	PB	1	30 Working Days
10	Wok & Stir-Fry: Everyday Recipes To Enjoy	Ws Pacific	2014	HB	1	30 Working Days
11	Materiology: The Creative Industry's Guide To Materials And Technologies (Revised Edition)	Kula, Daniel	2014	PB	1	30 Working Days

12	Structural Mechanics (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
13	Surveying	Gopal Narayan	2014	PB	1	30 Working Days
14	Sushi & Sashimi: 100 Great Recipes	Yoshi D.	2012	PB	1	30 Working Days
15	Sustainability In Engineering Design	Anthony Johnson	2014	PB	1	30 Working Days
16	Technology And The Future , 12e	Teich	2013	PB	1	30 Working Days
17	The C++ Standard Library: A Tutorial And Reference	Josuttis N.M.	2012 / 2nd Edition	HB	1	30 Working Days
18	The Interior Design	Chris Grimley	2013	PB	1	30 Working Days
19	The Knitter's Palette: A Workbook Of Color And Texture Techniques And Effects	Haxell K	2013	PB	1	30 Working Days
20	Theory Of Plasticity	Chakrabarty J.	2012	PB	1	30 Working Days
21	Thermodynamics	C.J. Date	2014	PB	1	30 Working Days
22	Thermodynamics And Statistical Mechanics	Mueller S.	2012 / 20th Edition	HB	1	30 Working Days
23	Reinforced Concrete Structures	C. Wilson	2014	PB	1	30 Working Days
24	Research For Development: A Practical Guide	Ws Pacific	2013	HB	1	30 Working Days
25	Research Methodology And Techniques In Computers	W.Weaver.,Jr.	2013	PB	1	30 Working Days
26	Robot Building For Teens	Weinmann	2011	PB	1	30 Working Days
27	Robot Mechanisms: Intelligent Systems, Control And Automation: Sciences And Engineering	Ankit Tiwari	2014	PB	1	30 Working Days
28	Salads: Perfectly Prepared To Enjoy Every Day: Step By Step Instructions , Easy To Follow, Full-Colour Photographs	Rajneesh Goel	2014	PB	1	30 Working Days
29	Sams :System Center Service Manager 2010 Unleashed	R.K. Linsley	2013	PB	1	30 Working Days
30	Secure Development For Mobile Apps: How To Design And Code Secure Mobile Applications With Php And Javascript	Ws Pacific	2014	HB	1	30 Working Days
31	Seismic Analysis & Design Of Brigdes & Buildings In Earthquake Prone Areas	Kula, Daniel	2014	PB	1	30 Working Days
32	Sharepoint 2010 Development With Silverlight	3g E-Learning	2014	PB	1	30 Working Days
33	Slow Cooker: Everyday Recipes To Enjoy	Gopal Narayan	2014	PB	1	30 Working Days
34	Software Defined Networks: A Comprehensive Approach	3g E-Learning	2014	PB	1	30 Working Days
35	Solar Power Generation: Technology, New Concepts & Policy	3g E-Learning	2014	PB	1	30 Working Days
36	Solid-Liquid Filtration: A User's Guide To Minimizing Costs And Environmental Impact, Maximizing Quality And Productivity	D.Broek	2012	PB	1	30 Working Days
37	Steel Structure & Reinforced Concrete Design For Seismic Areas: Behaviour &	3g E-Learning	2014	PB	1	30 Working Days

	Analysis					
38	Strength Of Materials (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
39	Stresses In Beams, Plates, And Shells: Computational Mechanics And Applied Analysis	Ugural A.C.	2012 / 3rd Ed	PB	1	30 Working Days
40	Structural And Stress Analysis	Megson T.H.G.	2011 / 2nd Edition	PB	1	30 Working Days
41	Product Development, A Structured Approach To Consumer Product Development, Design, And Manufacture	Anil Mital	2014 / 2nd Edition	HB	1	30 Working Days
42	Product Manufacturing And Cost Estimating Using Cad / Cae (The Computer Aided Engineering Design Series)	Kuang-Hua Chang	2013	HB	1	30 Working Days
43	Product Performance Evaluation Using Cad / Cae, The Computer Aided Engineering Design Series	Kuang-Hua Chang	2013	HB	1	30 Working Days
44	Professional Java For Web Applications	Nicholas S. Williams	2014	PB	1	30 Working Days
45	Programming 16-Bit Microcontrollers In C: Learning To Fly The Pic 24	Di Jasio L.	2012 / 2nd Edition	PB	1	30 Working Days
46	Real-Time Uml Workshop For Embedded Systems	Bruce Powel Douglass	2014 / 2nd Edition	PB	1	30 Working Days
47	Recent Advances In Chemical Thermodynamics	Logan L	2013	HB	1	30 Working Days
48	Recent Advances In Industrial Biotechnology	Alfred E	2013	HB	1	30 Working Days
49	Reinforced Cement Concrete Design (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
50	Plane And Geodetic Surveying	Aylmer Johnson	2014 / 2nd Edition	HB	1	30 Working Days
51	Planning Ethically Responsible Research, 2nd Edition By Joan E. Sieber	Joan E. Sieber	2013	PB	1	30 Working Days
52	Plastic Analysis And Design Of Steel Structures	M. Bill Wong	2011	HB	1	30 Working Days
53	Platform Ecosystems, Aligning Architecture, Governance, And Strategy	Tiwana	2014	PB	1	30 Working Days
54	Plumbing 101: Phcc Educational Foundation, Plumbing Apprentice & Journeyman Training Committee	Phcc	2013 / 6th Ed	PB	1	30 Working Days
55	Power Generation Handbook: Selection, Applications & Operations	Sterman	2013	HB	1	30 Working Days

56	Power Generation Technologies	Paul Breeze	2014 / 2nd Edition	PB	1	30 Working Days
57	Power System Analysis (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
58	Power System Quality Assessment (Reprint)	J. Arillaga	2011	PB	1	30 Working Days
59	Practical Cryptography: Algorithms And Implementation Using C++	Saiful Azad	2015	HB	1	30 Working Days
60	Precision Photoshop: Creating Powerful Visual Effects	L. Schwartz	2014	PB	1	30 Working Days
61	Principles Of Combustion (Rp)	K.Kuo	2012	PB	1	30 Working Days
62	Principles Of Compiler Design	Prasad N.	2012 / 2nd Edition	PB	1	30 Working Days
63	Principles Of Planar Near-Field Antenna Measurements: I.E.T. Electromagnetic Waves: Iet Electromagnetic Waves Series 53	Gregson S.	2012	PB	1	30 Working Days
64	Product Design Modeling Using Cad / Cae (The Computer Aided Engineering Design Series)	Kuang-Hua Chang	2014	HB	1	30 Working Days
65	Product Development And Architecture: Visions, Methods, Innovations	Uta Pottgiesser	2013	PB	1	30 Working Days
66	Napkin Folding	Surinder Kumar Rai	2014	PB	1	30 Working Days
67	Natural Gas Handbook: Production, Processing And Transmission	Carlson Sullivan	2013	HB	1	30 Working Days
68	Numerical Techniques In Electromagnetics With Matlab (Rp)	M.Sadiku	2011/3rd Ed	PB	1	30 Working Days
69	Offshore Pipelines, Design, Installation, And Maintenance	Boyun Guo	2014 / 2nd Edition	HB	1	30 Working Days
70	One Pot: Perfectly Prepared To Enjoy Every Day: Step By Step Instructions , Easy To Follow, Full-Colour Photographs	Ws Pacific	2013	HB	1	30 Working Days
71	Operations Research: Applications	Ravindran A.R.	2011	PB	1	30 Working Days
72	Operations Research:Methodologies	Ravindran A.R.	2011	PB	1	30 Working Days
73	Pasta: Everyday Recipes To Enjoy	Ws Pacific	2014	HB	1	30 Working Days
74	Peppers: Vegetable And Spice Capsicums: Crop Production Sciences In Horticulture #22	Bosland P.	2012 / 2nd Ed	PB	1	30 Working Days
75	Petroleum Engineer's Guide To Field Chemicals And Fluids	Fink J.	2011	PB	1	30 Working Days
76	Petroleum Geochemistry	Chinmay Chatterjee	2014	PB	1	30 Working Days
77	Petroleum Science And Engineering	Deepak Sharma	2014	PB	1	30 Working Days
78	Pic Microcontroller Projects In C, Basic To Advanced	Dogan Ibrahim	2014 /	PB	1	30 Working Days



			2nd Edition			
79	Pile Foundations In Engineering Practice(Rp)	S.Prakash	2013	PB	1	30 Working Days
80	Materials For Architects And Builders	Arthur Lyons	2015 / 5th Edition	PB	1	30 Working Days
81	Matrix Structural Analysis	Mcguire W.	2013 / 2nd Edition	PB	1	30 Working Days
82	Measuring And Managing Information Risk: A Fair Approach	Jack Freund	2014	PB	1	30 Working Days
83	Meat: Perfectly Prepared To Enjoy Every Day: Step By Step Instructions , Easy To Follow, Full-Colour Photographs	Ws Pacific	2013	HB	1	30 Working Days
84	Mechanical Engineering	Devang Saini	2014	PB	1	30 Working Days
85	Mechanics Of Materials: A Modern Integration Of Mechanics And Materials In Structural Design	Jenkins C.H.M.	2011	PB	1	30 Working Days
86	Microprocessors (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
87	Microwave Measurements: Iet Electrical Measurement Series 12	Collier R.	2012 / 3rd Edition	HB	1	30 Working Days
88	Modeling And Analysis Of Real-Time And Embedded Systems With Uml And Marte	Selic	2014	PB	1	30 Working Days
89	Modern Control Engineering	Yaduvir Signh	2011	HB	1	30 Working Days
90	Modern Diesel Technology: Heating, Ventilation, Air Conditioning & Refrigeration	Dixon J.	2014 / 9th Ed	PB	1	30 Working Days
91	Muffins & Cupcakes: Everyday Recipes To Enjoy	Ws Pacific	2014	HB	1	30 Working Days
92	My Microsoft Windows 7 Pc	Murray	2012	PB	1	30 Working Days
93	Nanotechnology: An Introduction	Ramsden J.J.	2011	PB	1	30 Working Days
94	Lees' Process Safety Essentials: Hazard Identification, Assessment And Control	Sam Mannan	2014	PB	1	30 Working Days
95	Management Of Forest Climates	V.K. Singh	2013	HB	1	30 Working Days
96	Managing And Troubleshooting Pcs: Lab Manual, (Mike Meyers' Comptia A+ Guide 802: Exam 220-802)	Mike Meyers	2013 / 4th Edition	PB	1	30 Working Days
97	Manufacturing Process Selection Handbook	K.G. Swift	2013	HB	1	30 Working Days
98	Manufacturing Technology And Design	Anurag Shrivastava	2014	PB	1	30 Working Days
99	Material Management	limts-3g	2013	PB	1	30 Working Days
100	Materials Experience: Fundamentals Of Materials And Design	Elvin Karana	2014	PB	1	30 Working Days
101	Internet Management	Nathan Dundee	2014	PB	1	30 Working Days

102	Introduction To Architectural Science: The Basis Of Sustainable Design	Steven V. Szokolay	2014 / 3rd Edition	PB	1	30 Working Days
102	Introduction To Architectural Science: The Basis Of Sustainable Design	Steven V. Szokolay	2014 / 3rd Edition	PB	1	30 Working Days
103	Introduction To Biochemical Engineering	Rao D.G.	2010 / 2nd Ed	PB	1	30 Working Days
104	Introduction To Continuum Mechanics	Lai W.M.	2012 / 4th Ed	PB	1	30 Working Days
105	Java All-In-One For Dummies (9 Books In 1): A Wiley Brand (Making Everything Easier!), 4e	Doug Lowe	2013	PB	1	30 Working Days
106	Landscape Infrastructure: Case Studies By Swa - Second And Revised Edition (The Infrastructure Research Initiative At Swa	Ying-Yu Hung	2013	HB	1	30 Working Days
107	How Information Technology Is Conquering The World: Workplace, Private Life, And Society	Kai A. Olsen	2013	PB	1	30 Working Days
108	Industrial Engineering (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
109	Industrial Management	Dominic Pepall	2014	PB	1	30 Working Days
110	Information Management: Strategies For Gaining A Competitive Advantage With Data (The Savvy Manager's Guide)	William Mcknight	2014	PB	1	30 Working Days
111	Information Security Fundamentals	Thomas R.Peltier	2013 / 2nd Ed	PB	1	30 Working Days
112	Integrated Circuits (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
113	Integrated Security Systems Design: A Complete Reference For Building Enterprise-Web Digital Security Systems	Thomas L. Norman	2014 / 2nd Edition	HB	1	30 Working Days
114	Integrating Qualitative And Quantitative Methods: A Pragmatic Approach	David L. Morgan	2014	PB	1	30 Working Days
115	Writing The Winning Thesis Or Dissertation: A Step-By-Step Guide	Randy L. Joyner	2013 / 3rd Edition	PB	1	30 Working Days
116	A Handbook For Emc: Testing & Measurement: Iet Electrical Series 8	Morgan D.	2012	PB	1	30 Working Days
117	Adobe Dreamweaver Cs5.5: Designing And Developing For Mobile With J Query, Html5 And Css3: Studio Techniques,	Power D.	2011	PB	1	30 Working Days
118	Adobe Flash Professional Cs5: Comprehensive	Lopez	2011	PB	1	30 Working Days
119	Autocad 2015 And Autocad Lt 2015 Bible: The Comprehensive, Tutorial Resource,	Ellen Finkelstein	2014	PB	1	30 Working Days
120	Basic Civil And Environmental Engineering,	Ramesh Shah	2014	PB	1	30 Working Days

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361	Real-Time Uml Workshop For Embedded Systems	Bruce Powel Douglass	2014 / 2nd Edition	PB	1	30 Working Days
362	Reinforced Cement Concrete Design (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
363	Reinforced Concrete Structures	Naseer Khan	2014	PB	1	30 Working Days
364	Research Methodology And Techniques In Computers	Rajneesh Narayan	2014	HB	1	30 Working Days
365	Secure Development For Mobile Apps: How To Design And Code Secure Mobile Applications With Php And Javascript	J. D. Glaser	2014	PB	1	30 Working Days
366	Software Defined Networks: A Comprehensive Approach	Paul Goransson	2014	PB	1	30 Working Days
367	Solar Photovoltaic Cells, Photons To Electricity,	Alexander P. Kirk	2015	PB	1	30 Working Days
368	Solar Energy: Photovoltaics And Domestic Hot Water: A Technical & Economic Guide For Project Planners, Builders, And Property Owners	Russell H. Plante	2014	PB	1	30 Working Days
369	Sound And Recording: Applications And Theory	Francis Rumsey	2014 / 7th Edition	PB	1	30 Working Days
370	Strength Of Materials (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
371	Structural Mechanics (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
372	Surveying	Gopal Narayan	2014	PB	1	30 Working Days
373	Teaching Grammar Punctuation And Spelling In Primary Schools	D. Waugh	2013	PB	1	30 Working Days
374	Technologies For The Wireless Future: Wireless World Research Forum (Wwrf)	Tafazolli R.	2013	HB	1	30 Working Days
375	The Adobe Illustrator Cs5 Wow! Book: Hundreds Of Tips, Tricks, And Techniques From Top Illustrator Artists (With Dvd-Rom Included)	Steuer S.	2011	PB	1	30 Working Days

376	Thermodynamics	Prabhat Choudhary	2013	HB	1	30 Working Days
377	Transportation Engineering	Sateyesh Singh	2014	PB	1	30 Working Days
378	Understanding The Media	Eoin Devereux	2014 / 3rd Edition	PB	1	30 Working Days
343	Media Effects	Potter W.J.	2012	PB	1	30 Working Days
344	Networked: The New Social Operating System	Lee R.	2012	HB	1	30 Working Days
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346	Optimization Techniques In Power Distribution System: Practical Methods And Applications	A.R. Hall	2013	HB	1	30 Working Days
347	Power Generation Handbook: Selection, Applications & Operations	Sterman	2013	HB	1	30 Working Days
348	Power System Analysis (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
349	Power System Quality Assessments	Arrillaga J.	2011	PB	1	30 Working Days
350	Principles Of Compiler Design	Prasad N.	2012 / 2nd Edition	PB	1	30 Working Days
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352	Pro Tools 10 Advanced Post Production Techniques, Pb, 2013 By Joel Krants	Joel Krants	2013	HB	1	30 Working Days
353	Professional Java For Web Applications	Nicholas S. Williams	2014	PB	1	30 Working Days
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355	Programming Business Applications For The Android Tablet, Pb, 2014 By Sheusi J.C.	Sheusi J.C.	2014	PB	1	30 Working Days
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357	Protection Of Electricity Distribution Networks 3e	Gers	2011	PB	1	30 Working Days
358	Psychological Consultation And Collaboration In School And Community Settings, 6th Edition, Pb, 2014 By Dougherty A.M.	Dougherty A.M.	2014 / 6th Ed	PB	1	30 Working Days
359	Psychology For Teachers	Scott Buckler	2014	PB	1	30 Working Days
360	Quantum Mechanics , 5e	Rae	2011	PB	1	30 Working Days
361	Real-Time Uml Workshop For Embedded Systems	Bruce Powel Douglass	2014 / 2nd	PB	1	30 Working Days

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362	Reinforced Cement Concrete Design (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
363	Reinforced Concrete Structures	Naseer Khan	2014	PB	1	30 Working Days
364	Research Methodology And Techniques In Computers	Rajneesh Narayan	2014	HB	1	30 Working Days
365	Secure Development For Mobile Apps: How To Design And Code Secure Mobile Applications With Php And Javascript	J. D. Glaser	2014	PB	1	30 Working Days
366	Software Defined Networks: A Comprehensive Approach	Paul Goransson	2014	PB	1	30 Working Days
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368	Solar Energy: Photovoltaics And Domestic Hot Water: A Technical & Economic Guide For Project Planners, Builders, And Property Owners	Russell H. Plante	2014	PB	1	30 Working Days
369	Sound And Recording: Applications And Theory	Francis Rumsey	2014 / 7th Edition	PB	1	30 Working Days
370	Strength Of Materials (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
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355	Programming Business Applications For The Android Tablet, Pb, 2014 By Sheusi J.C.	Sheusi J.C.	2014	PB	1	30 Working Days
356	Programming Languages For Mis: Concepts And Practice	Hai Wang	2014	HB	1	30 Working Days
357	Protection Of Electricity Distribution Networks 3e	Gers	2011	PB	1	30 Working Days
358	Psychological Consultation And Collaboration In School And Community Settings, 6th Edition, Pb, 2014 By Dougherty A.M.	Dougherty A.M.	2014 / 6th Ed	PB	1	30 Working Days
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370	Strength Of Materials (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
371	Structural Mechanics (Book With Dvd For Video Lecture, Interactive Assessment & E-Book)	3g E-Learning	2014	PB	1	30 Working Days
372	Surveying	Gopal Narayan	2014	PB	1	30 Working Days



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375	The Adobe Illustrator Cs5 Wow! Book: Hundreds Of Tips, Tricks, And Techniques From Top Illustrator Artists (With Dvd-Rom Included)	Steuer S.	2011	PB	1	30 Working Days
376	Thermodynamics	Prabhat Choudhary	2013	HB	1	30 Working Days
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81	Manager's Guide To Online Marketing (Ie)	Jason Weaver	1e, C2013	PB	1	30 Working Days
82	Operations Management (Asia Global Edition) (Np)	William J. Stevenson	2e, C2014	PB	2	30 Working Days
83	Operations And Supply Chain Management (Np)	Richard Chase	14e, C2013	PB	2	30 Working Days
84	C++ How To Program (Horizon Edition) (Np)	Paul Deitel, Harvey Deitel	8e, C2013	PB	2	30 Working Days
85	Operations Management (Np)	Jay Heizer, Barry Render	11e, C2014	PB	2	30 Working Days
86	Systems Analysis And Design (Np)	Kenneth Kendall, Julie Kendall	9e, C2014	PB	1	30 Working Days
87	Marketing Management (Np)	Peter	11e, C2013	PB	2	30 Working Days
88	Probability And Statistics For Engineers And Scientists (Horizon Edition) (Np)	Ronald E. Walpole	9e, C2012	PB	2	30 Working Days
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93	Principles Of Managerial Finance (Horizon Edition) (Np)	Lawrence J. Gitman	13e, C2013	PB	2	30 Working Days
94	Electronic Devices And Circuit Theory (Np)	Robert L. Boylestad, Louis	11e, C2013	PB	4	30 Working Days

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97	Project Management: The Managerial Process (Np)	Larson	5e, C2013	PB	1	30 Working Days
98	Principles Of Economics (Horizon Edition) (Np)	Karl E. Case, Ray C. Fair, Sharon M. Oster, Anisha Sharma	10e, C2013	PB	1	30 Working Days
99	Social Marketing: Influencing Behaviors For Good (Np)	Kotler	4e, C2011	PB	1	30 Working Days
100	Introduction To Programming With C++ (Np)	Diane Zak	7e, C2013	PB	2	30 Working Days
101	Essentials Of Entrepreneurship And Small Business Management (Horizon Edition) (Np)	Norman M. Scarborough	6e, C2013	PB	1	30 Working Days
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105	Software Engineering: A Practitioner's Approach (Customized Version) (Np)	Pressman	8e, C2015	PB	2	30 Working Days
106	Supply Chain Logistics Management (Np)	Bowersox	4e, C2013	PB	1	30 Working Days
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110	Organizational Behavior (Customized 2) (Np)	Steven Mcshane, Mary Von Glinow	6e, C2013	PB	2	30 Working Days
111	Principles Of Marketing (Customized) (Np)	Louis E. Boone, David L. Kurtz	16e, C2014	PB	2	30 Working Days
112	Marketing (Np)	O. C. Ferrell, G. Tomas M. Hult, William M. Pride	0e, C2013	PB	2	30 Working Days
113	Fundamentals Of Management (Customized) (Np)	Andrew J. Dubrin	1e, C2014	PB	1	30 Working Days
114	Entrepreneurship: Ideas In Action (Customized) (Np)	Cynthia L. Greene	5e, C2012	PB	2	30 Working Days
115	Principles Of Organizational Behavior (Customized) (Np)	Andrew J. Dubrin	1e, C2013	PB	1	30 Working Days
116	Principles Of Management And Organization (Customized Version) (Np)	Thomas Bateman	10e, C2013	PB	2	30 Working Days
117	Computer Ethics (Customized) (Np)	William John Brinkman, li, Alton F. Sanders	1e, C2013	PB	2	30 Working Days



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121	Principles Of Marketing (Np)	Cynthia A. Zarate	1e, C2014	PB	1	30 Working Days
122	Chemistry Laboratory Manual For Engineering Students (Customized) (Np)	Emil Slowinski Et Al.	0e, C2014	PB	8	30 Working Days
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		Reeve, Jonathan Duchac				
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190	Advanced Excel Reporting For Management Accountants (Ie)	Neale Blackwood	1e, C2014	PB	1	30 Working Days
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195	Fundamentals Of Cost Accounting (Ie)	William N. Lanen, Shannon W. Anderson, Michael Maher	4e, C2014	PB	1	30 Working Days
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233	Organizational Behavior (Customized 2) (Np)	Steven Mcshane, Mary Von Glinow	6e, C2013	PB	1	30 Working Days

234	Human Behavior In Organization (Customized) (Np)	Steven Mcshane, Mary Von Glinow	6e, C2013	PB	8	30 Working Days
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236	Essentials Of Organizational Behavior (Horizon Edition) (Np)	Stephen P. Robbins	11e, C2013	PB	8	30 Working Days
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254	Professional Kitchen Management (Ie)	David K. Hayes, Allisha A. Miller, Jack D. Ninemeier	1e, C2012	HB	1	30 Working Days
255	Hospitality & Travel Marketing Ie (Ie)	Morrison, Alastair M.	1e, C2010	PB	1	30 Working Days
256	Nutrition Counseling And Education Skills For Dietetics Professionals (Ie)	Betsy Holli, Judith A Beto	6e, C2012	PB	1	30 Working Days
257	Guide To Fish And Seafood Identification, Fabrication And Utilization (Ie)	Mark Ainsworth, Culinary Institute Of America Staff	1e, C2010	PB	1	30 Working Days
258	Kitchen Pro Series: Guide To Produce Identification, Fabrication And Utilization	Jim Gish & Kristin McNary	1e, C2011	HB	1	30 Working Days

	(Ie)					
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262	Integrated Marketing Communications (Ie)	William Chitty	3e, C2012	PB	1	30 Working Days
263	Marketing Research (Ie)	Tracy A. Suter, Tom J. Brown	1e, C2012	PB	1	30 Working Days
264	Events Management (Ie)	P. Robinson, Et Al.	0e, C2010	PB	1	30 Working Days
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266	Principles Of Marketing: An Asian Perspective (Asian Edition) (Ie)	Philip Kotler, Gary Armstrong, Ang Swee Hoon, Siew-Meng Leong, Chin Tiong Tan, Oliver H. M. Yau	3e, C2011	PB	1	30 Working Days
267	Operations And Supply Chain Management (Np)	Richard Chase	14e, C2013	PB	1	30 Working Days
268	Finance 1 (Customized Version) (Np)	Spiceland	1e, C2014	PB	1	30 Working Days
269	Entrepreneurship: Successfully Launching New Ventures (Horizon Edition) (Np)	Bruce R. Barringer, R. Duane Ireland, Teena Lyons	4e, C2013	PB	1	30 Working Days
270	Principles Of Economics (Horizon Edition) (Np)	Karl E. Case, Ray C. Fair, Sharon M. Oster, Anisha Sharma	10e, C2013	PB	1	30 Working Days
271	Supply Chain Logistics Management (Np)	Bowersox	4e, C2013	PB	5	30 Working Days
272	Essentials Of Marketing Research (Np)	Joseph Hair	3e, C2013	PB	1	30 Working Days
273	Solid State Chemistry And Its Applications 2e Student Edition (Ie)	West	0e, C2014	PB	1	30 Working Days
274	Atkins' Physical Chemistry (Ie)	Peter Atkins, Julio De Paula	10e, C2014	PB	2	30 Working Days
275	Aise Health, Safety, & Nutrition For The Young Child (Ie)	Marotz	0e, C2012	PB	1	30 Working Days
276	Nutrition Decisions: Eat Smart, Move More (Ie)	Dunn	0e, C2013	PB	1	30 Working Days
277	Dietetics: Practice And Future Trends (Ie)	Esther A. Winterfeldt, Margaret L. Bogle, Lea L. Ebro	3e, C2011	PB	1	30 Working Days
278	Krause's Food And The Nutrition Care Process (Np)	L. Kathleen Mahan, Sylvia Escott-Stump, Janice L. Raymond	13e, C2012	PB	1	30 Working Days
279	Makabagong Filipino Sa Nagbabagong Panahon: Batayang Aklat Sa Kapaki-Pakinabang Na Komunikasyon Sa Ika-21 Siglo (Filipino 1) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin,	1e, C2014	PB	2	30 Working Days

		Rogelio F. Valenzuela, Vilma Alcantara-Malabayoc				
280	Makabuluhang Filipino Sa Iba't Ibang Pagkakataon: Batayang Aklat Sa Pagbasa, Pagsulat, At Pananaliksik Sa Antas Pangkolehiyo (Filipino 2) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin, Rogelio F. Valenzuela, Vilma Alcantara-Malabayoc	Ree, C2015	PB	2	30 Working Days
281	Visual Communication: Images With Messages (Ie)	Paul Martin Lester	6e, C2014	PB	1	30 Working Days
282	Public Relations Writing: Form & Style (Ie)	Jim Haynes, Doug Newsom	10e, C2014	PB	1	30 Working Days
283	Successful Writing At Work: Concise Edition (Ie)	Philip C. Kolin	4e, C2015	PB	1	30 Working Days
284	Communication Mosaics: An Introduction To The Field Of Communication (Ie)	Julia Wood	7e, C2013	PB	1	30 Working Days
285	Effective Writing: A Handbook For Accountants (Ie)	May / May	10e, C2014	PB	1	30 Working Days
286	Least You Should Know About English Form C (Ie)	Wilson/Glazier	11e, C2014	PB	1	30 Working Days
287	The Mcgraw-Hill Guide: Writing For College, Writing For Life (Ie)	Duane H. Roen, Gregory R. Glau, Barry M Maid	2e, C2011	PB	1	30 Working Days
288	College Reading: The Science And Strategies Of Expert Readers (Ie)	Janet Nay Zadina, Rita Smilkstein, Deborah Daiek, Anter	1e, C2014	PB	1	30 Working Days
289	College Writing Skills With Readings (Ie)	Langan	9e, C2014	PB	1	30 Working Days
290	An Introduction To Language (Ie)	Hazen	0e, C2014	PB	1	30 Working Days
291	Public Relations Writing: The Essentials Of Style And Format (Ie)	Thomas H. Bivins	8e, C2014	PB	1	30 Working Days
292	Official Toefl Ibt Tests, Volume 1 With Cd (Ie)	Educational Testing Service (Ets)	1e, C2013	PB	1	30 Working Days
293	An Introduction To The English School Of International Relations - The Societal Approach (Ie)	Buzan	0e, C2014	PB	1	30 Working Days
294	The Blue Book Of Grammar And Punctuation: An Easy-To-Use Guide With Clear Rules, Real-World Examples, And Reproducible Quizzes (Ie)	Jane Straus, Lester Kaufman, Tom Stern	11e, C2014	PB	1	30 Working Days
295	Communicate! (Np)	Rudolph F. Verderber, Kathleen S. Verderber, Deanna D. Sellnow	13e, C2013	PB	8	30 Working Days
296	Total Quality Management (Customized) (Np)	James R. Evans, William M. Lindsay	7e, C2013	PB	8	30 Working Days
297	Philippine Literature Today (Np)	Abercio Rotor, Kristine Molina-Doria	1e, C2015	PB	1	30 Working Days
298	A Worktext In English 2: Writing In The Disciplines (Np)	Edroslyn J. Fernandez,	2e, C2013	PB	1	30 Working Days



		Amalita A. Grumo, Jondy M. Arpilleda,				
299	Smart English: More Than A Worktext For Grammar And Syntax (Np)	Josefina San Miguel, Dulce Corazon Barraquio, Roberto Dv. Revilla	3e, C2014	PB	1	30 Working Days
300	English Proficiency Instruction 1( Revised Second Edition ) (Np)	Evelyn Sebastian, Erlinda A. Cayao	2e, C2013	PB	3	30 Working Days
301	Writing With Style, Apa Style Made Easy (Np)	Lenore Szuchman	6e, C2014	PB	1	30 Working Days
302	Speak Smart: Creative Worktext For Oral Communication (Np)	Josefina G. San Miguel, Dulce Corazon T. Barraquio, Roberto Dv. Revilla	2e, C2013	PB	1	30 Working Days
303	Microbiology: An Introduction (International Edition) (Ie)	Gerard J. Tortora, Berdell R. Funke, Christine L. Case	11e, C2013	PB	1	30 Working Days
304	Microbiology: An Introduction (Philippine Edition) (Np)	Gerard J. Tortora, Berdell R. Funke, Christine L. Case	11e, C2013	PB	1	30 Working Days
305	Microbiology: A Systems Approach (Np)	Marjorie Kelly Cowan	4e, C2015	PB	1	30 Working Days
306	Elementary Children's Literature: Infancy Through Age 13 (Ie)	Nancy A. Anderson	4e, C2013	PB	1	30 Working Days
307	Chemistry: Matter And Change Student Edition (Ie)	Thandi Buthelezi, Et Al.	0e, C2013	PB	1	30 Working Days
308	University Physics With Modern Physics Technology Update (International Edition) (Ie)	Hugh D. Young, Roger A. Freedman, A. Lewis Ford	13e, C2013	PB	1	30 Working Days
309	Construction Project Management User's Manual (Hardbound) (Ie)	Fidel R. Sarausad	3e, C2014	HB	1	30 Working Days
310	Introduction To General, Organic And Biochemistry (Np)	Frederick A. Bettelheim, William H. Brown, Mary K. Campbell	10e, C2013	PB	4	30 Working Days
311	Laboratory Manual In Organic Chemistry (Revised Edition) (Np)	Aristea V. Bayquen, Gladys I Bathan, Cristina T. Cruz, Angelica Bernadette C. Crisostomo, Roldan M. De Guia, Florence L. Farrow, Gardee T. Peña, Angelita S. Sarile, Peter C. Torres	Ree, C2014	PB	1	30 Working Days
312	Chemistry Laboratory Manual For Science Majors (Customized) (Np)	Emil Slowinski Et Al.	0e, C2014	PB	1	30 Working Days
313	General Chemistry Laboratory Manual (Np)	Joseph L. Samonte, Lolibeth V. Figueroa	4e, C2014	PB	1	30 Working Days
314	A Companion To Comparative Literature (Ie)	Behdad	0e, C2014	PB	1	30 Working Days

315	Plant Evolution And The Origin Of Crop Species (1e)	James F. Hancock	3e, C2012	HB	1	30 Working Days
316	Modern Diesel Technology: Electricity And Electronics (1e)	Joseph Bell	2e, C2014	PB	1	30 Working Days
317	Psychology: Making Connections (1e)	Gregory Feist, Erika Rosenberg	1e, C2010	PB	1	30 Working Days
318	Events And Tourism Essentials (1e)	Lynn Van Der Wagen	0e, C2010	PB	1	30 Working Days
319	Foundations Of Education (1e)	Allan C. Ornstein	12e, C2014	PB	1	30 Working Days
320	Responsible Tourism: Critical Issues For Conservation And Development (1e)	Anna Spenceley	1e, C2010	PB	1	30 Working Days
321	Library Camps And Unconferences (1e)	Steve Lawson	0e, C2010	PB	1	30 Working Days
322	Supply Chain Focus Manuf Plancontrol (1e)	Benton	0e, C2014	HB	1	30 Working Days
323	Essentials Of Geology (1e)	Lutgens / Tarbuck / Tasa	12e, C2014	PB	1	30 Working Days
324	Successful Project Management (1e)	Clements	6e, C2015	PB	1	30 Working Days
325	Physical Education, Exercise And Sport Science In A Changing Society (1e)	William H. Freeman	7e, C2012	PB	1	30 Working Days
326	Customer Service Skills For Success (1e)	Robert Lucas	6e, C2015	PB	1	30 Working Days
327	Educational Psychology: Developing Learners (1e)	Jeanne Ellis Ormrod	8e, C2013	PB	1	30 Working Days
328	Criminal Investigation (1e)	Ronald Becker, Aric W. Dutelle	4e, C2013	PB	1	30 Working Days
329	Classroom Management Strategies: Gaining And Maintaining Students' Cooperation (1e)	Cangelosi	0e, C2014	PB	1	30 Working Days
330	Soils And Food Security (1e)	Hester	1e, C2012	HB	1	30 Working Days
331	Environmental Science (1e)	Scott Spoolman, G.Tyler Miller	14e, C2013	PB	1	30 Working Days
332	Introduction To Criminology: Why Do They Do It? (1e)	Pamela J. Schram	0e, C2014	PB	1	30 Working Days
333	Criminology: The Core (1e)	Larry Siegel	5e, C2015	PB	1	30 Working Days
334	Marketing Essentials (1e)	Carl Mcdaniel, Charles W. Lamb, Joseph F. Hair	6e, C2011	PB	1	30 Working Days
335	Community Creations (1e)	Robert D. Hanser	2e, C2014	PB	1	30 Working Days
336	Criminal Investigation (1e)	James Osterburg	7e, C2013	PB	1	30 Working Days
337	Organization And Management In The Criminal Justice System (1e)	Matthew J. Giblin	0e, C2014	PB	1	30 Working Days
338	Criminal Procedure Law: Police Issues And The Supreme Court (1e)	Frances P. Bernat, Nicholas Godlove	1e, C2013	PB	1	30 Working Days
339	Teach (1e)	James Fraser	0e, C2011	PB	1	30 Working Days
340	Plant Tissue Culture (1e)	Roberta Smith	3e, C2012	PB	1	30 Working Days
341	Crime Scene Investigation (1e)	Jacqueline T. Fish, Larry S. Miller, Michael C. Braswell, Ed	3e, C2014	PB	1	30 Working Days

342	Principles And Labs For Fitness And Wellness (Ie)	Werner W.K. Hoeger, Sharon A. Hoeger	12e, C2014	PB	1	30 Working Days
343	Fundamental Statistics For The Behavioral Sciences (Ie)	David Howell	7e, C2011	PB	1	30 Working Days
344	The Business Environment Themes And Issues In A Globalizing World (Ie)	Paul Wetherly, Dorrton Otter	3e, C2014	PB	1	30 Working Days
345	Nutrition Counseling And Education Skills For Dietetics Professionals (Ie)	Betsy Holli, Judith A Beto	6e, C2012	PB	1	30 Working Days
346	Ecosystem Services In Agricultural And Urban Landscapes (Ie)	Wratten	0e, C2013	PB	1	30 Working Days
347	Environmental Science: A Global Concern (Ie)	William Cunningham	13e, C2014	PB	1	30 Working Days
348	Legal Concepts For Facility Managers (Ie)	Thomas-Mobley	0e, C2014	PB	1	30 Working Days
349	Perceiving The Arts: An Introduction To The Humanities (Ie)	Sporre	11e, C2014	PB	1	30 Working Days
350	Entrepreneurial Small Business (Ie)	Katz	4e, C2014	PB	1	30 Working Days
351	Environmental Geology (Ie)	Carla W. Montgomery	10e, C2014	PB	1	30 Working Days
352	Environmental Geology (Ie)	Carla W. Montgomery	10e, C2014	PB	1	30 Working Days
353	Inquiry Into Life (Ie)	Sylvia S. Mader	14e, C2014	PB	1	30 Working Days
354	Abnormal Psychology (Ie)	Susan Nolen-Hoeksema	6e, C2014	PB	1	30 Working Days
355	Chemistry In Context (Ie)	American Chemical Society	8e, C2015	PB	1	30 Working Days
356	Agricultural Biodiversity (Ie)	Renuka Sharma	1e, C2013	HB	1	30 Working Days
357	Ise Lifetime Physical Fitness And Wellness: A Personalized Program (Ie)	Sharon A. Hoeger, Wener W.K. Hoeger	12e, C2013	PB	1	30 Working Days
358	Report Writing For Criminal Justice Professionals (Ie)	Larry Miller, John T. Whitehead	5e, C2015	PB	1	30 Working Days
359	Biotechnology In Forestry Management (Ie)	V.K. Singh	1e, C2013	PB	1	30 Working Days
360	A Text Book Of Geology (Ie)	Gregg I Rob	1e, C2012	PB	1	30 Working Days
361	Children And Young People As Action Researchers: A Practical (Ie)	Rita Cheminais	1e, C2012	PB	1	30 Working Days
362	Introduction To Policing (Ie)	Michael Rowe	2e, C2014	PB	1	30 Working Days
363	The Cambridge Guide To Second Language Assessment (Ie)	Christine Coombe, Stephen Stoyhoff, Barry O'sullivan, Peter	1e, C2012	PB	1	30 Working Days
364	Business Statistics: Pearson New International Edition (Ie)	David F. Groebner, Patrick W. Shannon, Phillip C. Fry, Kent	9e, C2014	PB	1	30 Working Days
365	Wheater's Functional Histology, International Edition: A Text And Colour Atlas (Ie)	Young, Barbara	6e, C2013	PB	1	30 Working Days
366	Biotechnology And Agriculture System (Ie)	Mandeep Kaur	1e, C2013	HB	1	30 Working Days
367	Pest Management: Principles And Practices (Ie)	R.K. Verma	1e, C2013	HB	1	30 Working Days
368	Tropical Fruit And Forestry Management (Ie)	Nandini Sarkar	1e, C2013	HB	1	30 Working Days

369	Death Investigations (Ie)	James M. Adcock, Steve Chancellor	1e, C2013	PB	1	30 Working Days
370	International Management: Culture, Strategy And Behavior (Ie)	Fred Luthans	9e, C2015	PB	1	30 Working Days
371	Opposing Viewpoints: Eco-Architecture (Ie)	Roman Espejo	1e, C2013	PB	1	30 Working Days
372	Social Work With Children And Families (Ie)	Penelope Welbourne	1e, C2012	HB	1	30 Working Days
373	Campbell Essential Biology (International Edition) (Ie)	Eric J. Simon, Jean L. Dickey, Jane B. Reece	5e, C2013	PB	1	30 Working Days
374	Developing Number Knowledge: Assessment, Teaching And Intervention With 7-11 Years Old (Ie)	Robert J. Wright, David Ellemor-Collins, Pamela D. Tabor	1e, C2011	PB	1	30 Working Days
375	Advance Studies In Agriculture (Ie)	Renuka Sharma	1e, C2013	HB	1	30 Working Days
376	Criminalistics Laboratory Manual (Ie)	Liz Erickson	0e, C2013	PB	1	30 Working Days
377	The Pursuit Of Philosophy: Some Cambridge Perspectives (Ie)	Alexis Papazoglou	1e, C2012	PB	1	30 Working Days
378	Opposing Viewpoints: Urban Agriculture -P (Ie)	Nancy Dzedzic, Lynn M. Zott	1e, C2012	HB	1	30 Working Days
379	Investigative Ethics - Ethics For Police Detectives And Criminal Investigators (Ie)	Miller	0e, C2014	PB	1	30 Working Days
380	University Physics With Modern Physics Technology (Two-Volume Set) (Ie)	Hugh D. Young, Roger A. Freedman	13e, C2014	PB	1	30 Working Days
381	Down Syndrome Parenting: Must Have Advice For Making Your Life Easier (Ie)	Natalie Hale	1e, C2011	PB	1	30 Working Days
382	Advances In Agriculture And Ecology (Ie)	Pawan Kumar	1e, C2013	HB	1	30 Working Days
383	Genetically Modified Crops And Its Future (Ie)	M. Parthasarathi	1e, C2013	HB	1	30 Working Days
384	Culture Shock! Belgium : A Survival Guide To Customs And Etiquette (Ie)	Mark Elliott	4e, C2011	PB	1	30 Working Days
385	Culture Shock! Egypt : A Survival Guide To Customs And Etiquette (Ie)	Susan L Wilson	4e, C2011	PB	1	30 Working Days
386	Culture Shock! Cuba : A Survival Guide To Customs And Etiquette (Ie)	Mark Cramer, Marcus Cramer	3e, C2011	PB	1	30 Working Days
387	Culture Shock! Myanmar (Ie)	Cultureshock Staff	3e, C2010	PB	1	30 Working Days
388	Culture Shock! Bulgaria : A Survival Guide To Customs And Etiquette (Ie)	Agnes Sachsenroeder	3e, C2011	PB	1	30 Working Days
389	Culture Shock!. Argentina : A Survival Guide To Customs And Etiquette (Ie)	Fiona Adams	4e, C2011	PB	1	30 Working Days
390	Culture Shock! Austria : A Survival Guide To Customs And Etiquette (Ie)	Julie Krejci, Susan Roraff	3e, C2011	PB	1	30 Working Days
391	Culture Shock! China : A Survival Guide To Customs And Etiquette (Ie)	Angie Eagan, Rebecca Weiner	2e, C2011	PB	1	30 Working Days
392	Culture Shock! Chicago : A Survival Guide To Customs And Etiquette (Ie)	Orin Hargraves	3e, C2011	PB	1	30 Working Days
393	Culture Shock! Russia : A Survival Guide To Customs And Etiquette (Ie)	Anna Pavlovskaya	2e, C2011	PB	1	30 Working Days
394	How To Study For A Mathematics Degree (Ie)	L. Alcock	0e, C2012	PB	1	30 Working Days
395	Auditing And Assurance Services: An Integrated Approach (Ie)	Alvin A. Arens, Randal J. Elder, Mark S. Beasley	15e, C2014	PB	2	30 Working Days

396	College Physics (Full Version) (Np)	Raymond Serway, Chris Vuille	10e, C2015	PB	8	30 Working Days
397	General, Organic & Biological Chemistry (Np)	Janice Gorzynski Smith	2e, C2013	PB	8	30 Working Days
398	Conceptual Physics (Horizon Edition) (Np)	Paul G. Hewitt	11e, C2015	PB	8	30 Working Days
399	Operations Management (Asia Global Edition) (Np)	William J. Stevenson	2e, C2014	PB	8	30 Working Days
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401	Finance 1 (Customized Version) (Np)	Spiceland	1e, C2014	PB	8	30 Working Days
402	Operations Management (Np)	Jay Heizer, Barry Render	11e, C2014	PB	8	30 Working Days
403	Microbiology: An Introduction (Philippine Edition) (Np)	Gerard J. Tortora, Berdell R. Funke, Christine L. Case	11e, C2013	PB	4	30 Working Days
404	Cultureshock! Australia (Ie)	Ilsa Sharp	1e, C2012	PB	1	30 Working Days
405	Cultureshock! France (Ie)	Sally Adamson Taylor	1e, C2012	PB	1	30 Working Days
406	Sustainable Agriculture (Ie)	Vir Singh	0e, C2014	HB	1	30 Working Days
407	Marketing For Hospitality And Tourism (Np)	Philip Kotler, John T. Bowen, James C. Makens	6e, C2013	PB	1	30 Working Days
408	Exploring General, Organic And Biological Chemistry (Np)	H. Stephen Stoker	6e, C2013	PB	4	30 Working Days
409	Business Communication: Building Critical Skills (Np)	Kitty O. Locker, Stephen Kyo Kaczmarek	6e, C2014	PB	1	30 Working Days
410	Culture Shock! Saudi Arabia: A Survival Guide To Customs And Etiquette (Ie)	Peter North, Harvey Trip	4e, C2012	PB	1	30 Working Days
411	Culture Shock! Sri Lanka: A Survival Guide To Customs And Et (Ie)	Robert Barlas, Nanda P. Wanasundera	1e, C2012	PB	1	30 Working Days
412	Vertebrates: Comparative Anatomy, Function, Evolution (Np)	Kardong	6e, C2012	PB	1	30 Working Days
413	Foundations Of Parasitology (Np)	Larry S. Roberts	9e, C2013	PB	1	30 Working Days
414	Advertising & Imc: Principles And Practice (Np)	William D. Wells Et Al.	10e, C2015	PB	2	30 Working Days
415	Child And Adolescent Development: An Integrated Approach (Np)	David Bjorklund, Carlos Hernandez Blasi	1e, C2015	PB	5	30 Working Days
416	Lippincott's Illustrated Reviews: Biochemistry (Np)	Denise R. Ferrier; Richard A. Harvey (Series Editor)	6e, C2014	PB	6	30 Working Days
417	Fundamentals Of Analytical Chemistry (Np)	Douglas A. Skoog, Donald M. West, F. James Holler, Stanley R	9e, C2014	PB	2	30 Working Days
418	Systems Analysis And Design (Np)	Kenneth Kendall, Julie Kendall	9e, C2014	PB	1	30 Working Days
419	Microbiology: A Systems Approach (Np)	Marjorie Kelly Cowan	4e, C2015	PB	2	30 Working Days
420	Ict In Agriculture (Ie)	N.M Chauhan	0e, C2014	PB	1	30 Working Days

421	Ecology: Concepts And Applications (Np)	Manuel C. Molles	6e, C2013	PB	1	30 Working Days
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424	Marketing Management (Np)	Peter	11e, C2013	PB	6	30 Working Days
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427	Elementary Statistics: A Step By Step Approach: A Brief Version (Np)	Allan G. Bluman	6e, C2013	PB	4	30 Working Days
428	Rice Cultivation And Processing (1e)	Renuka Sharma	1e, C2013	PB	1	30 Working Days
429	Strategic Management Text & Cases (Np)	Gregory G. Dess	6e, C2014	PB	4	30 Working Days
430	International Marketing (Np)	Cateora	16e, C2013	PB	2	30 Working Days
431	Business Research Methods (Np)	Cooper	12e, C2014	PB	2	30 Working Days
432	Human Anatomy & Physiology Laboratory Manual (Np)	Elaine N. Marieb	10e, C2014	PB	2	30 Working Days
433	Principles Of Marketing (Horizon Edition) (Np)	Philip Kotler	14e, C2013	PB	6	30 Working Days
434	Entrepreneurship: Successfully Launching New Ventures (Horizon Edition) (Np)	Bruce R. Barringer, R. Duane Ireland, Teena Lyons	4e, C2013	PB	6	30 Working Days
435	Project Management: The Managerial Process (Np)	Larson	5e, C2013	PB	6	30 Working Days
436	Introducing Hospitality (Philippine Edition) (Np)	John R. Walker	6e, C2014	PB	1	30 Working Days
437	Biology Of The Invertebrates (Np)	Jan A. Pechenik	7e, C2015	PB	1	30 Working Days
438	Stern's Introductory Plant Biology (Np)	James E. Bidlack, Shelley H. Jansky	13e, C2014	PB	1	30 Working Days
439	Biology: Today And Tomorrow With Physiology (Full Version) (Np)	Cecie Starr, Christine Evers And Lisa Starr	4e, C2014	PB	1	30 Working Days
440	Statistics For The Behavioral Sciences (Np)	Frederick J. Gravetter, Larry B. Wallnau	9e, C2015	PB	3	30 Working Days
441	Retailing (Np)	Patrick M. Dunne, Robert F. Lusch, James R. Carver	8e, C2015	PB	2	30 Working Days
442	Principles Of Economics (Horizon Edition) (Np)	Karl E. Case, Ray C. Fair, Sharon M. Oster, Anisha Sharma	10e, C2013	PB	6	30 Working Days
443	Film Art: An Introduction (Np)	David Bordwell, Kristin	10e, C2013	PB	8	30 Working Days

		Thompson				
444	Introduction To Business Statistics (Np)	Ronald M. Weiers	7e, C2014	PB	2	30 Working Days
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450	University Physics: Volume 1 (Customized) (Np)	Raymond A. Serway, John W. Jewett, Jr.	9e, C2014	PB	8	30 Working Days
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453	Essentials Of Human Anatomy & Physiology (Np)	Elaine N. Marieb	10e, C2014	PB	2	30 Working Days
454	Human Genetics: Concepts And Applications (Np)	Ricki Lewis	10e, C2012	PB	8	30 Working Days
455	Inquiry Into Physics: A Conceptual Approach (Np)	Vern Ostdiek, Donald Bord	7e, C2013	PB	1	30 Working Days
456	Introduction To Environmental Engineering (Np)	Aarne Vesilind, Susan M. Morgan, Lauren G. Heine	3e, C2013	PB	3	30 Working Days
457	Essentials Of Marketing Research (Np)	Joseph Hair	3e, C2013	PB	3	30 Working Days
458	Anatomy & Physiology Coloring Workbook (Np)	Elaine N. Marieb	10e, C2014	PB	1	30 Working Days
459	A Gift Of Fire: Social, Legal, And Ethical Issues For Computing And The Internet (Philippine Edition) (Np)	Sara Baase	4e, C2013	PB	2	30 Working Days
460	Discovering Biological Psychology (Np)	Laura A. Freberg	2e, C2014	PB	1	30 Working Days
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463	Fundamentals Of Accounting: Sole Proprietorship Accounting For Service And Merchandising With Introduction To Manufacturing (Np)	Nick L. Aduana	1e, C2014	PB	4	30 Working Days
464	Organizational Behavior (Customized 2) (Np)	Steven Mcshane, Mary Von Glinow	6e, C2013	PB	8	30 Working Days
465	Computing Essentials (Customized Version) (Np)	Timothy J. O'leary, Linda I. O'leary	1e, C2014	PB	8	30 Working Days
466	Physical Science (Customized Version) (Np)	Bill W. Tillery	10e, C2014	PB	8	30 Working Days
467	Administrative Professional: Theories And Procedures (Np)	Karin Stulz, Kellie A.	7e, C2015	PB	2	30 Working Days

		Shumack, Patsy Fulton-Calkins				
468	Principles Of Marketing (Customized) (Np)	Louis E. Boone, David L. Kurtz	16e, C2014	PB	8	30 Working Days
469	Marketing (Np)	O. C. Ferrell, G. Tomas M. Hult, William M. Pride	0e, C2013	PB	8	30 Working Days
470	Fundamentals Of Management (Customized) (Np)	Andrew J. Dubrin	1e, C2014	PB	8	30 Working Days
471	Microeconomics Customized Version (Np)	Mcconnell	2e, C2013	PB	8	30 Working Days
472	Entrepreneurship: Ideas In Action (Customized) (Np)	Cynthia L. Greene	5e, C2012	PB	8	30 Working Days
473	Principles Of Organizational Behavior (Customized) (Np)	Andrew J. Dubrin	1e, C2013	PB	8	30 Working Days
474	Worktext In Physical Science (Np)	Geraldine C. Zamora, Felipe B. Martinez, Lani C. Antonio	2e, C2014	PB	2	30 Working Days
475	Financial Statements: Preparation, Presentation, Analysis And Interpretation (Np)	Nick Aduana	1e, C2015	PB	8	30 Working Days
476	Principles Of Management And Organization (Customized Version) (Np)	Thomas Bateman	10e, C2013	PB	8	30 Working Days
477	Plane And Spherical Trigonometry Text/Worktext (Np)	Ethel Cecille M. Baltazar, Ana Liza Dy, Melvin A. Vidar	1e, C2014	PB	8	30 Working Days
478	Computer Ethics (Customized) (Np)	William John Brinkman, Ii, Alton F. Sanders	1e, C2013	PB	8	30 Working Days
479	Biology: Today And Tomorrow - Biology For Non-Science Majors (Np)	Cecie Starr, Christine Evers, Lisa Starr	4e, C2014	PB	8	30 Working Days
480	Economics, Taxation, And Agrarian Reform (Revised Edition) (Np)	Carlos L. Manapat, Fernando R. Pedrosa	Ree, C2014	PB	8	30 Working Days
481	Ang Panitikan At Kulturang Pilipino (Np)	Teresita Perez-Semorlan, Adrian Perez Semorlan, Felina Cañete-Mariño, Edena Cabaron-Fernandez (Authors); Lilia F. Antonio (Coordinator)	1e, C2014	PB	4	30 Working Days
482	Human Resource Management (Np)	Cynthia A. Zarate	1e, C2014	PB	8	30 Working Days
483	Introduction To Art Appreciation: A Textbook In Humanities (Np)	Mariano M. Ariola	2e, C2014	PB	8	30 Working Days
484	Philippine Literature Today (Np)	Abercio Rotor, Kristine Molina-Doria	1e, C2015	PB	8	30 Working Days
485	A Worktext In English 2: Writing In The Disciplines (Np)	Edroslyn J. Fernandez, Amalita A. Grumo, Jondy M. Arpilleda,	2e, C2013	PB	4	30 Working Days



486	Psychology (Np)	Spencer A. Rathus	3e, C2014	PB	8	30 Working Days
487	Basic Statistics: A Worktext (Np)	Elizabeth B. Parreño, Ronel O. Jimenez	2e, C2014	PB	2	30 Working Days
488	Makabagong Filipino Sa Nagbabagong Panahon: Batayang Aklat Sa Kapaki-Pakinabang Na Komunikasyon Sa Ika-21 Siglo (Filipino 1) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin, Rogelio F. Valenzuela, Vilma Alcantara-Malabuyoc	1e, C2014	PB	4	30 Working Days
489	Biochemistry Laboratory Manual (Np)	Piedad Peña, Ma. Rosario Virginia Garcia, Marites Saludaes, Florence C. Navidad, Oliver B. Villaflores, Christian Dicioco	1e, C2015	PB	8	30 Working Days
490	Trigonometry (Customized) (Np)	Ron Larson, Robert P. Hostetler	2e, C2015	PB	8	30 Working Days
491	Makabuluhang Filipino Sa Iba't Ibang Pagkakataon: Batayang Aklat Sa Pagbasa, Pagsulat, At Pananaliksik Sa Antas Pangkolehiyo (Filipino 2) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin, Rogelio F. Valenzuela, Vilma Alcantara-Malabuyoc	Ree, C2015	PB	8	30 Working Days
492	Reflections On Martial Law: Saving The Republic (Np)	Rod P. Kapunan	1e, C2013	PB	2	30 Working Days
493	English Proficiency Instruction 1 ( Revised Second Edition ) (Np)	Evelyn Sebastian, Erlinda A. Cayao	2e, C2013	PB	6	30 Working Days
494	Basic Statistics Workbook For Health Science Students (Np)	Elizabeth Parreno, Ronel Jimenez	1e, C2013	PB	8	30 Working Days
495	Writing With Style, Apa Style Made Easy (Np)	Lenore Szuchman	6e, C2014	PB	4	30 Working Days
496	A Worktext In Analytic Geometry And Calculus 1 (Np)	Genaro A. Cuaresma, Ma. Cristeta N. Cuaresma, Editha C. Jose, Jean O. Loyola, Emmanuel S. Natalio	2e, C2013	PB	4	30 Working Days
497	General Botany Laboratory Manual (Np)	Nieves Capili	1e, C2013	PB	2	30 Working Days
498	Microsoft Access 2010: Introductory (Np)	Gary B. Shelly, Philip J. Pratt, Mary Z. Last	1e, C2015	PB	1	30 Working Days
499	Principles Of Marketing (Np)	Cynthia A. Zarate	1e, C2014	PB	8	30 Working Days
500	Probability And Statistics For Engineers And Scientists (Horizon Edition) (Np)	Ronald E. Walpole	9e, C2012	PB	8	30 Working Days

501	Core-Plus Mathematics: Contemporary Mathematics In Context Course (Ie)	Glencoe	0e, C2014	PB	1	30 Working Days
502	Ise Mathematical Excursions (Ie)	Aufmann/Lockwood/Nation /Clegg	3e, C2013	PB	1	30 Working Days
503	College Algebra And Calculus: An Applied Approach (Ie)	Ron Larson, Anne V. Hodgkins	2e, C2013	PB	1	30 Working Days
504	Mathematics:Its Power & Utility (Ie)	Karl Smith	10e, C2013	PB	1	30 Working Days
505	Introductory Algebra: Everyday Explorations (International Edition) (Ie)	Kaseberg / Cripe / Wildman	5e, C2013	PB	1	30 Working Days
506	Mathematics Higher Level For The Ib Diploma (Ie)	Bill Roberts And Sandy Mackenzie	0e, C2010	PB	1	30 Working Days
507	Mathematics For The Ib Diploma Higher Level 1 (Ie)	Hugh Nell, Douglas Quadling	1e, C2011	PB	1	30 Working Days
508	Mathematics For The Ib Diploma Higher Level 2 (Ie)	Quadling, Douglas, Hugh Neill	1e, C2011	PB	2	30 Working Days
509	How To Study For A Mathematics Degree (Ie)	L. Alcock	0e, C2012	PB	1	30 Working Days
510	Schaum's Outline Of Linear Algebra (Ie)	Seymour Lipschutz, Marc Lipson	5e, C2013	PB	1	30 Working Days
511	Schaum's Outline Of Introduction To Mathematical Economics (Ie)	Edward T. Dowling	3e, C2012	PB	1	30 Working Days
512	Calculus (Full Version) (Np)	Ron Larson, Bruce Edwards	10e, C2014	PB	3	30 Working Days
513	Calculus For Business, Economics, Life Sciences And Social Sciences (Np)	Raymond A. Barnett, Michael R. Ziegler, Karl E. Byleen	13e, C2015	PB	4	30 Working Days
514	Elementary Statistics: A Step By Step Approach: A Brief Version (Np)	Allan G. Bluman	6e, C2013	PB	1	30 Working Days
515	Elementary Linear Algebra (Np)	Ron Larson	7e, C2014	PB	2	30 Working Days
516	Applied Calculus For Business, Life And Social Sciences (Customized) (Np)	Soo Tan	9e, C2013	PB	4	30 Working Days
517	Trigonometry (Philippine Edition) (Np)	Margaret L. Lial	10e, C2013	PB	6	30 Working Days
518	College Algebra (Customized) (Np)	Ron Larson, Robert P. Hostetler	9e, C2013	PB	6	30 Working Days
519	Basic Mathematics (Customized) (Np)	Richard N. Aufmann, Joanne S. Lockwood	0e, C2013	PB	2	30 Working Days
520	Essential Business Mathematics (Np)	Rizaldi C. Nocon, Ederlina G. Nocon	1e, C2013	PB	1	30 Working Days
521	Applied Educational Statistics 1 (Np)	Melecio Deauna	1e, C2011	PB	4	30 Working Days
522	Trigonometry (Customized) (Np)	Ron Larson, Robert P. Hostetler	2e, C2015	PB	1	30 Working Days
523	Research Methods In Political Science: An Introduction (Ie)	Michael K. Le Roy	8e, C2013	PB	1	30 Working Days
524	Classic Readings In Cultural Anthropology (Ie)	Gary Ferraro	3e, C2012	PB	1	30 Working Days

525	Sociological Theory (Ie)	George F. Ritzer	9e, C2013	PB	1	30 Working Days
526	Readings In Social Theory (Ie)	James Farganis	7e, C2013	PB	1	30 Working Days
527	Society And Culture With Family Planning: A Modular Approach (Np)	Roman D. Leaño, Jr., Ronald M. Corpuz	1e, C2012	PB	4	30 Working Days
528	Humanities Today: An Experiential Approach (With Complementary Cd) (Np)	Kristine Molina-Doria, Abercio V. Rotor	1e, C2012	PB	4	30 Working Days
529	Multimedia Making It Work (Ie)	Tay Vaughan	8e, C2011	PB	1	30 Working Days
530	Microsoft Word 2013 Quicksteps (Ie)	Carole Matthews, Marty Matthews	3e, C2013	PB	1	30 Working Days
531	Understanding Systems Analysis And Design (Customized) (Np)	Harry J. Rosenblatt, College Of The Albemarle	10e, C2014	PB	1	30 Working Days
532	Basic Statistics Workbook For Health Science Students (Np)	Elizabeth Parreno, Ronel Jimenez	1e, C2013	PB	1	30 Working Days
533	Operating Systems: Internals And Design Principles (Ie)	William Stallings	7e, C2012	PB	1	30 Working Days
534	Today's Technician: Advanced Automotive Electronic Systems (Ie)	Hollebeak	1e, C2011	PB	1	30 Working Days
535	Ise C++ Programming: Program Design Including Data Structure (Ie)	Malik	6e, C2012	PB	1	30 Working Days
536	Hvac Level 2 Trainee Guide (Ie)	Nccer	4e, C2014	PB	1	30 Working Days
537	Java Programming Problem Analysis Program Design (Ie)	Malik	1e, C2012	PB	1	30 Working Days
538	Child Development: Theory And Practice 0-11 (Ie)	Doherty / Hughes	2e, C2013	PB	1	30 Working Days
539	Hvac Level 1 Trainee Guide (Ie)	Nccer	4e, C2014	PB	1	30 Working Days
540	A Gift Of Fire: Social, Legal, And Ethical Issues For Computing Technology (Ie)	Sara Baase	4e, C2012	PB	1	30 Working Days
541	Organic Chemistry (Ie)	Janice G. Smith	4e, C2013	PB	1	30 Working Days
542	Basic Electrical And Electronics Engineering (Ie)	D P Kothari, J Nagrath	1e, C2014	PB	1	30 Working Days
543	C++ How To Program (Horizon Edition) (Np)	Paul Deitel, Harvey Deitel	8e, C2013	PB	1	30 Working Days
544	Systems Analysis And Design (Np)	Kenneth Kendall, Julie Kendall	9e, C2014	PB	1	30 Working Days
545	Marketing Management (Np)	Peter	11e, C2013	PB	1	30 Working Days
546	Introduction To Programming With C++ (Np)	Diane Zak	7e, C2013	PB	1	30 Working Days
547	Understanding Systems Analysis And Design (Customized) (Np)	Harry J. Rosenblatt, College Of The Albemarle	10e, C2014	PB	1	30 Working Days
548	Biochemistry (Customized) (Np)	H. Stephen Stoker	2e, C2015	PB	1	30 Working Days
549	Computing Essentials (Customized Version) (Np)	Timothy J. O'leary, Linda I. O'leary	1e, C2014	PB	1	30 Working Days
550	Computer Ethics (Customized) (Np)	William John Brinkman, li, Alton F. Sanders	1e, C2013	PB	1	30 Working Days

551	Systems Analysis And Design (Customized) (Np)	Gary B. Shelly, Harry J. Rosenblatt	1e, C2013	PB	1	30 Working Days
552	Inorganic-Organic Chemistry Laboratory Manual (Np)	Piedad C. Peña, Maria Rosario Virginia C. Garcia, Marites D. Saludares, Florence C. Navidad, Oliver B. Villaflares	1e, C2014	PB	1	30 Working Days
553	Microsoft Access 2010: Introductory (Np)	Gary B. Shelly, Philip J. Pratt, Mary Z. Last	1e, C2015	PB	1	30 Working Days
554	Engineering Ethics: Concepts And Cases (Ie)	Charles E. Harris, Jr., Michael S. Pritchard, Michael J. Rab	5e, C2014	PB	1	30 Working Days
555	Concepts Of Biology (Ie)	Sylvia Mader	2e, C2011	PB	1	30 Working Days
556	Signals And Systems: Analysis Using Transform Methods And Matlab (Ie)	Michael J. Roberts	2e, C2012	PB	1	30 Working Days
557	Abcs Of Relationship Selling (Ie)	Charles M. Futrell	12e, C2013	PB	1	30 Working Days
558	History Of The World (Np)	William Duiker, Jackson Spielvogel	7e, C2013	PB	1	30 Working Days
559	Biology Of The Invertebrates (Np)	Jan A. Pechenik	7e, C2015	PB	1	30 Working Days
560	Stern's Introductory Plant Biology (Np)	James E. Bidlack, Shelley H. Jansky	13e, C2014	PB	1	30 Working Days
561	Statistics For The Behavioral Sciences (Np)	Frederick J. Gravetter, Larry B. Wallnau	9e, C2015	PB	1	30 Working Days
562	Supply Chain Logistics Management (Np)	Bowersox	4e, C2013	PB	1	30 Working Days
563	Automata Theory (Np)	Cecil Jose A. Delfinado	1e, C2014	PB	1	30 Working Days
564	Worktext In Physical Science (Np)	Geraldine C. Zamora, Felipe B. Martinez, Lani C. Antonio	2e, C2014	PB	1	30 Working Days
565	Financial Statements: Preparation, Presentation, Analysis And Interpretation (Np)	Nick Aduana	1e, C2015	PB	1	30 Working Days
566	Biology: Today And Tomorrow - Biology For Non-Science Majors (Np)	Cecie Starr, Christine Evers, Lisa Starr	4e, C2014	PB	1	30 Working Days
567	Introduction To Art Appreciation: A Textbook In Humanities (Np)	Mariano M. Ariola	2e, C2014	PB	1	30 Working Days
568	Philippine Literature Today (Np)	Abercio Rotor, Kristine Molina-Doria	1e, C2015	PB	1	30 Working Days
569	English Proficiency Instruction 1( Revised Second Edition ) (Np)	Evelyn Sebastian, Erlinda A. Cayao	2e, C2013	PB	1	30 Working Days
<b>LOT 7</b>						
1	Fundamentals Of Basic Accounting	Leonardo Aliling	2013	PB		

				1 30 Working Days		
2	Elementary Statistic W/ Computer Applications	Altares	2012	PB	1	30 Working Days
3	Elementary Public Speaking	Gupit	2011	PB	1	30 Working Days
4	Introductory Macroeconomics	Pagoso/Dinio/Villasis	2013	PB	1	30 Working Days
5	Business Mathematics	Altares	2012	PB	1	30 Working Days
6	Fundamentals Of Financial Management	Anastacio	2010	PB	1	30 Working Days
7	The Fundamentals Of Taxation	De Leon	2012	PB	1	30 Working Days
8	Textbook On Agrarian Reform	De Leon	2012	PB	1	30 Working Days
9	The Law On Obligation Contract	De Leon	2014	PB	1	30 Working Days
10	Total Quality Of Management	Evans	2014	PB	1	30 Working Days
11	Business Ethics And Social Responsibility	Roa	2011	PB	1	30 Working Days
12	Human Behavior Organization	Medina	2011	PB	1	30 Working Days
13	Business Policy And Strategy	Zarate	2011	PB	1	30 Working Days
14	Fundamentals Of Business Communication	Abulencia	2014	PB	1	30 Working Days
15	Basic Accounting 2	Palma	2014	PB	1	30 Working Days
16	Human Resource Management	Payos	2013	PB	1	30 Working Days
17	Business Correspondence	Baraceros	2011	PB	1	30 Working Days
18	Elements Of Finance	Mariano	2011	PB	1	30 Working Days
19	Marketing Basics	Balasan	2011	PB	1	30 Working Days
20	Philippine Constitution Law Vol.II	De Leon	2012	PB	1	30 Working Days
21	Tax Law And Jurisprudence	Yitug	2014	PB	1	30 Working Days
22	Admin. Law: Text And Cases	De Leon	2013	PB	1	30 Working Days
23	Evidence (The Bar Lecturer Series)	Riano	2013	PB	1	30 Working Days
24	Essentials Of Transportation Law And Public Utilities Law	Aquino	2011	PB	1	30 Working Days
25	Law On Natural Resources And Environmental Law Dev.	Agcaoli	2012	PB	1	30 Working Days
26	The Latest And Most Complete Bar Reviewer In Labor Law And Social Legislation	Jimenez	2012	PB	1	30 Working Days
27	Political Law Reviewer	Suarez	2011	PB	1	30 Working Days
28	Business Mathematics	Altares	2012	PB	1	30 Working Days
29	Introductory Macroeconomics	Pagoso	2013	PB	1	30 Working Days
30	Human Behavior In Organization	Medina	2011	PB	1	30 Working Days
31	Total Quality Management	Evans	2014	PB	1	30 Working Days
32	Introductory Microeconomics	Pagoso	2014	PB	1	30 Working Days
33	Calculus For Business	Arce	2010	PB	1	30 Working Days

34	Fundamentals Of Financial Management	Anastacio	2010	PB	1	30 Working Days
35	Plane Trigonometry	Carpio	2014	PB	1	30 Working Days
36	Fundamentals Of Business Communication	Abulencia	2014	PB	1	30 Working Days
37	Fundamentals Of Basic Accounting	Aliling	2013	PB	1	30 Working Days
38	Basic Accounting 2	Palma	2014	PB	1	30 Working Days
39	Elements Of Finance	Mariano	2014	PB	1	30 Working Days
40	Business Correspondence	Baraceros	2011	PB	1	30 Working Days
41	Elements Of Finance	Mariano	2014	PB	1	30 Working Days
42	Marketing Basics	Balason	2014	PB	1	30 Working Days
43	The Law On Partnership And Private	De Leon	2013	PB	1	30 Working Days
44	Partnership And Corporate Accounting	Hugo-Macapilit	2010	PB	1	30 Working Days
45	Analytic Geometry	Gabuyo	2013	PB	1	30 Working Days
46	Plane Trigonometry	Carpio	2014	PB	1	30 Working Days
47	Plane Trigonometry	Gabuyo	2011	PB	1	30 Working Days
48	Developmental Reading 2	Buendicho,Flordeliza	2010	PB	1	30 Working Days
49	Rizal, The Greatest Filipino Hero	A. Purino	2014	PB	2	30 Working Days
50	World Literature	Reyes	2011	PB	1	30 Working Days
51	Developmental Reading 1	Bernardo	2013	PB	1	30 Working Days
52	Developmental Reading I	Bernardo	2013	PB	1	30 Working Days
53	College Algebra	Douglas A. Salazar	2010	PB	1	30 Working Days
54	Analytic Geometry	Yonardo Gabuyo	2013	PB	1	30 Working Days
55	Fundamentals Of Financial Management	Anastacio	2010	PB	1	30 Working Days
56	Human Resource Management	Payos	2010	PB	1	30 Working Days
57	Accounting For Hotel And Restaurant Management Tourism Industry	Urbano	2011	PB	1	30 Working Days
58	Philippine Tourism Law	Cabulay, Carpio	2014	PB	1	30 Working Days
59	Principles Of Tourism Ii	Cruz	2013	PB	1	30 Working Days
60	Principles Of Tourism I	Cruz	2013	PB	1	30 Working Days
61	Human Resource Management	Payos	2013	PB	1	30 Working Days
62	Analytic Geometry	Gabuyo	2013	PB	2	30 Working Days
63	Fundamentals Of Marketing	Josiah Go	2010	PB	1	30 Working Days
64	Fundamentals Of Financial Management	Anastacio	2010	PB	1	30 Working Days
65	Elements Of Finance	Mariano	2014	PB	1	30 Working Days
66	Statistics	Arao	2010	PB	1	30 Working Days
67	College Algebra	Salazar	2010	PB	1	30 Working Days

68	Plane Trigonometry	Carpio	2014	PB	2	30 Working Days
69	Plane Trigonometry A Modern Approach	Gabuyo	2011	PB	1	30 Working Days
70	Society And Culture In A Changing World	Baliao	2011	PB	2	30 Working Days
71	Speak Successfully	Barrot	2011	PB	1	30 Working Days
72	The Phil: A Story Of A Nation	De Viana	2011	PB	1	30 Working Days
73	Developmental Reading I	Bernardo	2013	PB	1	30 Working Days
74	Social Dimensions Of Education	Tamayao	2013	PB	1	30 Working Days
75	Basic Concept In Education Technology I	Ballado	2012	PB	1	30 Working Days
76	Assessment Of Learning Ii	Gabuyo-Dy	2013	PB	1	30 Working Days
77	Field Study 4	Salana	2013	PB	1	30 Working Days
78	Assessment Of Learning I	Gabuyo	2012	PB	1	30 Working Days
79	Assessment Of Student Learning 1	Calmorin	2011	PB	1	30 Working Days
80	Assessment Of Student Learning 2	Calmorin	2011	PB	1	30 Working Days
81	Filed Study 3	Salana	2013	PB	1	30 Working Days
82	Civil Procedure: A Guide For The Bench And The Bar	Tan	2013	PB	1	30 Working Days
83	Revised Penal Code Book I	Gupit	2013	PB	1	30 Working Days
84	Human Behavior In Organization	Medina	2011	PB	1	30 Working Days
85	Tourism Planning & Development	Reil G. Cruz	2014	PB	1	30 Working Days
86	Introduction To Humanities	Sanchez	2012	PB	1	30 Working Days
87	Study And Thinking Skills	Baraceros		PB	1	30 Working Days
88	The Law On Obligation Contract	De Leon	2014	PB	1	30 Working Days
89	The Law On Sales, Agency, And Credit Transaction	De Leon	2013	PB	1	30 Working Days
90	The Law On Negotiable Instrument	De Leon	2013	PB	1	30 Working Days
91	The Law On Partnership And Private Corporation	De Leon	2013	PB	1	30 Working Days
92	Entrepreneurship And Small Business Management	Medina	2014	PB	1	30 Working Days
93	Fundamentals Of Financial Management	Pagoso	2010	PB	1	30 Working Days
94	Business Mathematics	Altares	2012	PB	8	30 Working Days
95	Human Resource Management	Payos	2010	PB	8	30 Working Days
96	Analytic Geometry	Gabuyo	2013	PB	16	30 Working Days
97	Business Policy And Strategy	Zarate	2011	PB	8	30 Working Days
98	Elements Of Investment Mathematics	Ong	2011	PB	8	30 Working Days
99	Mathematics Of Investment	Arce	2010	PB	8	30 Working Days
100	Plane Trigonometry	Carpio	2014	PB	8	30 Working Days
101	Introductory Macroeconomic	Pagoso	2013	PB	8	30 Working Days

102	Fundamentals Of Business Communication	Abulencia	2014	PB	8	30 Working Days
103	Fundamentals Of Financial Management	Anastacio	2010	PB	8	30 Working Days
104	Introductory Microeconomics	Pagoso	2014	PB	8	30 Working Days
105	Calculus For Business	Arce	2010	PB	8	30 Working Days
106	The Law On Negotiable Instruments	De Leon	2013	PB	8	30 Working Days
107	The Law On Obligation And Contract	De Leon	2014	PB	8	30 Working Days
108	Technical Writing	Baraceros	2011	PB	8	30 Working Days
109	Enhancing Reading And Writing	Cabagui	2010	PB	8	30 Working Days
110	Speak Successfully	Barrot	2011	PB	8	30 Working Days
111	Improving Students	Baraceros	2014	PB	8	30 Working Days
112	Reading To Think, Thinking To Write	Barrot	2013	PB	8	30 Working Days
113	Introductory To Macroeconomics	Pagoso	2013	PB	1	30 Working Days
114	Basic Accounting 2	Palma	2014	PB	1	30 Working Days
115	Fundamentals Of Business Communication	Abulencia	2014	PB	1	30 Working Days
116	Analytic Geometry	Gabuyo	2013	PB	1	30 Working Days
117	Introductory Microeconomics	Pagoso	2014	PB	1	30 Working Days
118	Mathematics Of Investment	Calmorin	2012	PB	1	30 Working Days
119	Elementary Statistics	Altares	2012	PB	1	30 Working Days
120	Total Quality Management	Evans	2014	PB	1	30 Working Days
121	Plane Trigonometry	Carpio	2014	PB	1	30 Working Days
122	Elements Of Finance	Mariano	2014	PB	1	30 Working Days
123	Entrepreneurship And Small Business Management	Medina	2014	PB	1	30 Working Days
124	Developmental Reading 1	Bernardo	2013	PB	1	30 Working Days
125	Developmental Characteristics Of Young Children	A. Estrada	2011	PB	8	30 Working Days
126	Whole Brain Literacy-Learning To Read/Reading To Learn	Tayko	2010	PB	8	30 Working Days
127	Business Mathematics	Altares	2012	PB	8	30 Working Days
128	Assessment Of Learning I	Y. Gabuyo	2012	PB	16	30 Working Days
129	Assessment Of Learning II	Gabuyo, Et Al	2013	PB	16	30 Working Days
130	The Philippine Nursing Act	Dascil	2012	PB	8	30 Working Days
131	Developmental Reading 1	Bernardo, A.	2013	PB	8	30 Working Days
132	Society And Culture In A Challenging World	M.E Baliao Et, Al.	2011	PB	8	30 Working Days
133	Elements Of Finance	Mariano	2014	PB	8	30 Working Days
134	Basic Accounting 2	Palma	2014	PB	8	30 Working Days
135	Fundamentals Of Basic Accounting	Leonardo Aliling	2013	PB	6	30 Working Days



136	Entrepreneurship And Small Business Management	Medina, R.G.	2014	PB	8	30 Working Days
137	Analytic Geometry	Gabuyo	2013	PB	1	30 Working Days
138	Business Policy And Strategy	Zarate	2011	PB	1	30 Working Days
139	Entrepreneurship And Small Business Management	Medina	2014	PB	1	30 Working Days

## SECTION VII TECHNICAL SPECIFICATIONS

Item No.	Specifications				Qty	STATEMENT OF COMPLIANCE
	Title	Author	Copyright /Edition	Binding		Comply/Not Comply
	<b>Lot 1</b>					
1	Operations Management 3e	Greasley	2013	Soft Bound	1	
2	Discovering Statistics Using Ibm Spss Statistics	Field	2013	SB	1	
3	Contemporary Nutrition	Wardlaw	2012	SB	1	
4	Microsoft Office 2013 Bible	Bucki	2013	SB	1	
5	Adobe Photoshop Cs6 Bible	Dayley	2012	SB	1	
6	Computer Forensics A Beginners Guide	Cowen	2013	SB	1	
7	Windows 8 In Easy Steps	Price	2013	SB	1	
8	The Sommelier Prep Course: An Introduction To The Wines, Beers, And Spirits Of The World	Gibson	2010	SB	1	
9	Sage Key Concepts In Hospitality Management	Wood	2013	SB	1	
10	University Physics With Modern Physics	Bauer	2014	SB	1	
11	Advanced Financial Accounting	Christensen	2014	SB	1	
12	Accounting Ethics	Stuart	2014	SB	1	
13	Facilities Manager's Desk Reference	Wiggins	2014	SB	1	
14	An Introduction To The Philosophy Of Management	Griseri	2013	SB	1	
15	Academic Writing And Grammar For Students	Osmond	2013	SB	1	
16	Teaching Grammar, Punctuation And Spelling In Primary Schools	Waugh	2013	SB	1	
17	A Comprehensive Guide To Enterprise Mobility	Sathyan	2013	HB	1	
18	The Handbook Of Computation Linguistics And Natural Language Processing	Clark	2013	SB	1	
19	Wiley Ap English Language & Composition	Woods	2013	SB	1	
20	Vowels And Consonants	Ladefoged	2012	SB	1	
21	Art Therapy	Edwards	2014	SB	1	
22	The Psychology Of Coaching, Mentoring And Learning 2e	Law	2013	SB	1	
23	Foundations Of Voice Studies An Interdisciplinary Approach To Voice Production And Perception	Kreiman	2013	SB	1	

24	Reading Assessment: Linking Language, Literacy, And Cognition	Farrall	2012	SB	1	
25	Key Concepts In Educational Assessment	Zara	2013	SB	1	
26	Distributed Leadership Matters	Harris	2014	SB	1	
27	Leadership-Driven Hr	Weiss	2013	HB	1	
28	Leadership Conversations: Challenging High Potential Managers To Become Great Leaders	Berson	2013	HB	1	
29	Intelligent Leadership	Mattone	2012	HB	1	
30	Building Leaders	Stoner	2013	SB	1	
31	Leadership Communication	Barrett	2014	SB	1	
32	Leading Teams - Tools And Techniques For Successful Team Leadership From The Sports World	Guenzi	2013	HB	1	
33	Effective Leadership: Theory, Cases, And Applications	Humphrey	2014	SB	1	
34	Practicing Positive Leadership	Cameron	2013	SB	1	
35	The New Rules Of Management: How To Revolutionise Productivity, Innovation And Engagement By Implementing Projects That Matter	Cook	2013	SB	1	
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487	Basic Statistics: A Worktext (Np)	Elizabeth B. Parreño, Ronel O. Jimenez	2e, C2014	PB	2	
488	Makabagong Filipino Sa Nagbabagong Panahon: Batayang Aklat Sa Kapaki-Pakinabang Na Komunikasyon Sa Ika-21 Siglo (Filipino 1) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin, Rogelio F. Valenzuela, Vilma Alcantara-Malabuyoc	1e, C2014	PB	4	
489	Biochemistry Laboratory Manual (Np)	Piedad Peña, Ma. Rosario Virginia Garcia, Marites Saludares, Florence C. Navidad, Oliver B.	1e, C2015	PB	8	

		Villaflores, Christian Dicioco				
490	Trigonometry (Customized) (Np)	Ron Larson, Robert P. Hostetler	2e, C2015	PB	8	
491	Makabuluhang Filipino Sa Iba't Ibang Pagkakataon: Batayang Aklat Sa Pagbasa, Pagsulat, At Pananaliksik Sa Antas Pangkolehiyo (Filipino 2) (Np)	Elizabeth Morales-Nuncio, Rhoderick V. Nuncio, Jean Marie Dealino-Gragasin, Rogelio F. Valenzuela, Vilma Alcantara-Malabayoc	Ree, C2015	PB	8	
492	Reflections On Martial Law: Saving The Republic (Np)	Rod P. Kapunan	1e, C2013	PB	2	
493	English Proficiency Instruction 1( Revised Second Edition ) (Np)	Evelyn Sebastian, Erlinda A. Cayao	2e, C2013	PB	6	
494	Basic Statistics Workbook For Health Science Students (Np)	Elizabeth Parreno, Ronel Jimenez	1e, C2013	PB	8	
495	Writing With Style, Apa Style Made Easy (Np)	Lenore Szuchman	6e, C2014	PB	4	
496	A Worktext In Analytic Geometry And Calculus 1 (Np)	Genaro A. Cuaresma, Ma. Cristeta N. Cuaresma, Editha C. Jose, Jean O. Loyola, Emmanuel S. Natalio	2e, C2013	PB	4	
497	General Botany Laboratory Manual (Np)	Nieves Capili	1e, C2013	PB	2	
498	Microsoft Access 2010: Introductory (Np)	Gary B. Shelly, Philip J. Pratt, Mary Z. Last	1e, C2015	PB	1	
499	Principles Of Marketing (Np)	Cynthia A. Zarate	1e, C2014	PB	8	
500	Probability And Statistics For Engineers And Scientists (Horizon Edition) (Np)	Ronald E. Walpole	9e, C2012	PB	8	
501	Core-Plus Mathematics: Contemporary Mathematics In Context Course (Ie)	Glencoe	0e, C2014	PB	1	
502	Ise Mathematical Excursions (Ie)	Aufmann/Lockwood/Nation /Clegg	3e, C2013	PB	1	
503	College Algebra And Calculus: An Applied Approach (Ie)	Ron Larson, Anne V. Hodgkins	2e, C2013	PB	1	
504	Mathematics:Its Power & Utility (Ie)	Karl Smith	10e, C2013	PB	1	
505	Introductory Algebra: Everyday Explorations (International Edition) (Ie)	Kaseberg / Cripe / Wildman	5e, C2013	PB	1	
506	Mathematics Higher Level For The Ib Diploma (Ie)	Bill Roberts And Sandy Mackenzie	0e, C2010	PB	1	
507	Mathematics For The Ib Diploma Higher Level 1 (Ie)	Hugh Nell, Douglas Quadling	1e, C2011	PB	1	
508	Mathematics For The Ib Diploma Higher Level 2 (Ie)	Quadling, Douglas, Hugh Neill	1e, C2011	PB	2	
509	How To Study For A Mathematics Degree (Ie)	L. Alcock	0e, C2012	PB	1	

510	Schaum's Outline Of Linear Algebra (1e)	Seymour Lipschutz, Marc Lipson	5e, C2013	PB	1	
511	Schaum's Outline Of Introduction To Mathematical Economics (1e)	Edward T. Dowling	3e, C2012	PB	1	
512	Calculus (Full Version) (Np)	Ron Larson, Bruce Edwards	10e, C2014	PB	3	
513	Calculus For Business, Economics, Life Sciences And Social Sciences (Np)	Raymond A. Barnett, Michael R. Ziegler, Karl E. Byleen	13e, C2015	PB	4	
514	Elementary Statistics: A Step By Step Approach: A Brief Version (Np)	Allan G. Bluman	6e, C2013	PB	1	
515	Elementary Linear Algebra (Np)	Ron Larson	7e, C2014	PB	2	
516	Applied Calculus For Business, Life And Social Sciences (Customized) (Np)	Soo Tan	9e, C2013	PB	4	
517	Trigonometry (Philippine Edition) (Np)	Margaret L. Lial	10e, C2013	PB	6	
518	College Algebra (Customized) (Np)	Ron Larson, Robert P. Hostetler	9e, C2013	PB	6	
519	Basic Mathematics (Customized) (Np)	Richard N. Aufmann, Joanne S. Lockwood	0e, C2013	PB	2	
520	Essential Business Mathematics (Np)	Rizaldi C. Nocon, Ederlina G. Nocon	1e, C2013	PB	1	
521	Applied Educational Statistics 1 (Np)	Melecio Deauna	1e, C2011	PB	4	
522	Trigonometry (Customized) (Np)	Ron Larson, Robert P. Hostetler	2e, C2015	PB	1	
523	Research Methods In Political Science: An Introduction (1e)	Michael K. Le Roy	8e, C2013	PB	1	
524	Classic Readings In Cultural Anthropology (1e)	Gary Ferraro	3e, C2012	PB	1	
525	Sociological Theory (1e)	George F. Ritzer	9e, C2013	PB	1	
526	Readings In Social Theory (1e)	James Farganis	7e, C2013	PB	1	
527	Society And Culture With Family Planning: A Modular Approach (Np)	Roman D. Leaño, Jr., Ronald M. Corpuz	1e, C2012	PB	4	
528	Humanities Today: An Experiential Approach (With Complementary Cd) (Np)	Kristine Molina-Doria, Abercio V. Rotor	1e, C2012	PB	4	
529	Multimedia Making It Work (1e)	Tay Vaughan	8e, C2011	PB	1	
530	Microsoft Word 2013 Quicksteps (1e)	Carole Matthews, Marty Matthews	3e, C2013	PB	1	
531	Understanding Systems Analysis And Design (Customized) (Np)	Harry J. Rosenblatt, College Of The Albemarle	10e, C2014	PB	1	
532	Basic Statistics Workbook For Health Science Students (Np)	Elizabeth Parreno, Ronel Jimenez	1e, C2013	PB	1	
533	Operating Systems: Internals And Design Principles (1e)	William Stallings	7e, C2012	PB	1	



534	Today's Technician: Advanced Automotive Electronic Systems (1e)	Hollemeak	1e, C2011	PB	1	
535	Ise C++ Programming: Program Design Including Data Structure (1e)	Malik	6e, C2012	PB	1	
536	Hvac Level 2 Trainee Guide (1e)	Nccer	4e, C2014	PB	1	
537	Java Programming Problem Analysis Program Design (1e)	Malik	1e, C2012	PB	1	
538	Child Development: Theory And Practice 0-11 (1e)	Doherty / Hughes	2e, C2013	PB	1	
539	Hvac Level 1 Trainee Guide (1e)	Nccer	4e, C2014	PB	1	
540	A Gift Of Fire: Social, Legal, And Ethical Issues For Computing Technology (1e)	Sara Baase	4e, C2012	PB	1	
541	Organic Chemistry (1e)	Janice G. Smith	4e, C2013	PB	1	
542	Basic Electrical And Electronics Engineering (1e)	D P Kothari, J Nagrath	1e, C2014	PB	1	
543	C++ How To Program (Horizon Edition) (Np)	Paul Deitel, Harvey Deitel	8e, C2013	PB	1	
544	Systems Analysis And Design (Np)	Kenneth Kendall, Julie Kendall	9e, C2014	PB	1	
545	Marketing Management (Np)	Peter	11e, C2013	PB	1	
546	Introduction To Programming With C++ (Np)	Diane Zak	7e, C2013	PB	1	
547	Understanding Systems Analysis And Design (Customized) (Np)	Harry J. Rosenblatt, College Of The Albemarle	10e, C2014	PB	1	
548	Biochemistry (Customized) (Np)	H. Stephen Stoker	2e, C2015	PB	1	
549	Computing Essentials (Customized Version) (Np)	Timothy J. O'leary, Linda I. O'leary	1e, C2014	PB	1	
550	Computer Ethics (Customized) (Np)	William John Brinkman, li, Alton F. Sanders	1e, C2013	PB	1	
551	Systems Analysis And Design (Customized) (Np)	Gary B. Shelly, Harry J. Rosenblatt	1e, C2013	PB	1	
552	Inorganic-Organic Chemistry Laboratory Manual (Np)	Piedad C. Peña, Maria Rosario Virginia C. Garcia, Marites D. Saludares, Florence C. Navidad, Oliver B. Villaflores	1e, C2014	PB	1	
553	Microsoft Access 2010: Introductory (Np)	Gary B. Shelly, Philip J. Pratt, Mary Z. Last	1e, C2015	PB	1	
554	Engineering Ethics: Concepts And Cases (1e)	Charles E. Harris, Jr., Michael S. Pritchard, Michael J. Rab	5e, C2014	PB	1	
555	Concepts Of Biology (1e)	Sylvia Mader	2e, C2011	PB	1	
556	Signals And Systems: Analysis Using Transform Methods And Matlab (1e)	Michael J. Roberts	2e, C2012	PB	1	
557	Abcs Of Relationship Selling (1e)	Charles M. Futrell	12e, C2013	PB	1	
558	History Of The World (Np)	William Duiker, Jackson	7e, C2013	PB	1	

		Spielvogel				
559	Biology Of The Invertebrates (Np)	Jan A. Pechenik	7e, C2015	PB	1	
560	Stern's Introductory Plant Biology (Np)	James E. Bidlack, Shelley H. Jansky	13e, C2014	PB	1	
561	Statistics For The Behavioral Sciences (Np)	Frederick J. Gravetter, Larry B. Wallnau	9e, C2015	PB	1	
562	Supply Chain Logistics Management (Np)	Bowersox	4e, C2013	PB	1	
563	Automata Theory (Np)	Cecil Jose A. Delfinado	1e, C2014	PB	1	
564	Worktext In Physical Science (Np)	Geraldine C. Zamora, Felipe B. Martinez, Lani C. Antonio	2e, C2014	PB	1	
565	Financial Statements: Preparation, Presentation, Analysis And Interpretation (Np)	Nick Aduana	1e, C2015	PB	1	
566	Biology: Today And Tomorrow - Biology For Non-Science Majors (Np)	Cecie Starr, Christine Evers, Lisa Starr	4e, C2014	PB	1	
567	Introduction To Art Appreciation: A Textbook In Humanities (Np)	Mariano M. Ariola	2e, C2014	PB	1	
568	Philippine Literature Today (Np)	Abercio Rotor, Kristine Molina-Doria	1e, C2015	PB	1	
569	English Proficiency Instruction 1( Revised Second Edition ) (Np)	Evelyn Sebastian, Erlinda A. Cayao	2e, C2013	PB	1	
1	Fundamentals Of Basic Accounting	Leonardo Aliling	2013			
2	Elementary Statistic W/ Computer Applications	Altares	2012	PB	1	
3	Elementary Public Speaking	Gupit	2011	PB	1	
4	Introductory Macroeconomics	Pagoso/Dinio/Villasis	2013	PB	1	
5	Business Mathematics	Altares	2012	PB	1	
6	Fundamentals Of Financial Management	Anastacio	2010	PB	1	
7	The Fundamentals Of Taxation	De Leon	2012	PB	1	
8	Textbook On Agrarian Reform	De Leon	2012	PB	1	
9	The Law On Obligation Contract	De Leon	2014	PB	1	
10	Total Quality Of Management	Evans	2014	PB	1	
11	Business Ethics And Social Responsibility	Roa	2011	PB	1	
12	Human Behavior Organization	Medina	2011	PB	1	
13	Business Policy And Strategy	Zarate	2011	PB	1	
14	Fundamentals Of Business Communication	Abulencia	2014	PB	1	
15	Basic Accounting 2	Palma	2014	PB	1	
16	Human Resource Management	Payos	2013	PB	1	
17	Business Correspondence	Baraceros	2011	PB	1	

18	Elements Of Finance	Mariano	2011	PB	1	
19	Marketing Basics	Balasan	2011	PB	1	
20	Philippine Constitution Law Vol.II	De Leon	2012	PB	1	
21	Tax Law And Jurisprudence	Yitug	2014	PB	1	
22	Admin. Law: Text And Cases	De Leon	2013	PB	1	
23	Evidence (The Bar Lecturer Series)	Riano	2013	PB	1	
24	Essentials Of Transportation Law And Public Utilities Law	Aquino	2011	PB	1	
25	Law On Natural Resources And Environmental Law Dev.	Agcaoli	2012	PB	1	
26	The Latest And Most Complete Bar Reviewer In Labor Law And Social Legislation	Jimenez	2012	PB	1	
27	Political Law Reviewer	Suarez	2011	PB	1	
28	Business Mathematics	Altares	2012	PB	1	
29	Introductory Macroeconomics	Pagoso	2013	PB	1	
30	Human Behavior In Organization	Medina	2011	PB	1	
31	Total Quality Management	Evans	2014	PB	1	
32	Introductory Microeconomics	Pagoso	2014	PB	1	
33	Calculus For Business	Arce	2010	PB	1	
34	Fundamentals Of Financial Management	Anastacio	2010	PB	1	
35	Plane Trigonometry	Carpio	2014	PB	1	
36	Fundamentals Of Business Communication	Abulencia	2014	PB	1	
37	Fundamentals Of Basic Accounting	Aliling	2013	PB	1	
38	Basic Accounting 2	Palma	2014	PB	1	
39	Elements Of Finance	Mariano	2014	PB	1	
40	Business Correspondence	Baraceros	2011	PB	1	
41	Elements Of Finance	Mariano	2014	PB	1	
42	Marketing Basics	Balason	2014	PB	1	
43	The Law On Partnership And Private	De Leon	2013	PB	1	
44	Partnership And Corporate Accounting	Hugo-Macapilit	2010	PB	1	
45	Analytic Geometry	Gabuyo	2013	PB	1	
46	Plane Trigonometry	Carpio	2014	PB	1	
47	Plane Trigonometry	Gabuyo	2011	PB	1	
48	Developmental Reading 2	Buendicho,Flordeliza	2010	PB	1	
49	Rizal, The Greatest Filipino Hero	A. Purino	2014	PB	2	
50	World Literature	Reyes	2011	PB	1	
51	Developmental Reading 1	Bernardo	2013	PB	1	
52	Developmental Reading I	Bernardo	2013	PB	1	
53	College Algebra	Douglas A. Salazar	2010	PB	1	

54	Analytic Geometry	Yonardo Gabuyo	2013	PB	1	
55	Fundamentals Of Financial Management	Anastacio	2010	PB	1	
56	Human Resource Management	Payos	2010	PB	1	
57	Accounting For Hotel And Restaurant Management Tourism Industry	Urbano	2011	PB	1	
58	Philippine Tourism Law	Cabulay, Carpio	2014	PB	1	
59	Principles Of Tourism Ii	Cruz	2013	PB	1	
60	Principles Of Tourism I	Cruz	2013	PB	1	
61	Human Resource Management	Payos	2013	PB	1	
62	Analytic Geometry	Gabuyo	2013	PB	2	
63	Fundamentals Of Marketing	Josiah Go	2010	PB	1	
64	Fundamentals Of Financial Management	Anastacio	2010	PB	1	
65	Elements Of Finance	Mariano	2014	PB	1	
66	Statistics	Arao	2010	PB	1	
67	College Algebra	Salazar	2010	PB	1	
68	Plane Trigonometry	Carpio	2014	PB	2	
69	Plane Trigonometry A Modern Approach	Gabuyo	2011	PB	1	
70	Society And Culture In A Changing World	Baliao	2011	PB	2	
71	Speak Successfully	Barrot	2011	PB	1	
72	The Phil: A Story Of A Nation	De Viana	2011	PB	1	
73	Developmental Reading I	Bernardo	2013	PB	1	
74	Social Dimensions Of Education	Tamayao	2013	PB	1	
75	Basic Concept In Education Technology I	Ballado	2012	PB	1	
76	Assessment Of Learning Ii	Gabuyo-Dy	2013	PB	1	
77	Field Study 4	Salana	2013	PB	1	
78	Assessment Of Learning I	Gabuyo	2012	PB	1	
79	Assessment Of Student Learning 1	Calmorin	2011	PB	1	
80	Assessment Of Student Learning 2	Calmorin	2011	PB	1	
81	Filed Study 3	Salana	2013	PB	1	
82	Civil Procedure: A Guide For The Bench And The Bar	Tan	2013	PB	1	
83	Revised Penal Code Book I	Gupit	2013	PB	1	
84	Human Behavior In Organization	Medina	2011	PB	1	
85	Tourism Planning & Development	Reil G. Cruz	2014	PB	1	
86	Introduction To Humanities	Sanchez	2012	PB	1	
87	Study And Thinking Skills	Baraceros		PB	1	
88	The Law On Obligation Contract	De Leon	2014	PB	1	
89	The Law On Sales, Agency, And Credit Transaction	De Leon	2013	PB	1	

90	The Law On Negotiable Instrument	De Leon	2013	PB	1	
91	The Law On Partnership And Private Corporation	De Leon	2013	PB	1	
92	Entrepreneurship And Small Business Management	Medina	2014	PB	1	
93	Fundamentals Of Financial Management	Pagoso	2010	PB	1	
94	Business Mathematics	Altares	2012	PB	8	
95	Human Resource Management	Payos	2010	PB	8	
96	Analytic Geometry	Gabuyo	2013	PB	16	
97	Business Policy And Strategy	Zarate	2011	PB	8	
98	Elements Of Investment Mathematics	Ong	2011	PB	8	
99	Mathematics Of Investment	Arce	2010	PB	8	
100	Plane Trigonometry	Carpio	2014	PB	8	
101	Introductory Macroeconomic	Pagoso	2013	PB	8	
102	Fundamentals Of Business Communication	Abulencia	2014	PB	8	
103	Fundamentals Of Financial Management	Anastacio	2010	PB	8	
104	Introductory Microeconomics	Pagoso	2014	PB	8	
105	Calculus For Business	Arce	2010	PB	8	
106	The Law On Negotiable Instruments	De Leon	2013	PB	8	
107	The Law On Obligation And Contract	De Leon	2014	PB	8	
108	Technical Writing	Baraceros	2011	PB	8	
109	Enhancing Reading And Writing	Cabagui	2010	PB	8	
110	Speak Successfully	Barrot	2011	PB	8	
111	Improving Students	Baraceros	2014	PB	8	
112	Reading To Think, Thinking To Write	Barrot	2013	PB	8	
113	Introductory To Macroeconomics	Pagoso	2013	PB	1	
114	Basic Accounting 2	Palma	2014	PB	1	
115	Fundamentals Of Business Communication	Abulencia	2014	PB	1	
116	Analytic Geometry	Gabuyo	2013	PB	1	
117	Introductory Microeconomics	Pagoso	2014	PB	1	
118	Mathematics Of Investment	Calmorin	2012	PB	1	
119	Elementary Statistics	Altares	2012	PB	1	
120	Total Quality Management	Evans	2014	PB	1	
121	Plane Trigonometry	Carpio	2014	PB	1	
122	Elements Of Finance	Mariano	2014	PB	1	
123	Entrepreneurship And Small Business Management	Medina	2014	PB	1	
124	Developmental Reading 1	Bernardo	2013	PB	1	
125	Developmental Characteristics Of Young Children	A. Estrada	2011	PB	8	

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126	Whole Brain Literacy-Learning To Read/Reading To Learn	Tayko	2010	PB	8	
127	Business Mathematics	Altares	2012	PB	8	
128	Assessment Of Learning I	Y. Gabuyo	2012	PB	16	
129	Assessment Of Learning Ii	Gabuyo, Et Al	2013	PB	16	
130	The Philippine Nursing Act	Dascil	2012	PB	8	
131	Developmental Reading 1	Bernardo, A.	2013	PB	8	
132	Society And Culture In A Challenging World	M.E Baliao Et, Al.	2011	PB	8	
133	Elements Of Finance	Mariano	2014	PB	8	
134	Basic Accounting 2	Palma	2014	PB	8	
135	Fundamentals Of Basic Accounting	Leonardo Aliling	2013	PB	6	
136	Entrepreneurship And Small Business Management	Medina, R.G.	2014	PB	8	
137	Analytic Geometry	Gabuyo	2013	PB	1	
138	Business Policy And Strategy	Zarate	2011	PB	1	
139	Entrepreneurship And Small Business Management	Medina	2014	PB	1	

## **SECTION VIII**

### **BIDDING FORMS**

#### **List of Forms**

<b>Form No.</b>	<b>Title</b>
BatStateU Goods Form No. 1	Bid Form
BatStateU Goods Form No. 2	List of On-going Government and Private Contracts including Contracts Awarded but not yet started
BatStateU Goods Form No. 3	Statement of all Government and Private completed contracts which are similar in nature
BatStateU Goods Form No. 4	Net Financial Contracting Capacity
BatStateU Goods Form No. 5a	Bank Guarantee
BatStateU Goods Form No. 5b	Surety Bond
BatStateU Goods Form No. 5c	Bid Securing Declaration
BatStateU Goods Form No. 6	Conformity with Technical Specifications and Schedule of Requirements
BatStateU Goods Form No. 7	Omnibus Sworn Statement
BatStateU Goods Form No. 8	Request for Clarification
BatStateU Goods Form No. 9	Bill of Quantities

**BID FORM**

Date: \_\_\_\_\_

To: **ATTY. EDGARD E. VALDEZ**  
BAC Chairman  
Batangas State University  
Batangas City

Gentlemen and / or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers [*insert numbers*], the receipt of which is hereby duly acknowledge, we, the undersigned, offer to [*supply / deliver / perform*][*description of the Goods*] in conformity with the said Bidding Documents for the sum as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity specified in the **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and maybe accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid to us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and Address of agent	Amount and Currency	Purpose of Commission or Gratuity
_____	_____	_____
_____		
(if none, state "None")		

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We certify / confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_.





**Statement of all Government & Private Contracts completed which are similar in nature**

Business Name : \_\_\_\_\_

Business Address : \_\_\_\_\_

Name of Contract	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Amount at Award b. Amount at Completion	a. Date Awarded b. Contract Effectivity
			Description	%		
<u>Government</u>						
<u>Private</u>						

Note: This statement shall be supported with:

- 1 Contract
- 2 Certificate of Completion
- 3 Certificate of Acceptance

Submitted by : \_\_\_\_\_  
 (Printed Name & Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

### NET FINANCIAL CONTRACTING CAPACITY

- A. Summary of the Applicant Supplier's/Distributor's/Manufacturer's assets and liabilities on the basis of the attached income tax return and audited financial statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent, for the immediately preceding year and a certified copy of Schedule of Fixed Assets particularly the list of construction equipment.

		Year 20__
1.	Total Assets	
2.	Current Assets	
3.	Total Liabilities	
4.	Current Liabilities	
5.	Net Worth (1-3)	
6.	Net Working Capital (2-4)	

- B. The Net Financial Contracting Capacity (NFCC) based on the above data is computed as follows:

NFCC = K (current asset - current liabilities) minus value of all outstanding works under ongoing contracts including awarded contracts yet to be started

NFCC = P \_\_\_\_\_

*K = 10 for a contract duration of one year or less, 15 for more than one year up to two years and 20 for more than two years*

Herewith attached are certified true copies of the income tax return and audited financial statement: stamped "RECEIVED" by the BIR or BIR authorized collecting agent for the immediately preceding year.

Submitted by:

\_\_\_\_\_  
Name of Supplier / Distributor / Manufacturer

\_\_\_\_\_  
Signature of Authorized Representative

Date : \_\_\_\_\_

**NOTE:**

1. If Partnership or Joint Venture, each Partner or Member Firm of Joint Venture shall submit the above requirements.

**BID SECURITY  
(BANK GUARANTEE)**

WHEREAS, (Name of Bidder) (hereinafter called "the Bidder") has submitted his bid dated (Date) for the (Name of Contract) (hereinafter called "the Bid").

KNOW ALL MEN by these presents that We (Name of Bank) of (Name of Country) having our registered office at \_\_\_\_\_ (hereinafter called "the Bank" are bound unto (Name of Employer) (hereinafter called "the Employer") in the sum of \_\_\_\_\_<sup>2</sup> for which payment well and truly to be made to the said Employer the Bank binds himself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

THE CONDITIONS of this obligation are:

- 1) If the Bidder withdraws his Bid during the period of bid validity specified in the Form of Bid; or
- 2) If the Bidder does not accept the correction of arithmetical errors of his bid price in accordance with the Instructions to Bidder; or
- 3) If the Bidder having been notified of the acceptance of his bid by the Employer during the period of bid validity:
  - a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, if required; or
  - b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders;

we undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two (2) conditions, specifying the occurred condition or conditions.

The Guarantee will remain in force up to and including the date \_\_\_\_\_<sup>3</sup> days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE \_\_\_\_\_ SIGNATURE OF THE BANK \_\_\_\_\_

WITNESS \_\_\_\_\_ SEAL \_\_\_\_\_

\_\_\_\_\_  
(Signature, Name and Address)

<sup>2</sup> The bidder should insert the amount of the guarantee in words and figures, denominated in the currency of the Employer's country or an equivalent amount in a freely convertible currency. This figure should be the same as shown of the Instructions to Bidders.

<sup>3</sup> Usually 28 days after the end of the validity period of the Bid. Date should be inserted by the Employer before the bidding documents are issued.

**BID SECURITY  
SURETY BOND**

BOND NO.: \_\_\_\_\_

DATE BOND EXECUTED: \_\_\_\_\_

By this bond, We (Name of Bidder) (hereinafter called "the Principal") as Principal and (Name of Surety) of the country of (Name of Country of Surety), authorized to transact business in the country of (Name of Country of Employer) (hereinafter called "the Surety") are held and firmly bound unto (Name of Employer) (hereinafter called "the Employer") as Obligee, in the sum of \_\_\_\_\_<sup>1</sup> for the payment of which sum, well and truly to be made, we, the said Principal and Surety bind ourselves, our successors and assigns, jointly and severally, firmly by these presents.

SEALED with our seals and dated this \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

WHEREAS, the Principal has submitted a written Bid to the Employer dated the \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_, for the \_\_\_\_\_ (hereinafter called "the Bid").

NOW, THEREFORE, the conditions of this obligation are:

- 1) If the Principal withdraws his Bid during the period of bid validity specified in the Form of Bid; or
- 2) If the Principal does not accept the correction of arithmetical errors of his bid price in accordance with the Instruction's to Bidders; or
- 3) If the Principal having been notified of the acceptance of his Bid by the Employer during the period of bid validity:
  - a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to Bidders, if required; or
  - b) fails or refuses to furnish the Performance Security in accordance with the Instructions to Bidders;

then this obligation shall remain in full force and effect, otherwise it shall be null and void.

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<sup>1</sup> The bidder should insert the amount of bond in words and figures, denominated in the currency of the Employer's country of an equivalent amount in a freely convertible currency and callable on demand. This figure should be the same as shown in the Instructions to Bidders.

PROVIDED HOWEVER, that the Surety shall not be:

- a) liable for a greater sum than the specified penalty of this bond, nor
- b) liable for a greater sum than the difference between the amount of the said Principal's Bid and the amount of the Bid that is accepted by the Employer.

This Surety executing this instrument hereby agrees that its obligation shall be valid for 120 calendar days after the deadline for submission of Bids as such deadline is stated in the Instructions to Bidders or as it may be extended by the Employer, notice of which extension(s) to the Surety is hereby waived.

PRINCIPAL \_\_\_\_\_

SURETY \_\_\_\_\_

SIGNATURE(S) \_\_\_\_\_

SIGNATURES(S) \_\_\_\_\_

NAME(S) AND TITLE(S) \_\_\_\_\_

NAME(S) \_\_\_\_\_

SEAL \_\_\_\_\_

SEAL \_\_\_\_\_

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_)S.S.**

**BID-SECURING DECLARATION**

Invitation to Bid No. \_\_\_\_\_ *[insert reference number]*

To: BATANGAS STATE UNIVERSITY  
RIZAL AVENUE, BATANGAS CITY

I / We, the undersigned, declare that:

1. I / we understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I / We accept that: (a) I / we will be automatically disqualified from bidding for any contract with any procuring entity for the period of two (2) years upon receipt of your Blacklisting Order; and (b) I / we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, if I / we have committed any of the following actions:
  - i) Withdrawn my / our Bid during the period of bid validity required in the Bidding documents; or
  - ii) Fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the contract, in accordance with the Bidding Documents after having been notified of your acceptance of our Bid during the period of bid validity.
3. I / we understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
  - a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b) I am / we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I / we failed to timely file a request for reconsideration or (ii) I / we filed a waiver to avail of said right;
  - c) I am / we are declared as the bidder with the Lowest Calculated and Responsive Bid / Highest Rated and Responsive Bid, and I / we have furnished the performance security and signed the Contract.

**IN WITNESS WHEREOF**, I / we have hereunto set my / our hand/s this \_\_\_\_ day of \_\_\_\_\_, at \_\_\_\_\_.

**Name of Bidder**  
**Authorized Representative**  
**Legal Capacity**  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant /s is / are personally known to me and was / were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M.) No. 02-8-13-SC). Affiant/s exhibited to me his / her *[insert type of government identification card used]*, with his / her photograph and signature appearing thereon, with no.\_\_\_\_ and his / her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_.

NAME OF NOTARIAL PUBLIC

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorney's No. \_\_\_\_\_

PTR No. \_\_\_\_\_, *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_, *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_



## CONFORMITY WITH SCHEDULE OF REQUIREMENTS

Item No.	Section VI-Schedule of Requirements	REMARKS
		Comply/Not Comply
1	Lot 1	
2	Lot 2	
3	Lot 3	
4	Lot 4	
5	Lot 5	
6	Lot 6	
7	Lot 7	

## CONFORMITY WITH TECHNICAL SPECIFICATIONS

Item No.	Section VII-Technical Specifications	REMARKS
		Comply/Not Comply
1	Lot 1	
2	Lot 2	
3	Lot 3	
4	Lot 4	
5	Lot 5	
6	Lot 6	
7	Lot 7	

## Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES     )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

*If a sole proprietorship:* As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for *[Name of the Project]* of the *[Name of the Procuring Entity]*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the *[Name of Bidder]* in the bidding as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards;
8. *[Name of Bidder]* did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity; and
9. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

*[JURAT]*

## REQUEST FOR CLARIFICATION

Date of Letter

**ATTY. EDGARD E. VALDEZ**  
BAC Chairman  
Batangas State University  
Rizal Avenue, Batangas City  
Telephone No.: 980-0385 local 1811

Dear Sir:

In relation to the Section \_\_\_\_ of Page \_\_\_\_ of the Bidding Documents for (Name of the Project),  
to wit:

” (Quote unclear provision) “

We would appreciate it if you could provide further explanation or clarification on the above.  
Thank you very much.

Very truly yours,

Name of Representative of the Bidder  
Name of the Bidder

